

1. **The Holder of the Chair, Dean Savage, called the meeting to order at 3:50 p.m.**

2. **Approval of Agenda:**

i. MOTION: Duly made by, Adjani Papillon and passed:

“To place on the agenda under New Business as Item #7a.

“Election of one student seat on the Executive Committee”

ii. MOTION: Duly made by, Chair Savage and passed:

“To approve the Agenda as amended”

3. **Approval of Minutes:**

i MOTION: Duly made by, Chair Savage, seconded, and passed:

“To approve the Minutes of May 1, 2008”

The Chair asked to move unanimous consent

ii. MOTION: Duly made by, Chair Savage and passed:

“To approve the Minutes of May 8, 2008”

The Chair asked to move unanimous consent

4. **Announcements, Administrative Reports, and Memorials:**

President Muyskens gave a power point presentation starting with the new entrance on Kissena Blvd showing 950 new students marching through the gates as freshman; in four years they will march through the gates as graduates. The college hired new 49 faculty members, most of whom were welcomed with a bus trip around the borough of Queens. President Muyskens thanked everyone on the search committees for their hard work.

The President summarized the student enrollment for undergraduates, graduates, and transfer students. He asked the community to consider how large the college enrollment should be before the campus becomes too small.

The President outlined the Budget: Incoming revenues: State funds, additional Revenue, (alumni and other donors, research grants, TAP) and Tuition fees. Outgoing costs: Instruction Staff Support, Academic Support, Student Support, Institutional Support and Operational Maintenance. Increase revenue by: alumni donations, tuition, renting our facilities, grow our endowments, and grants.

ACADEMIC SENATE MINUTES – September 11, 2008

4. (Announcements, Administrative Reports, and Memorials continued)

The President reviewed the Strategic Plan Goals that was set last year to strengthen the college experience for students; improve our orientation programs, pairing transfer students with mentors and develop transfer base community programs. The National Survey of Student Engagement compares Queens College with other institutions. The survey showed the College's strengths and weaknesses. He asked the faculty to analyze the data and make recommendations on how to make improvements.

In closing, he pointed out how we are trying to make the campus more "green", how we now have zipcars for rent, and made many improvements overall, but the most exciting news of all is the opening of "**The Summit**" the new housing facility for students and faculty scheduled to open August, 2009.

The Chair made the following announcements: problems with scheduling conflicts among 15% of the faculty and 30% of the students; the Executive Committee will review the process to ensure we have a full number of members; upgrading our clicker system to help streamline the voting process; passing new prospective in the liberal arts and sciences courses; on-line student evaluation; form a Review Committee for the Dean of Arts & Humanities.

Daniel Muchnick, Student Association Vice President, asked for a moment of silence for the September 11, 2001 victims along with the Queens College students who perished on that day.

The Senate paid its respect with a moment of silence.

5a. Undergraduate Curriculum Committee Minutes dated – May 8, 2008

i. **MOTION *i*: Duly made, Kenneth Lord.**

"To accept the Undergraduate Curriculum Committee Minutes"

MOTION *ii*: Duly made by, Allan Ludman and seconded:

"To call the question"

MOTION *i.* *passed* - page 1 only (Yes 49, No 8, Abstention 4)

- a. English 161, 161W: Introduction to Narrative (RL)
- b. History 166: History and Memory VT (CV, WC)
- c. History 164: Social and Cultural History: European VT (SS,ET,PI)
- d. History 160: Global History: World VT (SS,WC)
- e. Anthropology 103: Introduction to Archaeology (SS, WC, PI)
- f. Spanish 041: Hispanic Literatures in Translation (RL)
- g. Urban Studies 103: Urban Diversity (SS, US)

5a. **ii. Undergraduate Curriculum Committee Minutes dated -June 2, 2008**

MOTION: Duly made, Kenneth Lord and passed unanimously:

“To accept the Undergraduate Curriculum Committee Minutes dated – June 2, 2008 as distributed”

1. General Education: PLAS Courses

Details at: qcpages.qc.cuny.edu/ctl/gened/geac/30Apr08/

- a. English 165, 165W: Introduction to Poetry (RL)
- b. Psychology 101: General Psychology (NS)
- c. Geology 101: Physical Geology (NS-Lab)

2. Studio Art (08-09)

a. New Course

ARTS 157 Digital Moviemaking

4hrs, 3 cr.

