QUEENS COLLEGE GRADUATE CURRICULUM COMMITTEE

MINOR CHANGE FORM

Department: <Insert>
Department Contact: <Insert>
Telephone Number: <Insert>
Date Approved by Departmental Curriculum Committee: <Insert>

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1) Please note the type of change being requested (check all that apply):
   Change in course number: [ ]
   Change in course title: [ ]
   Change in course hours: [ ]
   Change in course credits: [ ]
   Change in course prerequisite or corequisite: [ ]
   Change in course description: [ ]
   Course withdrawal: [ ]

2) Please list the course as previously passed by the Academic Senate. (Include the course number, title, hours, credits, prerequisites, corequisites and description.) Bracket the material that you wish changed or eliminated. <Insert>

3) Please list the course as you wish it to read in the Graduate Bulletin, with number, hours, credits, etc. Eliminate whatever was bracketed above, and underline new material you are substituting or adding. <Insert>

4) Please give a justification for the change. <Insert>

5) For a change in course description only, please provide an updated syllabus. <Insert>

PLEASE SUBMIT 10 PAPER COPIES TO THE OFFICE OF GRADUATE STUDIES, AND ONE ELECTRONIC COPY TO GRADUATESTUDIES@QC.EDU

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