

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE APRIL 14, 2016
Kiely Hall, room 170

The meeting will come to order:

Chair Manuel Sanudo called the meeting to order at 3:43 p.m.

Chair Sanudo announced that we will start with Agenda item 3. Announcements, Administrative Reports, and Memorials and go back to item 1. Approval of Agenda.

3. Announcements, Administrative Reports, and Memorials:

1. Grace Magee, NYPRIG representative reminded everyone to register to vote for the New York State primary which is on Tuesday, April 19. She also announced there will be an “Earth Day Festival” which will be collecting old textiles on Monday, April 18 and Wednesday, April 20 in front of the Student Union from 11am- 2 pm.
2. Mr. Ben Chitty member of the Executive Committee of the QC Chapter of the PSC CUNY. He announced that although the New York State budget was passed, it did not include any funding for retroactive labor settlements at CUNY. The union will continue lobbying in Albany to try and get a separate bill passed to fund a retroactive labor settlement. Negotiations with the union and the university on a new contract will continue during the spring break. In addition the union will also continue its campaign for a strike authorization vote which will be conducted by the American Arbitration Association starting May 2 thru May 11. All union members paying dues within the past 4 months will receive a ballot for voting and all votes will be kept confidential. Mr. Chitty answered questions from the senators.
3. Professor Edisa Weeks, Drama Theatre and Dance invited everyone to the “Students Choreography Showcase” which will open on May 11.

3a. Guest Speaker- Dr. John Andrejack, Dean of Students, Executive Director of Student Development

Dr. Andrejack, started with a Power Point presentation introducing the staff members of Student Development and Student Life. He described how they each interact with our students on a daily basis either with clubs, working with veterans, fraternity and sororities or arranging trips as important as the “Martin Luther King” service learning trip and the “House Boy Ranch” which works with autistic children using equestrian therapy. In closing, Dr. Andrejack announced that over the past 7 years Queens College has had the highest voter turnout in any student election in CUNY. Our election this year still had a 25% voter turnout even though the party ran unopposed. Dr. Andrejack answered questions from the senators.

1. Approval of Agenda

- i. MOTION: Duly made by Chair Sanudo and seconded:

“To approve the Agenda”

Hearing no objection to the motion the Chair moved unanimous consent.

2. Approval of Minutes:

MOTION: Duly made by Chair Sanudo and seconded:

“To approve the minutes dated March 10, 2016”

Hearing no objection to the motion, the minutes were approved as distributed.

**4. Special Motion
(None)**

5. Committee Reports

5a. Undergraduate Curriculum Committee

MOTION: Duly made by Senator Kenneth Lord, Chair of the UCC:

“To accept the Undergraduate Curriculum Committee Minutes dated March 10, 2016”

A. General Education

Numbered proposals available for review at senate.qc.cuny.edu/Curriculum

1. General Education Advisory Committee
 - a. #820 EAST 251. (LIT)
 - b. #822 ARTS 182. (CE)
 - c. #825 ENGL 341 (LIT)
2. Mathematics and Quantitative Reasoning Advisory Committee
No report.
3. Writing Intensive Advisory Committee.
No report.
4. STEM variant courses.
None.

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(5a.UCC minutes continued)

B. Curriculum Changes

1. FNES

- a. Change to a Major: BS Physical Education (PHYSED-BS)

To Read:

PROGRAM REQUIREMENTS Admissions and Maintenance

The academic standards and maintenance requirements for successful completion of the teacher preparation program leading to Initial Certification in Physical Education K–12 are as follows:

1. A minimum grade of B in FNES 160, B in FNES 161W, and C in FNES 230.
Candidates may repeat these courses only once beyond the initial enrollment in the course.
2. Queens College English requirements with an average grade of B– in ENGL 110 and one writing-intensive unit. With less than a B– average, the student will be required to enroll in additional writing courses.
3. For admission to FNES 379, Student Teaching in Physical Education, the student must meet the following requirements: (a) a GPA of 2.75 in the major and a 3.0 average in SEYS 201W, 221, 350, SEYS 340 or EECE 340, EECE 310 and ECPSE 350; (b) a grade of B or better in FNES 266 and 369; (c) a grade of B– or better in ENGL 110; and (d) resolution of all incomplete and below-average grades in the major and in education courses.

