

1. **The Holder of the Chair, Nancy Hemmes, called the meeting to order at 3:55 p.m.**

2. **Approval of Agenda:**

a. MOTION: Duly made, seconded, and passed:

"To approve the agenda."

3. **Approval of Minutes:**

a. MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of October 12, 2000."

4. **Announcements, Administrative Reports, and Memorials:**

a. Two door prizes were distributed, compliments of La Pineta and the Queens College Bookstore.

b. The Chair updated the body with regards to admissions policy. The Committee on Undergraduate and Re-entry Standards (CARS) will be taking up the problem identified by President Hotzler regarding applicants to Queens College who have an unsatisfactory academic record (GPA lower than 1.75) from another academic institution. In a proposal before CARS, such an applicant may be admitted as a non-degree student if a sufficient number of years has elapsed since the prior academic work, and if a candidate presents evidence indicating that he or she will be successful at Queens College.

c. The Chair announced that the Board of Trustees' CAPPR recently undertook a discussion of "Establishing Core Curricula Across the University." Topics listed for discussion included Educational Goals, Disciplinary and Thematic Areas to be Covered in Required Coursework, and Required Content in American History.

d. The Chair announced that a meeting of all CUNY department chairs has been called by the University Faculty Senate for November 16 at 4:00 in the Hunter College Faculty Dining Room. The purpose of the meeting is to plan a response to the Board of Trustees' policy mandating presidential review of department chairs.

e. The Chair announced that the teacher education programs material will not be included in the minutes. She requested the body keep the materials received with the agenda.

f. Senator Donald Passantino announced there will be an exhibition of student bronze sculpture, November 8-14 in the Student Art Gallery in Klapper Hall, room 470. Closing reception will be held on November 14, 6-8 PM.

g. Senator Miksic requested members to approach the mike so that their comments can be heard by those sitting in the rear of the room.

MORE

4. continued

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- h. Senator Frangakis-Syrett announced two events taking place on November 29. At 12 noon there will be a lecture on "The Jewish Communities of Greece: An Historical Survey" to be held in the Student Union, 4th floor. At 6 PM in the Music Building Atrium there will be a reception, followed by a lecture at 7 PM on "Greeks & Jews: Salonika in the 20th Century," to be held in LeFrak Concert Hall.
- i. Associate Provost O'Connor announced that the Provost's Office is handling the logistics for the faculty workshops on the CUNY Proficiency Exam. There will be one workshop on November 16, 10-11:30 AM and one on November 20, 12-1:30 PM. Call the Provost's Office at 5903 to sign up.
- j. Senator Desiree Morgan announced that she was recently appointed as the student member of CAPPR.
- k. The Chair announced the candidates who were elected by the Executive Committee to be on the Middle States Review Committees. The Personnel & Budget Committee is also electing candidates.
- l. A Memorial Statement for Harold Schuckman, Professor of Psychology, who died on October 13, 2000, was read by Professor Nancy Hemmes (see Attachment A).

The Academic Senate paid its respects by rising for a moment of silence.

- m. A Memorial Statement for Diana Conte, Office of Academic Advising, who died on September 14, 2000, was read by Amy Sugin (see Attachment B).

The Academic Senate paid its respects by rising for a moment of silence.

5. Committee Reports:

a. Executive Committee (Fields):

MOTION: Duly made:

"To approve the 'Resolution Rejecting Annual Presidential Reviews of Department Chairs,' with the following change:

In the last four 'Resolves', 'Council of Faculty Governance Leaders' should read 'the Queens College Academic Senate.'"

The motion passed, as amended (see Attachment C).

b. Elections Committee (Sanudo):

MOTION: Duly made and passed:

"The period for Queens College nominations will extend from February 19 to March 2, 2001. The date of record is February 23, 2001.

"The period for Queens College elections will extend from April 2 to April 5, 2001."

MORE

5. continued

c. Nominating Committee (Kaufmann):

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- 1) The following students were nominated for the open seat on the Committee on Teaching Excellence and Evaluation:

Lenny Speiller (to 2001)

Seeing no further nominations, the Chair asked the Secretary “to cast one ballot for the nominee.”

