

1. **The Holder of the Chair, Elizabeth Lowe, called the meeting to order at 3:50 p.m.**

2. **Approval of Agenda:**

a. MOTION: Duly made, seconded, and passed:

"To adopt the agenda."

3. **Approval of Minutes:**

MOTION: Duly made and seconded:

"To adopt the minutes of the Academic Senate meeting of September 18, 2003."

Amendment: Elliot Schimel, Ali Ahmadi, and Nathan Weinberg should be marked as present.

The minutes were adopted, as amended.

4. **Announcements, Administrative Reports, and Memorials:**

a. The Chair congratulated Stephen Pekar on his election as an At Large Senator in the Mathematics and Natural Sciences Division.

b. The Chair announced the need for volunteers to serve on the Review Committee for Chief Librarian.

c. Tom Bird announced that, in a discussion with President Muyskens, the Executive Committee will select a search committee in accordance with Bylaws Standing Rule V for the Dean of Students to be added to other members of the search committee selected by the President for the Vice President for Student Affairs.

d. Dean Burton Backner spoke of the student services provided by his office, the clubs and activities that are available and encouraged participation. Brochures were available at the front desk. He said students who cause problems or who have problems should be referred to his office or the Counseling Advisement Center. He said they are working on improving the parking situation for students. Dean Backner updated the body on the Student Union construction projects and changes being made. He outlined some of his duties as Dean of Students. Dean Backner took questions.

5. **Committee Reports:**

a. **Nominating Committee** (Kaufmann):

i. The following students were nominated to fill an OPEN seat on the **Elections Committee**:

Hemlata Sawlani Social Sciences(to 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

MORE

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5.b. continued

Major Items

i. AI.5B.1 URBAN STUDIES - HEGIS CODE 2214

Change in requirements for the M.A. Degree in Urban Studies, to:

Thirty credits are required for the M.A. degree, including four required courses (12 credits). Students not employed in an urban-related field are encouraged to take 3-6 credits of fieldwork. Where appropriate, 3-12 graduate credits may be taken in other departments, subject to the approval of the Graduate Adviser.

Students must submit and obtain approval for at least two research papers prepared in connection with two of their courses. These papers will be used to evaluate the student's ability to investigate and analyze urban issues and policies. Students also have the option of preparing a thesis or capstone paper. Completion of the course of study involves a comprehensive examination in the area of the students' course of study after at least 24 course credits have been completed.

REQUIRED COURSES

The following 12 credits are required of all graduate students in Urban Studies:

620. Urban Research Writing	3 cr.
724. Introduction to Public Policy	3 cr.
725. Urban Research Methods	3 cr.
Either:	
727. Public Management	3 cr.
or	
745. Community Organizations	3 cr.

In addition to the core sequence, students must take 18 elective credits. Students are encouraged to develop a concentration in either Urban Administration and Social Policy or Community Organization and Development. The former prepares students for work in local, state, or federal agencies concerned with urban policy. The latter prepares students for professional work in community organizations including private agencies, poverty programs, and other community functions. A student may also choose to develop a concentration in a specific policy area such as health, housing, or welfare.

FIELD WORK (3-6 credits)

Field placements will be given in areas of urban activity of interest to the student. Fieldwork shall include participation in courses related to the field placement and in seminars where the experience will be discussed and analyzed. Students will be placed in an outside organization or participate in a group project or workshop organized by the department. The Department will assist students in finding field placements. Students should enroll in courses related to the field placement to receive maximum benefit from the experience. Fieldwork will be under the direction of a Faculty Adviser who shall hold regular conferences with students. Papers on fieldwork are required. Fieldwork courses are 780 and 781.