2. CMAL

- a. Changes in the Electives in English for the Major in Chinese

To Read:

ELECTIVES IN ENGLISH (6 CREDITS)
Two of EAST 130W, 230, 235, 253; HIST 140, 141

3. Drama, Theater and Dance

- a. Change in description.

To Read:

DRAM 121. Acting I. 3 hr.; 3 cr.
An introduction to basic physical and emotional work, improvisations, technique, and theatre games. The first courses for the professional actor. The first course for a student who plans to major in Drama and required prerequisite for Drama 222. (See also DRAM 100).

- b. Change in description.

To Read:

DRAM 222. Acting II. 3 hr.; 3 cr.
Prereq.: Drama 121 and permission of department. Scene analysis and performance, improvisation techniques, audition techniques, and the preparation and presentation of monologues.

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(5a.UCC minutes continued)

- c. Change in prerequisite and description.

To Read:

DRAM 323. Acting III. 3 hr.; 3 cr.

Prereq.: Drama 222 and permission of department. Character analysis, script interpretation, role preparation, and scene work.

- d. Change in prerequisite.

To Read:

DRAM 324. Acting IV. 3 hr.; 3 cr.

Prereq.: Drama 323 and permission of department.

- e. Change in description.

To Read:

DRAM 227. Physical Training for The Actor I. 3 hr.; 3 cr.

Prereq.: Drama 121 or permission of department.

Physical techniques for ensuring full physical presence during performance. Fall

- f. Change in prerequisite and description.

To Read:

DRAM 328. Physical Training for the Actor II. 3 hr.; 3 cr.

Prereq.: Drama 121 and 227 and permission of department. Continuation and expansion of physical techniques studied in Drama 227, as well as improvisation, movement, and implementation of physical scores into dramatic work.

4. Math

- a. New Course

MATH 135W. Writing Workshop.

1 hr.; 1 cr.

A one-credit add-on course to a regular subject matter course on a corequisite basis. This course works on writing that is integral to the subject matter of the main course. Corequisite means that all students in the regular course will be in the writing workshop. The combination of a regular course and a writing workshop satisfies one of the college's writing-intensive course requirements. May be repeated for credit.

5. English

- a. New Course:

English 306: VT: Studies in Poetry. 3 hr.; 3 cr. Prereq.: ENGL 170W. A close study of the reading of poetry. Topics may focus on a period, form, genre, single author, national or transnational movement, or theoretical problem. This is a variable topics course, which can be repeated for credit if the topic is different.

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(5a.UCC minutes continued)

b. New Course:

English 307: VT: Studies in Fiction. 3 hr.; 3 cr. Prereq.: ENGL 170W. A close study of fictional genres. Topics may focus on a period, form, genre, single author, national or transnational movement, or theoretical problem. This is a variable topics course, which can be repeated for credit if the topic is different.

c. New Course:

English 308: VT: Studies in Drama and Performance. 3 hr.; 3 cr. Prereq.: ENGL 170W. A close study of drama and performance. Topics may focus on a period, form, genre, single author, national or transnational movement, or theoretical problem. This is a variable topics course, which can be repeated for credit if the topic is different.

d. New Course:

English 309: VT: Studies in Theory. 3 hr.; 3 cr. Prereq.: ENGL 170W. A close study of literary theory. Topics may focus on critical race theory, feminist theory, queer theory, psychoanalysis, deconstruction, new historicism, Marxism, and postcolonial theory, among others. This is a variable topics course, which can be repeated for credit if the topic is different.

e. New Course:

English 310: VT: Studies in Non-Fiction Prose. 3 hr.; 3 cr. Prereq.: ENGL 170W. A close study in non-fiction prose, including but not limited to essays, autobiography and biography, and travel narratives. Topics may include the literary form of life narratives and the development of life-writing as a genre, the identity of “non-fiction” and its relation to ideas of fiction and truth, and the personal, social, and political roles of non-fiction prose. This is a variable topics course, which can be repeated for credit if the topic is different.

f. Change in title and pre-reqs:

To Read:

ENGL 305, 305W. VT: Studies in Literature and Culture. 3 hr.; 3 cr. Prereq.: ENGL 170W. The topic of the course, announced in advance, varies each semester. The course may be taken for credit more than once if the topic is different.

g. Courses Withdrawn:

ENGL 382. Aspects of Literary Criticism
ENGL 383. Aspects of Poetry
ENGL 384. Aspects of Fiction
ENGL 385. Aspects of Drama

6. Biology

a. Change in title.