- 2) The following students were nominated for the open At Large seat on the Undergraduate Scholastic Standards Committee:

Joseph Weinstein (to 2000)

Seeing no further nominations, the Chair asked the Secretary “to cast one ballot for the nominee.”

d. Undergraduate Scholastic Standards Committee (Backner):

MOTION: Duly made:

“To elect Charles Lloyd as Executive Officer of the Undergraduate Scholastic Standards Committee for a two-year term from January 2001 to December 2002.”

Mr. Lloyd was elected Executive Officer.

e. Undergraduate Curriculum Committee (Lord):

i. MOTION: Duly made and passed:

“To adopt the Art “K-12” Teacher recertification program, with the amended first page (see Attachment D).”

ii) MOTION: Duly made:

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 10/17/00.”

iii) MOTION: Duly made (Fields) and seconded:

“To recommit item 1. Honors in the Liberal Arts HNRS 222 to the Undergraduate Curriculum Committee to make prerequisites clear.”

iv) MOTION: Duly made (Morgan), seconded and passed:

“To call the question.”

Motion *iii*) passed.

MORE

5.e. continued

v) MOTION: Duly made (Fields), seconded and passed:

“To recommit item 2. Honors in the Liberal Arts HNRS 222W to the Undergraduate Curriculum Committee to make prerequisites clear.”

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Correction to item 4. Add 3 hrs., 3 cr.

Items 3 and 4 in the UCC report were approved.

3. Mathematics. (00-25)

- a. Change in prerequisite, to read:

Mathematics 131. Calculus with Applications to the Social Sciences I.

3hr.; 3cr. Prereq.: Mathematics 122, or placement by departmental exam, or permission of the department.

- b. Change in prerequisite, to read:

Mathematics 141. Calculus/Differentiation. 3hr.; 3cr. Prereq: Mathematics 122, or placement by departmental exam, or permission of the department.

- c. Change in prerequisite, to read:

Mathematics 151. Calculus/Differentiation & Integration. 4hr.: 4cr.

Prereq: Mathematics 122, or placement by departmental exam, or permission of the department.

4. Classical, Middle-Eastern and Asian Languages and Cultures (00-26)

New course:

Hebrew 250. Biblical Allusions in Hebrew Prose and Poetry in Translation.

3 hrs., 3 cr. Prereq.: English 110.

For over three thousand years, the stories of the Bible have provided Hebrew authors and poets with a never-ending source of inspiration. In this course, we will examine important biblical stories such as the love story of Jacob and Rachel, the sacrifice of Isaac, and the rise of King David. Beginning with the biblical text itself, we will then turn to examine the creative expression it received in various poems, songs, and stories ranging from eleventh-century Spain to twentieth-century Israel. All texts in English; no prior knowledge of the Bible is required.

Requested "W" designation pending.

MORE

5. continued

f. Graduate Curriculum Committee (Engel):

- i) MOTION: Duly made and passed:

“To adopt the recommendations of the Graduate Curriculum Committee report dated 10/4/00 for Graduate School of Library and Information Studies, pages 1-2.”

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a) Graduate School of Library and Information Studies

New Courses:

- 1) GLIS 736. Records Management. 2hrs., plus supervised lab and/or conference hour; 3 cr.; Co or Prereq.: GLIS 700, 701, 702, 703. This course will outline the role of records in corporate bodies, governmental bodies and other non-profit agencies. The history of record keeping, the role of records management in satisfying the information needs of an organization and the basic theories and practices of this information specialty will be discussed.
Projected Enrollment: 20 to 25 students per offering
Projected Frequency: Annually in the Spring semester
This course is offered as a 2 hour class/conference hour course. There are no formal labs as such but there is considerable individualized contact as each student develops and completes his/her assignments but most especially the research paper assignment (50% of the total grade).
- 2) GLIS 732. Archives and Manuscripts. 2 hr. plus supervised lab and /or conference hr.; 3 cr.; Co or Prereq.: GLIS 700, 701, 702, 703. This course is an introduction to the management of archives and other manuscript collections. It will cover the theoretical basis for preserving and using historical records, the role of the archivist and the techniques applied to collections consisting of print, non-print and electronic materials.
Projected Enrollment: 20 to 25 students each time it is offered
Projected Frequency: Annually in the Fall semester
This course is offered as a 2 hour class/conference hour course. There are no labs here; however, the arrangement and description exercise and the site visit report require more than the normal faculty/student office hours type of meeting to complete.

