

**MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE**

December 12, 1996

Kiely Hall - room 170

1. The Holder of the Chair, Joel Mandelbaum, called the meeting to order at 3:55 p.m.

**2. Approval of Agenda:**

MOTION: Duly made (Pecoraro), seconded, and passed:

"To adopt the agenda."

**3. Approval of Minutes:**

MOTION: Duly made and passed:

"To adopt the Academic Senate meeting minutes of November 14, 1996, as distributed."

**4. Announcements, Administrative Reports, and Memorials:**

a. The Chair announced the results of the University Faculty Senate elections: Anna Brady, Cicely Rodway, Helen Cairns, and David Speidel were elected. There are two Alternate openings. The Chair announced the slates for the newly formed LASAR committees. During the Spring semester, search committees will be formed for Dean of Social Sciences and Dean of the School of Education. The Governance Committee's proposals will be deliberated at the next Executive Committee meeting.

b. The Chair gave an update on the ICAM resolution.

c. Patricia O'Connor spoke of the Excellence in College Teaching conference she recently attended.

d. A Memorial Statement for Margaret A. Gram (Home Economics) who died in August 1996 was read by Elizabeth Lowe.

The Academic Senate paid its respects by rising for a moment of silence.

e. A Memorial Statement for Richard Michael Ryan Hall (Linguistics) who died on November 11, 1996 was read by Gita Martohardjono.

The Academic Senate paid its respects by rising for a moment of silence.

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**4. Announcements** (continued):

- f. Sherry Brabham (Acting Vice President for Finance and Business) and Donna Lipper (Director, Registrar's Office) presented an informative overview of CUNYCard.

MOTION: Duly made (Mansfield), seconded, and passed:

"To request that the Campus Affairs Committee prepare a report to be presented at the March Senate meeting on whether or not we should adopt this card."

**5. Committee Reports:**

**a. Nominating Committee Report** (Sang):

**i. Committee on Undergraduate Admissions and Re-entry Standards:**

The following faculty were nominated:

Fern Sisser	- Sci.	(to Dec. 1998)
William Muraskin	- At Large	(to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

There were no student nominations.

**ii. Campus Affairs Committee:**

The following faculty were nominated:

Rufus Hallmark	(to Dec. 1998)
Subash Gandhi	(to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated to Dec. 1997:

Geraldine Ashton

Dinh (Mae) Dao

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

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**5.a. Nominating Committee Report (continued):**

The following students were nominated to Dec. 1998:

Alain Sanon  
Desiree Morgan

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

**iii. Campus Environment Committee:**

The following faculty were nominated:

Ronnie Gomez - Arts (to Dec. 1998)  
David Locke - At Large (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated:

Abby Chibnik - Arts (to Dec. 1998)  
Philip Kirschner - At Large (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

**iv. Course and Faculty Evaluation Committee:**

The following faculty were nominated:

Kenneth Dunn (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

The following students were nominated:

Ruth Garcia (to Dec. 1997)  
Heidi Zapata (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

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**5.a. Nominating Committee Report (continued):**

**v. Elections Committee:**

The following faculty were nominated:

Peter Mattson (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

There were no student nominations.

**vi. Graduate Curriculum Committee:**

The following faculty were nominated:

Jonathan Buchsbaum - Arts (to Dec. 1998)  
Elena Frangakis-Syrett - SS (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated:

Alexandra Shepard - SS (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

**vii. Graduate Scholastic Standards Committee:**

The following faculty were nominated:

Virgil Blake - SS (to Dec. 1998)  
David Richter - Arts (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

There were no students nominations.