To Read:

BIOL 13: Writing in the Sciences- Life Science Themes.

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7. Psychology

- a. Change to the major.

To Read:

A maximum of 9 credits for any combination of the following courses: PSYCH 325, 326, 327, 372, 391, and 392 can be applied toward the major requirement.

8. Earth and Environmental Sciences

- A. Change in the requirements for majors and minors in environmental sciences (BA and BS)

To Read:

Environmental Sciences

The interdisciplinary BA in Environmental Science requires the courses listed below (students desiring greater depth in biology or biochemistry than is included in the ENSCI major are advised to declare a minor in biology or biochemistry):

1. ENSCI 100, 200, and the capstone ENSCI 373W; and completion of the following introductory science courses that are prerequisite for one or more of the Core Courses or Advanced Courses that follow: GEOL 101, CHEM 113.4 and 113.1, BIOL 105, MATH 151 (or equivalent), and PHYS 121.4 and 121.1.
2. One of the following 200-level Core Courses in addition to the ENSCI 200 listed above: GEOL 208, 216, or ENSCI 203.
3. Two of the following 300-level Advanced Courses: GEOL 318, 342, 347, 349, 370, 363, 383; ENSCI 377, 383, 397; BIOL 340. (Since additional advanced courses will be added to this list in the future, students are advised to check with the Undergraduate Advisor to find out about recently approved additions.)

- b. Courses to be placed on Reserve.

1. Geol 3 The Physical Environment
2. Geol 6 The Fossil Record
3. Geol 11 Survey of Atmospheric Sciences
4. Geol 55 Physical Environment of Long Island
5. Geo 100 Introduction to Geology
6. Geol 237 Origins and Uses of Earth Materials

9. FNES

- a. Change in title.

To:

FNES 348: Family and Community Program Development (pre-requisite FNES 147)

- b. Change in number.

To:

FNES 256 Counseling Sexuality (pre-requisite FNES 147)

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- c. Change in title.

To:

FNES 151: Families as Consumers

- d. Change to a Major:

Change in requirements for the Major in Family and Consumer Sciences - Human Development and Family Studies Specialization (04A): change the number of one course

To Read:

Requirements for the Major in Family & Consumer Sciences - Human Development and Family Studies Specialization (04A)

Human Development and Family Studies: FNES 106, 140, 151, 153, either 163 or both 263 and 264, 248, 249, 250, 256, 345, 347, 348, 349, 350, 376, 380, CHEM 16.1 and 16.3 or CHEM 101.1 and 101.3, BIO 22 or 11 or 105.

5b. Graduate Curriculum Committee

MOTION: Duly made by Professor Richard Bodnar, Dean of Research and Graduate Studies:

“To accept the Graduate Curriculum Committee Minutes dated March 16, 2016”

Hearing no objection to the motion, Professor Richard Bodnar moved unanimous consent.

Graduate Curriculum Committee Minutes of 3/16/2016

1. Media Studies

- a. New Course

MEDST 702. Capitalism and Media. 2 hr. plus supervised lab. And/or conf. hr. 3 cr. Seminar offers an intensive introduction to global capitalism and its relation to established and contemporary media systems. This is primarily a theory course that will teach graduate students to understand, analyze and research the diverse forms of governance, cultural power, knowledge, public policy, and resistance associated with media as they shape, and are shaped by race, class, and gender politics.