ii) MOTION: Duly made and passed:

“To adopt the recommendations of the Graduate Curriculum Committee report dated 10/4/00 for Biology, pages 3-8.”

b) Biology

New Courses:

- 1) Biology 710. Molecular Biology. 4 hr.; 4 cr.; Prereq.: Undergraduate degree in Biology or Biochemistry to include a 1 year course in organic chemistry, or permission of instructor. Structure, function, and synthesis of DNA, RNA, and proteins.
Projected Enrollment: 20 students Projected Frequency: Annually
There will be no additional costs required to offer this course.

MORE

5.f.ii.b) continued

- 2) Biology 714 . Cell Biology. 4 lec. hr.; 4 cr.; Prereq.: Undergraduate degree in Biology or Biochemistry to include a 1 year course in organic chemistry, or permission of instructor. Characteristics and properties of cells and cellular components. Mechanisms underlying cell function and interactions of cells with their environment.
Projected Enrollment: 20 students Projected Frequency: Annually
There will be no additional costs required to offer this course.
- 3) Biology 750. Developmental Biology. 3 hr.; 3 cr.; Prereq.: 714 or equivalent. A graduate course in molecular biology or genetics is recommended Cellular and molecular mechanisms underlying

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the development of vertebrates, invertebrates, and plants. Embryogenesis, axis specification, organogenesis, and cell differentiation.

Projected Enrollment: 20 students Projected Frequency: Annually

There will be no additional costs required to offer this course.

- 4) Biology 666. Immunology. 3 lec. hrs.; 3 cr; Prereq.: course in cell biology. The components and mechanisms of action of the immune system. Topics include requirements for antigenicity, types of antibodies, humoral and cell-mediated responses including allergy, graft rejection, and autoimmune diseases.

Projected Enrollment: 15 students Projected Frequency: One time per year

No new costs to the College will arise from these offerings except the customary transportation (MAT) charges to students for the field courses.

- 5) Biology 646. Limnology. 2 lec. hrs.; 1 rec. hr.; 3 lab hrs.; Prereq.: a course in field biology. Survey of the physical, chemical and biological properties of streams, rivers and lakes. A comparative analysis of inland waters.

Projected Enrollment: 6 students Projected Frequency: Every other summer session

Students should expect to reside at the Queens College Center at Caumsett State Park (4 nights) (or its replacement station) and/or the Audubon Center at Greenwich, CT. The site selected depends on scheduling and the availability of space. Three to five other field trips, including two all-day trips are planned. Students should expect to be involved full-time during the duration of this summer course.

No new costs to the College will arise from these offerings except the customary transportation (MAT) charges to students for the field courses.

- 6) Biology 640. General Ecology. 2 lec. hrs.; 1 rec.; 3 lab hrs.; 4 cr.; Prereq.: course in field biology. Theory and analysis of structure, growth, regulation, biological communities in terms of their structure, species abundance and diversity, interspecific interactions, and integration with the physical environment. MAT charge, \$50.

Projected Enrollment: 6 students Projected Frequency: Every other summer session

No new costs to the College will arise from these offerings except the customary transportation (MAT) charges to students for the field course.

- 7) Biology 644. Biology and Society. 3 hrs.; 3 cr.; Prereq.: courses in genetics and in cell biology. Critical analysis of selected subjects encompassing current biological research and related technological developments in context of their ethical, scientific and economic impact on the human social systems.

Projected Enrollment: 15 students Projected Frequency: One time per year

No new costs to the College will arise from these offering except the customary transportation (MAT) charges to students for the field courses.