MORE

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5.b. continued

THESIS OR CAPSTONE PAPER (3 credits)

Students may prepare a thesis or capstone paper. A thesis generally involves primary research in which students undertake an original field project. A capstone paper typically consists of a critical review of an existing body of knowledge on a topic related to social or urban policy. Students have the option of enrolling in a 3-credit tutorial while working on the thesis/capstone paper. Each student works with a faculty adviser, and the final product is subject to the approval of both the faculty adviser and the Graduate Adviser.

ii. AII.5B.1 SCHOOL OF EARTH & ENVIRONMENTAL SCIENCES

New Course:

760. Techniques in Environmental Geochemistry. 2 lec., 4 lab hr.; 4 cr.; Prereq.: Chem 113 or ENSCI 111 or Geol 100; Chem 241 or Geol 270; permission of the instructor. The objective of this course is to train students in field and laboratory techniques used to characterize and regulate water quality in surface water, groundwater and coastal water systems. Sampling techniques appropriate for each water regime are practiced, with emphasis placed on maintaining and documenting sample integrity. Standard parameters such as temperature, conductivity, dissolved oxygen, pH, and Eh, are measured in the field. In the laboratory, titrimetric methods are used for alkalinity and dissolved oxygen. Instrumental techniques include atomic absorption spectrometry for major ions and trace elements, ion chromatography for anions, and spectrophotometry for nutrients. Total and fecal coliform counts are also conducted.

Projected Enrollment: 10

Projected Frequency: Once a year

iii. AII.5B.2 URBAN STUDIES

New Course:

620. Urban Research Writing. 3 hr, 3cr. This course will assist students in developing the skills necessary for graduate level writing in Urban Affairs. The focus will be on developing writing skills in three specific areas: writing in response to texts; (ii) writing across texts (comparing and contrasting); and (iii) writing a research paper on a topic in urban studies. In each instance original drafts will be revised for clarity of content. The course will review the steps in writing a research paper including choosing topic, developing a cogent thesis, using the library and internet for research note taking, and drafting and revising the finished paper.

Projected Enrollment: 50 per year Projected Frequency: At least once a year

c. Undergraduate Curriculum Committee (Lord):

i. MOTION: Duly made and passed:

“To adopt the recommendations of the Undergraduate Curriculum Committee minutes dated 5/1/03.”

1. European Languages and Literatures: French (03-28, HEGIS SED)

a. Change to a major: French, to read:

MORE

5.c.i. continued

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Requirements for the Major in French

The major in French consists of at least 33 credits beyond French 204. Successful completion of 205, 206, 224, and 228 is required of all majors. Students should choose courses for the remaining 21 credits with the undergraduate adviser. Students must complete French 206 or 228 before enrolling in advanced (300 level) literature courses. The French major offers a choice of two separate tracks: the language track or the literature track.

b. New Course

French 375. Contemporary French Literary Theory.

3 hr.; 3 cr. Prereq.: French 228 or permission of the department.

Familiarity with the literary theory necessary for a thorough understanding of the aesthetics, ethics and politics of reading. Particularly recommended for those intending to pursue graduate studies. Topics may include: Structuralism, Deconstruction, Feminism, Psychoanalysis, Queer Studies, Francophone Theory. May be offered periodically in English.

c. New Course

French 380VT. Women's Writing in French.

3hr.; 3 cr. Prereq.: French 206 or 228 or permission of the department.

Critical reading and discussion of major works written in French by women writers from the Middle Ages to the present. Authors studied may include Marie de France, Labé, Lafayette, Sévigné, de Staël, Sand, Colette, Duras, Cixous, Wittig, Djébar, Chédid, Roy, Condé, Sow Fall. May be repeated once for credit provided that the topic is different. (H1T2)

d. Addition to LASAR category H1T2:

French 380VT. Women's Writing in French.

e. Change in number and description, to read:

French. 385VT. Seminar. 3 hr.; 3 cr.

Prereq.: Upper junior or senior standing; an average of B in elective courses taken in French or permission of the department.

Designed especially to give qualified students the skills of scholarly investigation in such fields as French and Francophone literature, film, civilization, or language. May be repeated once for credit provided that the topic is different.

f. Take course out of RESERVE and change title & description, to read.