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#### **5.a. Nominating Committee Report (continued):**

##### **viii. International Student Affairs Committee:**

The following faculty were nominated:

Pyong G. Min (to Dec. 1998)  
Thom Thurston (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated:

Emilie Mbom (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

##### **ix. Library Committee:**

The following faculty were nominated:

Bonnie Blackwell (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

The following students were nominated:

Eunice Ahn (to Dec. 1997)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

x. **Nominating Committee:**

Senator Sang announced there is an open seat for a Day Student. The following student was nominated from the floor:

Jennifer Eliasi (to 1997)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

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5.a. **Nominating Committee Report** (continued):

xi. **Policy Board on Administration:**

The following faculty were nominated:

Stephen Hechler (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

There were no student nominations.

xii. **Undergraduate Curriculum Committee:**

The following faculty were nominated:

Kenneth Lord - Sci. (to Dec. 1998)  
Frank Warren - SS (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated:

Miriam Glushakoff - Arts (to Dec. 1997)  
Sonya Knapinsky - Sci. (to Dec. 1998)

Tara Helfman - SS (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

**xiii. Undergraduate Scholastic Standards Committee:**

The following faculty were nominated:

Drora Pershing - Arts (to Dec. 1998)  
Doreen Berman - At Large (to Dec. 1998)  
Robert Vago - At Large (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

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**5.a. Nominating Committee Report : Undergraduate Scholastic Standards Comm. (continued):**

The following students were nominated:

Joseph Goldberg - Evening (to Dec. 1998)  
Matthew Tassell - Day (to Dec. 1998)  
Alisa Wright - At Large (to Dec. 1998)  
Yvonne Medina - At Large (to Dec. 1997)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

**xiv. Special Committee on Governance:**

The following faculty were nominated:

Dave Fields (to Dec. 1998)  
George Axelrad (to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

The following students were nominated:

Georgina Oliver  
Alain Sanon

(to Dec. 1998)  
(to Dec. 1998)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

**xv. Presidential Committee on Academic Priorities:**

The following faculty were nominated for an At Large seat:

Edward Smaldone

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

The following faculty were nominated for the Social Sciences seat:

Frank Spencer

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

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**5.a. Nominating Committee Report (continued):**

**xvi. Subcommittee on Honorary Degrees:**

There were no nominations for the three open Student seats.

**b. Graduate Curriculum Report (Wochinger):**

MOTION: Duly made and passed:

"To adopt the recommendations of the Graduate Curriculum Committee dated October 21, 1996."

- i. School of Education: Program Proposal: pages 1-17  
Advanced Certificate in Language Minority Education: A Post-Master's and Post-Baccalaureate  
Graduate Program for the Specialization in Bilingual Education.

- ii. **Major Items:** pages 18-27

**Communication Arts and Sciences: Media Studies.** Change in Requirements for Matriculation for the Master of Arts Degree in Media Studies (HEGIS NO. 0601), on page 45 of the 1994-96 Graduate Bulletin, to:

Requirements for Matriculation

These requirements are in addition to the regular requirements for admission.

1. A 3.0 grade-point average on a 4.0 scale in undergraduate degree work.

**Communications Arts and Sciences: Speech-Language Pathology.** Change in Requirements for Matriculation for the Master of Arts Degree in Speech-Language Pathology (HEGIS NO. 1220), on page 45 of the 1994-96 Graduate Bulletin, to:

Requirements for Matriculation

These requirements are in addition to the general requirements for admission.

1....

3. A 3-credit course in Bio/Phys. Sci., 3 credits in Math., 6 credits in Behavioral and/or Social Sciences to satisfy ASLHA certification standards (see adviser).

4....

6. Applicants who present international credentials or whose native language was not English must receive a minimum score of 650 on the TOEFL.

7. A personal essay.

8. The credentials of each applicant will be examined....

9. The number of applicants approved for matriculation....

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#### 5.b. Graduate Curriculum Committee Report (continued):

**Educational and Community Programs: Special Education.** Change in Requirements for the Master of Science in Education Degree in Special Education (HEGIS NO. 0808), on page 68 of the 1994-96 Graduate Bulletin, under "Requirements for the Degree," to:

Requirements for the Degree

1. Meet the general requirements for all Master's degrees.

2. Complete satisfactorily the 34-credit course sequence. Students can transfer up to 12 credits of graduate course credits for equivalent courses only, subject to review by the program and according to College policy. No transfer credit will be approved for ECPSE 710, 711, 720, 721, 730, 731, 745, 746, 748, and 754.

