IMPORTANT BALA REGISTRATION INFORMATION
PLEASE READ CARFULLY!!
You will register for BALA classes during your assigned
CUNY First registration date and time.

1. Make sure that BALA is listed as your minor on your CUNY First transcript page. It should appear as your minor on the semester that you entered the program, and continue to appear for each semester thereafter. If the BALA minor is not indicated you will not be able to register for BALA classes, so call us immediately and we will correct the problem. Please check for this prior to your registration date to give us enough time to make the change.

2. Please adhere to the specific comments for each course indicated on the schedule.

3. Please do not register for more than THREE BALA classes (TWO if this is your first semester in BALA and one of those MUST be BALA 100).

4. Do not register for 300 level BALA classes until you have completed all other BALA classes.

5. If we have waived CS18 or Acct 100 and you are unable to register for a BALA class for which these are prerequisites, call us immediately at 997-2860 and we will override the restriction for you. CUNY First does not recognize the waiver for registration.

6. Register only for BALA courses with the codes indicated on the BALA schedule.

7. If you have early registration for a program (Ambassadors, Seek, Special Services, Athletics) you may register for BALA classes at that time. If the person registering you for that program has a problem putting you into BALA classes, he/she needs to call the BALA office at 72860 and we will put you into the BALA classes you need.

8. If you are also a BBA major, taking both our required Eng 201W and BALA 165 courses will allow you to waive the required Business 160 for the BBA. You will need to discuss this with the BBA department advisor. The reverse, however, is not true. You MUST take BALA 165 and Eng 201W to complete BALA.

9. We will not keep any wait lists in the BALA office or on CUNY First. You MUST keep watching for any drops in the classes you want and put yourself into that class.

10. If you have met the above requirements and the CUNY First system still does not allow you to register for any BALA courses, please call our office at 718-997-2860 and we will get you registered.

11. Spring schedule is available on the BALA website BALA.qc.cuny.edu. Continue to check the site for any changes or updates.

12. We have a few new instructors for BALA courses and you should not resist taking them. They all see extremely knowledgeable and caring. I promise you will be happy!

13. We are offering a new elective called Leadership which will be taught by Professor Miller.