French 10. French for Reading and Translation I.

3hr.; 3 cr. Prereq.: Graduate standing or permission of the department. No previous study of French required.

This course provides a thorough presentation of French grammar and introduces students to expository prose in French with the emphasis on reading and translation. Does not count toward the foreign language requirement or the major.

MORE

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- g. Take course out of RESERVE and change title & description, to read:

French 11. French for Reading and Translation II.

3hr.; 3 cr. Prereq.: French 10.

Continuation of F10 with reading and translation of longer and more complex texts.
Does not count toward the foreign language requirement or the major.

- h. Change in title and description, to read:

French 204. French Composition and Grammar I.

3hr.; 3 cr. Prereq.: French 203 or four years of high school French.

Grammar review, conversation and written assignments designed to improve the students' mastery of spoken French and refine their writing skills.

- i. Change in title and description, to read:

French 205. Introduction to Literary Analysis.

3 hr.; 3 cr. Prereq: French 204 or permission of department.

An introduction to reading and analyzing literary works, with special emphasis on critical terminology and development of writing skills in French. The course will concentrate on shorter works from the major genres of literature in French, and prepare students for the future study of literature. Required for majors and others planning to take elective courses in the department. (H1T2)

- j. Change in title and description, to read:

French 206. Introduction to French Literature.

3 hr.; 3 cr. Prereq. French 204 or permission of the department.

Reading, discussion and analysis of representative works from the Middle Ages to the contemporary period. Required for majors and for others planning to take elective courses in the department. (H1T2)

- k. Removal of course from LASAR category: Pre-Industrial/Non-Western Civilization:
French 206. Introduction to French Literature.

- l. Change in title and description, to read:

French 223. Advanced Conversation and Phonetics.

3 hr.; 3 cr. Prereq.: French 204 or permission of the department.

Advanced preparation for students who want to perfect their fluency in spoken French. The course will involve intensive practice in both impromptu and prepared conversation and in the study of both phonetics and diction. May not be taken by students with native fluency in spoken French.

MORE

5.c.i. continued

- m. Change in title and description, to read:

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French 224. Advanced French Grammar. 3hr.; 3 cr. Prereq.: French 204 or permission of the department. Extensive review of grammatical structures, idiom patterns, and common difficulties of the French language.

- n. Change in title and description, to read:

French 225. French Composition and Grammar II. 3hr.; 3 cr. Prereq.: French 204 or permission of the department. Intensive work in composition, grammatical analysis, and stylistics, further developing writing skills in French. Students will practice different forms of writing (narrative, journalism, literary composition, essay, business correspondence).

- o. Change in title and description, to read:

French 228. Advanced Literary Analysis. 3 hr; 3 cr. Prereq: French 205 or permission of the department. Training in the in-depth analysis of literary works. Students will be introduced to critical writing on literature, and sharpen their own techniques of literary analysis. May be repeated once for credit provided that the topic is different.

- p. Change in title and description, to read:

French 231. Skills and Art of Translation. 3 hr.; 3 cr. Prereq. French 204 or permission of the department. Introduction to the techniques, problems, and theories of translation. The course will involve both French-to-English and English-to-French translation.

- q. Change in title and description, to read:

French 235. Business French. 3 hr.; 3 cr. Prereq.: French 204 or permission of the department. Introduction to the use of French in a business context with emphasis on the discussion of cross-cultural differences as well as on the acquisition of practical skills such as drafting business correspondence, and developing a familiarity with the vocabulary of the workplace.

- r. Change in title and description, to read:

French 320. VT: Topics in Early French Literature. 3 hr.; 3 cr. Prereq. French 206 or 228 or permission of the department. Reading, discussion, and analysis of representative works from the Middle Ages through the sixteenth century. May be repeated once for credit provided that the topic is different. (H1T2, PN)

MORE

5.c.i. continued

- s. Change in title and description, to read:

French 340. VT: Topics in Seventeenth Century French Literature.