**English.** Change in Requirements for Matriculation for the Master of Arts Degree in English (HEGIS NO. 1501), on page 74 of the 1994-96 Graduate Bulletin, to:

#### Requirements for Matriculation

This list is in addition to the general College requirements.

#### THE LITERATURE SEQUENCE

1. An average grade of B in all undergraduate work and in all English courses....
4. Students whose first language is not English and who were educated in a country where English is not the official language are required to take the Test of English as a Foreign Language (TOEFL). A score of 600 or better is recommended for students to be able to do advanced work in English.
- 5....

**Geology.** Change in Requirements for Matriculation for the Master of Arts Degree in Geology (HEGIS NO. 1914), on page 76 of the 1994-96 Graduate Bulletin, to:

#### Requirements for Matriculation

These requirements are in addition to the general requirements for admission.

1. Undergraduate geology training....

The Departmental Graduate Committee will waive the above requirements, with the exception of Physical Geology and Historical Geology for students with a strong background in one or more of the laboratory sciences who wish to pursue studies in special fields such as geophysics, geochemistry, paleontology, earth sciences, or environmental sciences.

#### **Graduate School of Library and Information Studies.**

Change in Requirements for Admission to the Master of Library Science Degree (HEGIS NO. 1601), on page 86 of the 1994-96 Graduate Bulletin, to:

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#### **5.b. Graduate Curriculum Committee Report (continued):**

#### Requirements for Admission

....

7. Applicants with undergraduate gpa's below 3.0 who hold advanced degrees are not required to take the GRE.
8. Applicants for admission to the program for school media specialist....
9. A personal interview....
10. Competency in word processing is required. Students may be admitted without this competency, but they must acquire it before the end of their first semester. A school adviser should be consulted for information about which tutorial packages are recommended. Only word processed papers will be accepted after the student's first semester at the school.

Change in Requirements for Admission and for the Certificate in the Program for the Post-Master's Advanced Certificate in Librarianship (HEGIS NO. 1601), on page 88 of the 1994-96 Graduate Bulletin, to:

Requirements for Admission

1. A Master's degree in library and information studies from an American Library Association (ALA) accredited library school.
2. A minimum of two years of professional experience in library/information services or evidence of highly specialized needs that warrant advanced studies.
3. An interview with a representative of the Graduate School of Library and Information Studies.
4. A 500-word statement of the candidate's professional objectives, specifying the student's special needs or interests.
5. Three letters of reference from library/information service professionals and/or instructors in library/information studies.

Specialization

An individually tailored program....

Academic and Research Librarianship....

Work with Children and Young Adults

Electronic Resources and Services

**Educational and Community Programs: Administration and Supervision.**

Change in Course Title and Description, to:

ECPAS 881. Curriculum and Supervision. 3 hr.; 3 cr. An examination of the trends and issues in the school curriculum with emphasis on the development of theoretical bases for the making of curriculum decisions. A critical examination of the literature on supervision in education and related fields. Current practices will be appraised in relation to the teaching/learning process.

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5.b. **Graduate Curriculum Committee Report** (continued):

**Educational and Community Programs: School Psychology.**

Change in Course Description, to:

ECPSP 764. Introduction to Research in School Psychology. 3 hr.; 3 cr. Prereq.: Matriculation in the School Psychology Program. This course focuses on the study, understanding, and evaluation of basic research design and methodology in school psychology and the interpretation of research. This is the first of a two-course sequence. (See ECPSP 864.)

Change in Title, Corequisite, and Description, to:

ECPSP 766. Field Work in School Psychology I. 3 cr. Prereq.: Written permission of the department. Students start in October and spend 2 days a week in a school placement. They follow the academic calendar of the school in which they are placed. Graded on a Pass/Fail basis only. Fall.