Introduction to the making of short movies. Emphasis is on the creative aspects of moviemaking such as storytelling, character development, abstract visual imagery, documentation, etc., using simple software and inexpensive equipment.

b. New Course

ARTS 165 Digital Imagemaking

4hrs, 3 cr.

Introduction to digital imagemaking. Emphasis is on the creative aspects of using a digital still camera such as subject matter, point of view, natural and artificial light, etc., using a DSLR or other digital equipment and basic image processing software.

c. New Course

ARTS 193. VT Vector Animation.

4 hr.; 3 cr.

Introduction to animation using an industry-standard program such as Toom Boom Studio. Topic will be announced before pre-registration.

d. New Course

ARTS 195 VT Image Processing .

4 hr.; 3 cr.

Introduction to image processing for graphic design, digital imaging, and electronic publishing. Topic will be announced before pre-registration.

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5a. (Undergraduate Curriculum Committee Minutes continued)

e. New Course

ARTS 205 VT Color Correction. 4 hr.; 3 cr.

Principle and methods of digital tone control and color correction for graphic design, imagemaking, and video. Topic will be announced before pre-registration.

f. New Course

ARTS 207 VT Non-linear Editing.

4 hr.; 3 cr. Introduction to the editing of video streams. Topic will be announced before pre-registration. Prior experience with digital moviemaking, ARTS 157 or equivalent, is recommended.

g. New Course

ARTS 210 VT: Vector Graphics.

4 hr.; 3 cr. Introduction to vector graphics for online publishing. Topic will be announced before pre-registration. No prior computer experience necessary.

h. New course

ARTS 213 VT 3D Modeling.

4 hr.; 3 cr.

Introduction to principles and techniques for 3D modeling. Topic and suggested preparation or special equipment will be announced before pre-registration.

h. New Course

ARTS 215. 2D Animation.

4 hr.; 3 cr.

Traditional, hand-drawn animation as well as cutout and stop-motion animation.

i. New Course

ARTS 217 Digital Moviemaking II

4 hr.; 3 cr. Prereq.: ARTS 157.

A continuation of ARTS 157. Additional experience in non-linear video editing techniques (ARTS 207 or equivalent) is recommended. Special equipment, if any, will be announced before pre-registration.

j. New course.

ARTS 221 VT Video Graphics and Compositing.

4 hr.; 3 cr.

The principles and techniques of video graphics and compositing. Topic will be announced before pre-registration. Some prior computer graphic experience (ARTS 157, 195, 207, 210 or equivalents) is recommended.

k. New Course

ARTS 225 Digital Imagemaking II.

4 hr.; 3 cr. Pre-req.: ARTS 165.

In addition to the pre-requisite, addition experience with digital tonal- and color-correction techniques (ARTS 205 or equivalent) is recommended. Required equipment will be announced before pre-registration.

l. New Course

ARTS 235 Digital Imagemaking III.

4 hr.; 3 cr. Pre-req.: ARTS 225.

Required equipment will be announced before pre-registration.

m. Change of Hours and Description, To Read:

ARTS 191 Desktop Publishing

4 hrs, 3 cr.

Introduction to page layout and typography software, the necessary technical preparation for ARTS 241 and 242. Topics also include basic typography, file preparation, and other programs used in graphic design.

n. Change of Number, Pre-req., Description, To read:

ARTS 188. Illustration 1.

4 hr.; 3 cr.

An introduction to the visual interpretation of words using drawing, painting, and collage for use in graphic design, publishing, and advertising. Previous study in drawing, ARTS 151 or equivalent, is recommended.

o. Change of Course numbering and Description, To Read:

ARTS 176. Photography I.

4 hr.; 3 cr.

