How to Add MyMail to Android Devices

Step 1: Tap on “Apps” and then tap on “Settings”

Step 2: Under “Accounts” tap on “Add Account” and then choose “Microsoft Exchange ActiveSync”.

Step 3: Enter the MyMail email address and password then tap “Manual Setup”
Step 4: Enter the “Domain\username” as “qc\” followed by the username to MyMail. Put “mymail.qc.cuny.edu” as the Exchange server and then tap “Next”.

Step 5: Two prompts will ask for permission to be activated, tap “OK”
Step 6: Choose the options you want for the MyMail account, then tap “Next”. A security feature will prompt you for activation, tap “Activate”.

Step 7: Give the account a name then tap “Next”. Congratulations the MyMail account has been successfully added to the Android device.