Change in Title and Description, to:

ECPSP 767. Field Work in School Psychology II. 3 cr. Prereq.: ECPSP 766 and written permission of the department. Students spend 2 days a week in a school placement. They follow the academic calendar of the school in which they are placed until the school year ends. Graded on a Pass/Fail basis only. Spring.

Change in Course Description, to:

ECPSP 778. Counseling Techniques for School Psychologists. 3 hr.; 3 cr. Prereq.: Matriculation in the graduate program in School Psychology. Principles and techniques of counseling and psychotherapy, with particular emphasis on intervention strategies that are being used in the schools. Practical workshop and participation in counseling methods.

#### **Elementary and Early Childhood Education and Services.**

Change in Course Description, to:

EECE 750. Computers in the Elementary Classroom. 3 hr.; 3 cr. Prereq.: Matriculated graduate student or permission of instructor. This course is designed to help teachers increase the effectiveness of teaching and learning for children through the use of the microcomputer.

#### **Family, Nutrition, and Exercise Sciences.**

FNES 705. Research in Physical Education. 2 hr. plus conf.; 3 cr. Prereq.: FNES 710. Basic methodologies and techniques used in physical education research including historical, descriptive, and experimental methods.

#### **Graduate School of Library and Information Studies.**

Change in Prerequisite, to:

GLIS 702. Information Sources and Services: General. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.

### **MORE**

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##### **5.b. Graduate Curriculum Committee Report (continued):**

GLIS 703. Introduction to Technical Services. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.

GLIS 709. Research and Bibliographic Methods. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr. Prereq.: GLIS 700, 701, 702, 703; completion of 24 credits.

GLIS 721. Advanced Technical Services. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.  
Prereq.: GLIS 700, 701, 702, 703.

GLIS 725. Bibliographic Control of Non-print Materials. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr. Prereq. or coreq.: GLIS 700, 701, 702, 703.

GLIS 739. Literature for the Young Adult. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.  
Prereq.: GLIS 700, 701, 702, 703.

GLIS. 784. Health Sciences Librarianship. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.  
Prereq.: GLIS 700, 701, 702, 703, and permission of the School.

Change in Course Description, to:

GLIS 719. Government Information Sources. 2 hr. plus supervised lab. and/or conf. hr.; 3 cr.  
Prereq.: GLIS 700, 701, 702, 703.

Structure of the United States Government in relation to its official publications; selection, acquisition, organization, and use of federal documents of the United States, with some American state and municipal documents, as well as foreign and United Nations publications; print and electronic access.

iii. **Minor Items:**

pages 28-35

**Educational and Community Programs: Administration and Supervision.**

Course Withdrawn:

ECPAS 882. Curriculum and Supervision: Secondary

**Educational and Community Programs: School Psychology.**

Change in Course Title, to:

ECPSP 768. Internship in School Psychology I

ECPSP 769. Internship in School Psychology II

**Graduate School of Library and Information Studies.**

Change in Course Title, to:

GLIS 747. Selected Technology Applications in Information Management

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5.b. **Graduate Curriculum Committee Report** (continued):

**Psychology.**

Change in Course Title, to:

708.2. Basic Neuroscience: Neurophysiology

708.3 Basic Neuroscience: Neurochemistry

**Secondary Education and Youth Services.**

Change in Course Title, to:

SEYS 762. Teaching Creative and Critical Thinking Skills: Questioning Strategies and Techniques for Secondary and Middle Schools

**c. Undergraduate Curriculum Report (Lord):**

MOTION: Duly made and passed:

"To adopt the recommendations of the Undergraduate Curriculum Committee of November 20, 1996, and proposal for a Minor in Accounting and Information Systems which was previously postponed."

i. **1. Physics:**

Change in hours and credits, to read:

Physics 230. Mechanics for Engineers.