Introduction to photography as a creative medium covering basic camera techniques, film development,, and black-and-white darkroom work.

p. Change of Pre-requisites and description, To Read:

ARTS 276 Photography II.

4 hr.; 3 cr. Prereq.: ARTS 176.

Continuation of Photography I with further emphasis on the refinement of technical skills in film development and black-and-white printing techniques. In addition, alternative photography processes will be introduced as they apply to thematic ideas, which will be introduced through a variety of projects. Slides of historical and contemporary photography, gallery and museum visits, as well as class critiques are part of the class format.

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5a. (Undergraduate Curriculum Committee Minutes continued)

p. Change of Pre-req., Description. To Read:

ARTS 277. VT: Pixel-based Imagery.

4 hr.; 3 cr.

Advanced work in scanner- and camera-derived, pixel-based imagery. Topic and suggested preparation will be announced before pre-registration. May be taken three times for credit if topic is different.

q. Change : Pre-req., Description., To Read:

ARTS 278. VT: Vector-based Imagery.

4 hr.; 3 cr.

Advanced work in vector-based imagery and web and video technology. Topic and suggested preparation will be announced before pre-registration. May be taken three times for credit if topic is different.

r. Change: Pre-req., Description, To Read:

ARTS 279. VT: Animation and 3-D Modeling.

4 hr.; 3 cr.

Advanced work in animation and 3-D modeling Topic and suggested preparation will be announced before pre-registration. May be taken three times for credit if topic is different.

t. Change of Number and description, To Read:

ARTS 186. Ceramics I.

4 hr.; 3 cr.

Introduction to fundamental techniques such as throwing on the potters wheel, hand building, decorating, glazing and firing, and basic health and safety procedures.

u. Change of Prerequisite and Description, To Read:

ARTS 282. Ceramics II. 4 hr.; 3 cr. Prereq.: ARTS 186.

v. Change of Description To Read:

ARTS 287 VT: Moviemaking

4hrs.; 3 crs.

The topic and suggested preparation or special equipment will be announced before pre-registration. May be taken three times for credit if topic is different.

w. Change of Number. Pre-Req., Description, Frequency of scheduling

To read:

ARTS 259. Illustration II.

4 hr.; 3 cr. Prereq.: ARTS 188. In addition to the prerequisite, additional courses in

art, ARTS 152 and 171 or their equivalents, are recommended.

- x. Change of Pre-req. Frequency of scheduling. To Read:

ARTS 359. Illustration III.

4 hr.; 3 cr. Prereq.: ARTS 259.

- y. Change to Minor in Digital Graphics, To Read:

Minor in Digital Graphics (21 credits): Seven courses from ARTS 157, 165, 193, 205, 207, 210, 213, 215, 217, 221, 225, 277, 278, 279, 287. Note: The following are not eligible for this minor: B.A. In Studio Art or Art Ed. Majors and any B.A. student with more than 9 non-liberal arts credits. B.F.A. and B.S. in Graphic Design majors are eligible, but cannot use courses applied to their major to satisfy this minor. Instead, additional courses must be taken.

For information:

New Minor

Minor in Animation and Illustration (21 credits): Seven courses from ARTS 171, 188, 193, 205, 207, 213, 215, 221, 259, 277, 278, 279, 359. Students should have previous experience in drawing (ARTS 151 or equivalent). Note: The following students are not eligible for this minor: B.A. In Studio Art or Art Ed. Majors and any B.A. student with more than 9 non-liberal arts credits. B.F.A. and B.S. in Graphic Design majors are eligible, but they cannot use courses applied to their major to satisfy this minor. Instead, additional courses must be taken.

New Minor

Minor in Digital Moviemaking and Imagemaking (21 credits): Seven courses from ARTS 157, 165, 205, 207, 217, 221, 225, 235, 277, 278, 279, 287. Note: The following students are not eligible for this minor: B.A. In Studio Art or Art Ed. Majors and any B.A. student with more than 9 non-liberal arts credits. B.F.A. and B.S. in Graphic Design majors are eligible, but they cannot use courses applied to their major to satisfy this minor. Instead, additional courses must be taken.
FLIP) now bring even video within the range of most students.