5.f.ii.b) continued

- 8) Biology 700. Genetics. 4 hr.; 4 cr.; Prereq.: Biology 710 or equivalent. Structure and function of genes and enomes. Topics will include: genetic model organisms, and recombinant DNA technology.

Projected Enrollment: 20 students Projected Frequency: Annually

There will be no additional costs required to offer this course.

Item on the top of page 9 for **Aaron Copland School of Music** has been withdrawn.

iii) MOTION: Duly made and passed:

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“To adopt the recommendations of the Graduate Curriculum Committee report dated 10/4/00 for Biology, page 9-11.”

c) **Biology**

Change in Pre-requisite, to:

- 1) 799. Research. Up to 6 cr.; Prereq.: A minimum of two 600- or 700- level courses in Biology. Research under the guidance of a faculty adviser.
- 2) 793.5. Seminar in Cell Biology. 3 hr.; 3 cr.; Prereq.: Biology 714 or equivalent, or permission of instructor. Seminar course on a specified topic in the field of cell biology. Course may be taken more than once if topic changes.
- 3) 792. Tutorial. 1-4 hr.: 1-4 cr.; Prereq.: A minimum of two 600- or 700- level course in Biology.
- 4) 790.5 Seminar in Developmental Biology. 3hr.; 3 cr.; Prereq.: Biology 750 or equivalent and/or permission of instructor. Special topics in developmental biology, emphasizing recent work relating to problems of chemical embryology, induction and tissue interaction, genes in development, hormones in development, differentiation and growth, teratology, and regeneration.
- 5) 790.4. Seminar in Molecular Genetics. 3 hr.; 3 cr.; Prereq.: Biology 710 or equivalent, or permission of instructor. Seminar course on a specified topic in the field of molecular genetics. Course may be taken more than once if topic changes.

iv) MOTION: Duly made and passed:

“To adopt the Art Education: Initial Certificate in Art PreK-12, Professional Certificate in Art PreK-12 recertification program.”

v) MOTION: Duly made:

“To adopt the Master of Arts in Speech Language Pathology: Teacher of Students with Speech-Language Disabilities recertification program.”

MORE

5.f.v) continued

- Corrections (Stark):
1. On page 1, paragraph 5, line 2, remove the words ‘(SEYS 201).’
 2. On page 9, delete the section ‘Changes in the Undergraduate Program in Communication Sciences and Disorders.’

Motion v. passed, as amended.

g. Committee on Teaching Excellence and Evaluation (Cairns):

i. MOTION: Duly made:

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“To adopt the proposed Course/Faculty Evaluation questionnaire.”

Correction (Fields): On page 3, second line of the footnote should read: “...will be available on the web...”

ii. MOTION: Duly made (Liebman) and seconded:

“Under *Background Information*, to add the question, ‘Are you a major in the discipline of this course?’”

iii. MOTION: Duly made (Frisz) and seconded:

“To amend Motion *ii*, to add ‘or minor’ after ‘major.’”

Motion *iii* passed.

Friendly amendment (Hechler): Reword the question to read, “Is this course required for your major or minor?”

Motion *ii* passed, as amended.

iv. MOTION: Duly made (Colley) and seconded:

“To change Item 16 to read:, ‘What method of instruction was used in this course?’ and add answer selections ‘7) inquiry based method and 8) project based method.’”

v. MOTION: Duly made (Salas), seconded: and passed:

“To amend Motion *iv*, to leave off 7) and 8).”

vi. MOTION: Duly made (Lord) and seconded:

“To remove item 6) Writing Intensive.”

Senator Lord withdrew his motion.

MORE

5.g. continued

vii. MOTION: Duly made (Lord) and seconded:

“To strike item 16 from the questionnaire.”

viii. MOTION: Duly made (Vazquez), seconded and passed:

“To call the question.”

Motion *vii* passed.

ix. MOTION: Duly made (Fields), seconded and passed:

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“To call the question on Motion *i*.”

Motion *i* passed, as amended.

6. MOTION: Duly made (Frisz), seconded and passed:

“To adjourn.”

The meeting was adjourned at 5:30 p.m. The next Regular Academic Senate meeting will be held on Thursday, December 14, 2000.