Justification: The Masters in Media Studies program was relaunched in 2014 (after being dormant for 17 years) with an explicit and dedicated mission on contemporary media as a means to engage purposefully and effectively within contemporary struggles over social justice. Since re-starting the program, we have found that our students need an intensive introduction to theories of the media that focus on the power of global capitalism in relationship to contemporary forms of injustice, exploitation, and inequality. The program's stated commitments to the study and practice of media linked to social and political activism requires a new core course designed to develop core competencies in theories of the media as agents of resistance against the power of contemporary capitalist structures. While a course like "Media Theory" provides a broad survey of scholarly theories of the media, the targeted emphasis of "Capitalism and Media" would provide a focused introduction to media systems as they engage with contemporary

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struggles over capitalism and social justice. One of two required courses in the MA curriculum, “Capitalism and Media” would partner with “Media and Social Justice” to provide a necessary level of theoretical grounding and specialization for our students.

b. Change in requirements for matriculation

To Read:

Requirements for Matriculation

These requirements are in addition to the general requirements for admission.

1. A 3.0 grade-point average on a 4.0 scale in undergraduate degree work.
2. At least three letters of recommendation from past professors, work supervisors or other people familiar with your personal potential and work ethic. In some instances an interview with the Master’s Program Coordinator may be required.
3. Your TOEFL score, if you did not earn your undergraduate degree in residence at a university in an English-speaking country. Students whose TOEFL score is lacking (below 550) may have to take ESL courses before being formally admitted.
4. An 800-1000-word argument for what you want to accomplish with media or your media scholarship. What is the problem you want to research or address? How do you want to make a difference? What is your focus for social change? You are applying to a program where the faculty will be actively supporting your efforts, so convince us to join your cause, or make us understand your motivations, influences, and values.

If possible, append the essay with examples or links to any of your writing, videos, artwork, websites, or other work you feel supports your case.

This should not be a simple biography or general statement of interest in this field, but a supported argument for your research, art, political or social agenda.

Consider answering such questions as:

How are you studying or practicing media, and why does it matter?

Has your work already made a difference? Tell us how.

What do you want for society or your own community, and how do media enable or undermine that goal?

If there are concrete projects or issues you hope to explore, how might a collaborative, interdisciplinary graduate program help you to pursue this work?

5. The GRE is not required, but can be submitted in support of your application.
6. The credentials of each applicant will be examined by the departmental Graduate Studies Committee, which will accept, accept with conditions, accept on probation, or reject the candidate.

Matriculation with Conditions

Under certain circumstances, students with an undergraduate average below B may be matriculated under the condition of “Probation.” A student admitted on probation must achieve a B (3.0) average in the first 12 credits of graduate work. Students admitted on probation who fail to attain fully matriculated status after completing 12 graduate credits will not be permitted to continue.

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c. Change in Requirements

To Read:

Degree Requirements for the Masters Program

These requirements are in addition to the general College requirements for the Master of Arts degree.

1. When a candidate is admitted, the Graduate Program Coordinator will assist the candidate in developing a plan of study.
2. All candidates in Media Studies are required to complete **two** core courses with an overall grade-point average of B (3.0) or better. The courses are: **MEDST 702, Capitalism and Media** and MEDST 703, Media and Social **Justice**.
3. In order to graduate, students must complete 27 credits of coursework and one 3-credit Thesis seminar. **Students must complete 30 credits to graduate, but may take up to 36 credits.** Subject to approval by the Graduate Media Studies Committee, students prepare a thesis based upon independent research and must pass a final oral presentation on its content and method in the presence of their graduate committee.
4. Additional information on policies and standards can be found at the College website for Graduate Studies and Research.

d. Change in policy

To Read:

Fellowships and Tuition Assistance

The **Wilbur Gilman Fellowship Fund** was established to foster advanced study and criticism of media - The Media Studies department offers to qualified students the opportunity to apply for the Gilman Fellowship. Number and level of awards will be determined through consideration of the following criteria:

1. Undergraduate grade-point average.
2. Two letters of recommendation.
3. A 500-word statement explaining why you believe you are qualified for the fellowship. Your statement should address items such as the quality and scope of your academic background, your specific areas of interest, and your experiences both in and out of school.