3. History (08-13)

- a. New course.

History 272 History of the Family in the United States

3 hours 3 credits No prerequisites

History of the family in the United States from colonial times to the twentieth century.

Issues of marriage, divorce, children, and sexuality will be examined.

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5a. (Undergraduate Curriculum Committee Minutes continued)

- b. New course.

History 315 War and Society

3 hours 3 credits No prerequisites

How war impacts the cultures, norms, and structures of society, and how the culture, norms, and structures of society impact war.

- c. Course withdrawn.

History 314 The Air War in Europe 1939-1945

- 5b. **Nominating Committee Report** – Christopher Vickery-

MOTION: Duly made by Christopher Vickery and passed unanimously:

“To accept the Nominating Report dated September 11, 2008 as distributed”

The following students were nominated to fill an OPEN seat on the Committee on Undergraduate Admissions and Re-entry Standards:

Elizabeth Arestyl	A&H	(to 2009)
Steven Feldman	SS	(to 2008)
Ronald Bakman	At-Large	(to 2008)

The following students were nominated to fill an OPEN seat on the Campus Affairs Committee:

Elliot Wiesel	At-Large	(to 2008)
Maria Arguello	At-Large	(to 2008)

The following students were nominated to fill an OPEN seat on the Elections Committee:

Joshua Jacobi	At-Large	(to 2009)
Scott Kaye	At-Large	(to 2009)
Stephane Derisma	At-Large	(to 2008)
Shamik L. Kurdzos	At-Large	(to 2008)

The following students were nominated to fill an OPEN seat on the International Students Affairs Committee:

Devora Fein	At-Large	(to 2008)
Karran Jainarain	At-Large	(to 2009)

The following student was nominated to fill an OPEN seat on the Nominating Committee:

Maria Teresa Vicens-Mossman	A&H	(to 2009)
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5b. (Nominating Committee Report continued)

The following students were nominated to fill an OPEN seat on the Policy Board on Administration:

Jacob Evan Solomon	At-Large	(to 2009)
Alon Beer	At-Large	(to 2009)

The following students were nominated to fill an OPEN seat on the Teaching Excellence and Evaluation Committee:

Jose Alonso	At-Large	(to 2009)
Allison Ratner	At-Large	(to 2009)
Chantal Bruno	At-Large	(to 2008)

The following students were nominated to fill an OPEN seat on the Undergraduate Curriculum Committee:

Fengyan Piao	A&H	(to 2009)
Leora Goldstein	At-Large	(to 2009)

The following faculty member was nominated to fill an OPEN seat on the Honors and Awards Committee:

Madhulika Khandelwal	SS	(to 2009)
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The following faculty member was nominated to fill an OPEN seat on the Technology and Library Committee:

Sunghee Shin	Ed.	(to 2008)
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The following student was nominated to fill an OPEN seat on the Technology and Library Committee:

Allison Ratner	M&NS	(to 2008)
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The Chair announced that we have four new student senators elected by their constituency group.

Ronald Bakman	At-Large	Alternate Senator
Rual Huevo	At-Large	Alternate Senator
Firuz Uddi	Fresh/Sophomore	Alternate Senator
Brian Torby	Junior/Senior	Alternate Senator

The Chair announced that Manuel Sanudo was elected College-Wide At-Large Delegate Senator.

7. New Business

The following faculty member was nominated for the OPEN seat on **Executive Committee**:

Barbara Moore Student Personnel

Seeing no further nominations the Chair asked the secretary to cast 54 ballots for the nominee.

The following student members were nominated for the OPEN seat on the Executive Committee:

Angelica Katz and Amanda Baron

Ballot #1 Angelica Katz (25 votes), Amanda Baron (31 votes) Abstention (4)
Amanda Baron was elected.

MOTION: Duly made by Chair Savage and seconded:

“To Adjourn”

The meeting was adjourned at 5:20 p. m. The next Special Academic Senate meeting will be on Thursday, October 2, 2008.