How to Access your Credit Evaluation

- Pre-Orientation To Do
  - Claim Your CUNYFirst Account
  - [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu)
  - Self Service>Student Center
  - In the Academics section use the dropdown menu and select Transfer Credit Report
  - Print your Credit Report
  - Bring your copy to the Orientation
View My Transfer Credit Report

Students are able to view their Transfer Credit Report. Course Credit details display showing the Source, receiving Institution, Program, Articulation Term, Status and Units Transferred. Test Credits details include Transfer Term, Test ID, Test Component, Score, Status, Equivalent course, Units and Grade.

Note: Parts of images may be obscured for security reasons.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
</table>
| 1.   | Enter [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu) in your browser’s address bar:  
- Enter your Username and Password and click the Go icon.  
- From the Enterprise Menu, select the HR/Campus Solutions link. |
| 2.   | Navigate to: Self Service > Student Center |
| 3.   | In the Academics section from the other Academic dropdown box, select Transfer Credit: Report and then click the Go icon. |
Course Credit details display showing the Source, receiving Institution, Program, Articulation Term, Status and Units Transferred.

**Note:** View the Transfer Credit Report to investigate any expected credits that did not appear on your Course History.

End of Procedure.