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3 hr; 3 cr. Prereq: French 206 or 228 or permission of the department.
Major literary and cultural forces of the French neo-classical age. Authors studied may include Molière, Racine, Corneille, Mme. de Lafayette, Pascal, and Descartes. May be repeated once for credit provided that the topic is different. (H1T2, PN)

- t. Change in title and description, to read:

French 345. VT: Topics in Eighteenth Century French Literature.
3hr.; 3 cr. Prereq.: French 206 or 228 or permission of the department.
Reading, discussion, and analysis of major works of the Age of Enlightenment. Authors studied may include Montesquieu, Marivaux, Prévost, Voltaire, Diderot, Rousseau, Beaumarchais, and Laclos. May be repeated once for credit provided that the topic is different. (H1T2)

- u. Change in description, to read:

French 350. French Novel of the Nineteenth Century.
3 hr; 3 cr. Prereq: French 206 or 228 or permission of the department.
The rise of the novel in the nineteenth century. Authors studied may include Hugo, Balzac, Gautier, Stendhal, Flaubert, and Zola. May be repeated once for credit provided that the topic is different. (H1T2)

- v. Change in title and description, to read:

French 360. French and Francophone Novel since 1900.
3 hr; 3 cr. Prereq.: French 206 or 228 or permission of the department.
Evolution of the novel since 1900. Authors studied may include Gide, Proust, Sartre, Céline, Camus, Duras, Robbe-Grillet, Condé, Genet, and Mudimbe. May be repeated once for credit provided that the topic is different. (H1T2)

- w. Change in title and description, to read:

French 363. French Poetry of the Nineteenth Century.
3 hr.; 3 cr. French 206 or 228 or permission of the department.
Reading, discussion, and analysis of key works of French poetry, from the Romantic era through Symbolism. Particular emphasis will be placed on the work of Lamartine, Hugo, Gautier, Baudelaire, Rimbaud, and Mallarmé. (H1T2)

- x. New Course

French 367 . VT: Topics in French and Francophone Literature Since 1900.
3 hr; 3 cr. Prereq.: French 206 or 228, or permission of the department.

MORE

5.c.i. continued

Literary works, other than novels, written since 1900. The course may treat theater, poetry, or a combination of the two. Authors studied may include Apollinaire, Ponge, Char, Cocteau, Genet, Beckett, and Ionesco. May be repeated once for credit provided that the topic is different. (H1T2)

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y. Courses withdrawn

1. 222. Phonetics and Diction
2. 226. Advanced Composition II
3. 236. Language Workshop.
4. 232. Skills and Art of Translation II
5. 310. French Civilization Survey I
6. 311. French Civilization Survey II
7. 330. French Literature of the Sixteenth Century.
8. 366. French Theater of the Nineteenth and Twentieth Centuries
9. 381. Seminar

1. Change to the Minor in French (for information)

To Read:

Requirements for the Minor in French

The minor consists of 15 credits in French beyond the level of French 203, chosen in consultation with a departmental adviser.

2. Comparative Literature (03-29, HEGIS 1503, SED 02766)

a. New Course.

CMLIT 342: Translation Theory and Practice.

3 hours, 3 credits. Prerequisite: One elective course in Comparative Literature or another literature department. Knowledge of a foreign language.

Introduction to the possibilities of creating new meaning in another language. Students are asked to read and discuss theoretical essays on translation, and to produce their own translations of fiction or poetry into English, through stages from literal to finish. The course focuses on what is lost and gained in translation, and on how to recognize and work with cultural and linguistic differences.

b. Addition to LASAR category Humanities III:

CMLIT 342. Translation Theory and Practice.

3. European Languages and Literatures: Modern Greek (03-30, HEGIS 1110, SED 02754)

a. New Course

228. Advanced Grammar and Composition.

3 hr, 3 cr. Prereq.: Modern Greek 203 or permission of department.