4 hours, 4 credits.

New course.

227. Physical Principles of Telecommunications.

3 hr.; 3 cr. Prereq: Physics 104 or 146.

Fundamental concepts and recent trends in radio, television, telephony, and computer networks are addressed. Topics include analog and digital signal processing, information theory and coding, coax and fiber transmission, antennas and satellites.

**2. Urban Studies:**

Change in hours and credits, to read:

Urban Studies 390. Tutorial. Hr. to be arranged; 1-3 cr. per semester. Prereq.: One course in Urban Studies at the 200 or 300 level, junior standing, and permission of department. Further specialization and advanced work involving directed readings and research on a topic chosen by the student and his or her faculty sponsor. Includes regular conferences with the sponsor and preparation of a paper. (A student may receive credit for no more than six tutorial credits in Urban Studies and may take only one tutorial in a semester.)

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**5.c. Undergraduate Curriculum Committee Report (continued):**

### **3. Family, Nutrition and Exercise Sciences:**

Change to a major concentration (Dietetics), to read:

Dietetics: The department offers a specialization for students who wish to go beyond the required course work in food and nutrition in order to satisfy the professional certification requirements for the Certified Dietitian/Nutritionist (CDN) from the New York State Department of Education and the Registered Dietitian (RD) from the American Dietetic Association. There is an additional requirement for a post-baccalaureate internship following verification by the Didactic Program Director. In order for students to be verified as having completed the Didactic Program in Dietetics (DPD) at Queens College, they must complete the following courses:

FNES 101, 104, 106, 147, 151, 153, 203, 263, 264, 275, 307, 337, 365, 366, 368, 378 and 380.

Chemistry 19, 59 and 79.

Biology 11, 43 and 44.

Two of the following three: Anthropology 101, Psychology 101 or Sociology 101.

Students should consult with a dietetics adviser at their earliest convenience to insure that they have the course work planned in the proper sequence and to learn about the post-baccalaureate internship experience. A grade of C- or better is required in any prerequisite course, and an overall average of 2.00 is required in the dietetics course work in order to be verified.

### **4. Cooperative Education:**

Courses withdrawn:

COOP 201.

COOP 221.

### **ii. Proposal to establish a minor in the Department of Accounting and Information Systems.**

Requirements:

Accounting 101: Introduction to Theory and Practice I

102: Introduction to Theory and Practice II

201: Intermediate Accounting

305: Cost Accounting I

361: Business Law I

367: Federal and New York State Taxes

Total credits - 19.

One additional course must be selected from:

Economics 001 (preferred) or 101 or 102, or any other relevant course approved by the Department.

Residency Requirement: At least 12 of the credits must be taken at Queens College.

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**5.c. Undergraduate Curriculum Committee Report (continued):**

A minimum grade point requirement of a C- will apply to all courses taken for the minor. An overall minimum average grade requirement of C will be required for the minor.

**d. Campus Affairs Committee (deLuise):**

MOTION: Duly made and passed:

"To adopt the Academic Calendar for 1997-98 presented by the Campus Affairs Committee, as distributed."

**e. Elections Committee (Sanudo):**

MOTIONS: Duly made and passed:

"To approve the two-week period beginning February 18 and ending February 28, 1997 as the campus-wide Nominations weeks; the date of record will be February 21; and

"To approve the week of April 14, 1997 as the campus-wide Elections week."

**f. Course and Faculty Evaluation Committee (Birth):**

i. MOTION: Duly made:

"To adopt a new Course and Faculty Evaluation Questionnaire."

ii. MOTION: Duly made (Cairns), and seconded:

"To return the document to the Committee to specifically address items E and G."

iii. MOTION: Duly made (Speidel), seconded and passed:

"To move all previous questions."

Motion ii passed.

6. MOTION: Duly made:

"To adjourn."

The meeting was adjourned at 5:55 p.m. The next Regular Academic Senate meeting will be held on Thursday, February 13, 1997.