A student selected to receive the award must be matriculated in the Media Studies Masters program and must register for a minimum of 6 graduate credits in the semester(s) the award is granted. The statement and letters of recommendation must be submitted to the Graduate Program Coordinator, Department of Media Studies, Queens College – CUNY, Flushing, NY 11367 no later than the closing date for graduate applications each year.

In extraordinary circumstances, a student may be selected to receive the award at the Graduate Committee's discretion.

Additional information on assistance programs and fellowships is available through Queens College Office of Graduate Studies at (718) 997 – 5190.

- e. Change in title.

To Read:

MEDST 703. Media and Social Justice. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr. Seminar examines political, economic and sociological approaches to media as agents of historical change and social transformation within struggles over race, class, and gender, topics include the digitization of society and how information technology and networks work within digital capitalism, and the significance of contemporary media within abiding struggles over injustice, exploitation, and social justice.

Justification: Media and Social Justice is a core course in the program, which provides students with an understanding of the interplay between media technologies and struggles over social justice. The change in course title reflects a broader definition of the topic; social change is a subset of social justice.

2. FNES

- a. Change in requirements for admission.

Master of Science in Education in Family and Consumer Sciences Teacher Education, K-12

To Read:

Requirements for Matriculation

1. An average of *B* (GPA of 3.0) or better in the undergraduate major.
2. Initial certificate in Family and Consumer Sciences.
3. The Graduate Record Examination General Test (GRE).
4. Two letters of professional recommendation.
5. A personal statement or essay.
6. An interview may be required.

- b. Change in requirements

Post-Baccalaureate Initial Certificate in Family and Consumer Sciences Teacher Education, K-12

To Read:

Requirements for Admission

1. A bachelor's degree with a general education core in the liberal arts and sciences and an average of *B* (GPA of 3.0) or better in the undergraduate major.
2. The Graduate Record Examination General Test (GRE).
3. A personal statement or essay.
4. Two letters of professional recommendation.
5. An interview may be required.
6. Applicants who majored in Family and Consumer Sciences but do not hold an Initial Certificate, or applicants who come from disciplines other than Family and Consumer Sciences, will be required to satisfy 30 credits in courses which constitute as a minimum the following: FNES 101, 126, 140 or 745, 147, 151, 153 or 751, 156, 163, or their equivalents.

- c. Change in requirements for admission

Requirements for the **Post-Baccalaureate Initial Certificate Physical Education**

To Read:

Requirements for the **Post-Baccalaureate Initial Certificate Physical Education**

: The applicant must hold a bachelor's degree with a general education core in the liberal arts and sciences. Applicants who majored in physical education but do not hold an initial certificate, or applicants who come from disciplines other than physical education, will be required to satisfy deficiencies by taking courses which constitute as a minimum the following: FNES 010, 011, 012 (2 courses), 013, 014 (2 courses), 030, 143, 253, 342, and/or their equivalents. (See the Undergraduate Bulletin for descriptions of these courses.)

d. Change in Requirements.

Requirements for the **Post-Baccalaureate Initial Certificate Physical Education**

To Read:

Admission to the program begins with submission of an application for matriculation. In addition to the application, a student must submit a letter of intent, which includes the student's background in sport and physical education, experiences working in sport, recreation, or physical education settings with children and young adults, any teaching experience, a philosophical statement on the role of physical education in society, and future plans upon completion of the program. The applications are reviewed by an Admissions Committee, which considers, among other factors, the letter of intent, the graduate application with particular attention to performance in undergraduate work and in writing courses, the Graduate Record Examination General Test (GRE), and three professional letters of reference. The applicant must hold a bachelor's degree with a general education core in the liberal arts and sciences. Applicants who majored in physical education but do not hold an initial certificate, or applicants who come from disciplines other than physical education, will be required to satisfy deficiencies by taking courses which constitute as a minimum the following: FNES 011, 012 (3 courses), 013, 014 (2 courses), 030, 143, 253, 342, and/or their equivalents. (See the Undergraduate Bulletin for descriptions of these courses.) Applicants are also required to have at least 6 semester hours, or its equivalent, of a language other than English. They must meet, as well, the general admissions requirements for graduate study at Queens College, including a cumulative and departmental average of at least a B (3.0 GPA). Students must maintain a B average to remain in the program.

f. Change in Requirements for Admission

Requirements for the **MS in Ed Degree In Physical Education**

To Read:

Requirements for Admission and Maintenance

These requirements are in addition to the general requirements for admission:

1. A baccalaureate degree with a provisional or initial certificate in Physical Education K–12.
2. An undergraduate average of B (3.0 GPA) or better in the undergraduate major, three professional letters of recommendation; a letter of intent, and a personal statement. The Graduate Record Examination General Test (GRE).