Intensive practical study of advanced problems in Modern Greek grammar, usage, style and idiom. Workshop writing practice and analysis of contemporary texts.

MORE

5.c.i. continued

b. New course

235 Commercial and Business Greek.

3 hr, 3 cr. Prereq.: Modern Greek 204 or permission of department.

The use of Greek for business through extensive practice in written and oral forms used in the fields of commerce and business.

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- c. Change in number, to read

41,41W. Modern Greek Literature in Translation.

- d. Change in number, to read

111. Elementary Modern Greek I.

- e. Change in number, to read

112. Elementary Modern Greek II

4. Bachelor of Arts in Applied Social Sciences (BASS) (03-21)

- a. Change to the requirements in the BASS degree.

Changes to the requirements to the Bachelor of Arts in Applied Social Sciences are detailed below. New courses and changes to specific courses in the BASS program are detailed here in items (b) through (f).

See Attachment A.

- b. New Course.

BASS 3711, 3711W. Fieldwork in Applied Social Science.

9 hours, 4 credits. Prerequisite: Permission of the academic advisor

Practical field experience such as the design and execution of a research project requiring data collection in the field, or an active internship with a human services organization, a labor union or worker center, or a political or civic office or institution. Students will develop an appropriate reading list in consultation with supervising faculty, and will meet regularly with the supervising faculty to discuss both the fieldwork and the readings. Students will document their work in a paper and in other forms deemed appropriate by the supervising faculty. If several students are engaged with independent fieldwork, the course may be more closely modeled on a seminar, meeting together to report on fieldwork and to discuss the assigned readings. This course may be repeated once for credit subject to approval by the academic advisor, provided that the project is different; or, subject to permission of supervising faculty, as a second phase of a successful and generative project.

MORE

5.c.i. continued

- c. New Course.

BASS 2651, 2651W . Special Topics in Applied Social Science

4 hours, 4 credits. Prerequisite: BASS 1111.

Selected topics in the field of applied social science. A lecture and discussion course at the intermediate level, it may be repeated for credit provided that the topic is different, and subject to approval by the student's academic advisor.

- d. New course.

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BASS 3901, 3902, 3903, 3904. Tutorial.

Hr. to be arranged; 1-4 cr Prerequisite: BASS 1111 and permission of the academic advisor

Further specialization and advanced work involving directed readings and research on a topic chosen by the student and the supervising faculty sponsor. Includes regular conferences with the sponsor and preparation of a paper. Elements of the study– a tentative bibliography, a rough outline, drafts – will be submitted according to an agreed upon schedule.

e. Change in title, to read:

BASS 1111. Writing for the Social Sciences I.

f. Change in title, to read:

BASS 1112. Writing for the Social Sciences II.

ii. MOTION: Duly made and passed:

“To adopt items 2 and 3 on page 1 of the Undergraduate Curriculum Committee minutes of 9/18/03.”

2. Bachelor of Arts in Applied Social Sciences (BASS) (03-34)

Sociology 1144 shall be designated as the equivalent of Sociology 101 for purposes of fulfilling the Social Science LASAR requirement.

3. Sociology (03-35, HEGIS 2208, SED 02818)

Change in hours, to read:

205. Social Statistics I. 4 hr.; 3cr. Prereq.: Sociology 101. Descriptive and inferential statistics, emphasizing analysis and interpretation of sociological data: distributions, correlations, and statistical significance. Not open to students with credit for Economics 249 or Psychology 107. (SQ)

MORE

5.c. continued

iii. MOTION: Duly made and passed:

“To adopt item 1, Letter of Intent for an **Undergraduate Program in Neurosciences**, of the Undergraduate Curriculum Committee minutes of 9/18/03.”

6. MOTION: Duly made, seconded and passed:

“To adjourn.”

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The meeting was adjourned at 4:30 p.m. The next Regular Academic Senate meeting will be held on Thursday, November 13, 2003.