Students with grade point averages less than 3.0 may be admitted to the program, but are placed on academic probation. Students on academic probation must maintain a B average during the first 12 graduate credits. 3. Applicants who hold provisional certification and complete the Master of Science in Education degree will have met all the education requirements for permanent certification. Students who do not hold provisional certification will not be eligible for permanent certification. Students, who hold an initial certificate and complete the MSEd degree program, will have met the degree requirement for the professional certificate. See the graduate advisor regarding the additional requirements for the professional certificate.

4. An interview may be required.

5. Applicants, whose backgrounds are deemed deficient or not current, may be required to make up deficiencies as specified by the department.

6. Applicants must maintain a grade-point average of at least B (3.0). Students admitted to

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the program who have been placed on academic probation must maintain a B or better grade-point average for the first twelve graduate credits to remain in the program.

3. Music

- a. Change in hours.

To Read:

JAZZ 794. Jazz Ensemble, 3 hr.; 1 cr. Prereq.: Permission of the instructor. The study and performance of selected repertoire, published and unpublished, including student work. May be repeated for credit.

5c. Nominating Committee

MOTION: Duly made by Professor Marian Fish, Chair of the Nominating Committee:

“To accept the Nominating Committee Report dated April 14, 2016”

Hearing no objection to the motion, Professor Fish moved unanimous consent:

1) Admissions and Re-entry Standards, Committee on Undergraduate

The following student was elected by unanimous consent:

Esther Seidman	Social Science	December, 2016
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2) Elections Committee

The following student was elected by unanimous consent:

Victor Yeung	M&NS	December, 2017
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3) Special Committee on Governance

The following faculty member was elected by unanimous consent:

Dave Fields		April, 2018
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4) Teaching Excellence and Evaluation Committee

The following students were elected by unanimous consent:

Ryan Ramphal	At-Large	December, 2016
Annie Wong	At-Large	December, 2016

5) Technology and Library Committee

The following student was elected by unanimous consent:

Victor Yeung	M&NS	April, 2018
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6. Old Business (none)

7. New Business

7a. Academic Senate scheduled meeting dates – Fall 2016- Spring 2017

MOTION: Duly made by Chair Sanudo:

“To accept the Academic Senate scheduled meeting dates for Fall 2016 and Spring 2017”

Hearing no objection to the motion, the Chair moved unanimous consent.

7b. Approval of the Nomination of Michael Toner (2 year term)

MOTION: Duly made by Chair Sanudo:

“To accept the nomination of Michael Toner to the Committee on Athletic Policy” (2 year term)

Hearing no objection to the nomination, the Chair moved unanimous consent.

7c. Committee on Athletic Policy Nominees for 2016-2017

MOTION: Duly made by Chair Sanudo:

“To accept the Committee on Athletic Policy 2016-2017 Nominees”

Hearing no objection to the motion, the Chair moved unanimous consent.

The following students were elected by unanimous consent.

Thomas Zaki, Elizabeth Joa and Robbie Webster

7d. Standing Rule XI Committee on Athletic Policy (Grands-in-aid)

MOTION: Duly made by Dave Fields, Chair of the Governance Committee:

“To remove Standing Rule XI. Committee on Athletic Policy (Grands-in-aid)”

Hearing no objection to the motion, Mr. Fields moved unanimous consent.

MOTION: Duly made by Parliamentarian Dave Fields seconded and passed:

“To Adjourn”

The meeting was adjourned at 4:14 pm. The next Special Academic Senate meeting is on Thursday, May 5, 2016.