

**RECOMMENDATION FORM
 FOR CURRICULAR PRACTICAL TRAINING**

The information requested is needed to comply with US Citizenship and Immigration Services (USCIS) regulations. The international student named below is applying for curricular practical training.

Student completes this section:

Student Name: _____
First Middle Last

Student ID #: _____ SEVIS #: _____

Email Address: _____

Degree Level: Undergraduate Graduate Major: _____

Previous Periods of Practical Training:

Curricular Practical Training (CPT)	Part-time or Full-time	Dates of CPT	Optional Practical Training (OPT)	Dates of OPT

Necessary Course Registration* has been made: yes no

***All students on authorized CPT must maintain full-time course registration during each fall and spring semester. As part of your full time course registration you will need to register for an internship course. This is necessary for authorization of your CPT.** If training is not required by the degree program, but is recommended for the individual student then the student must register for a minimum of 1 course credit that reflects the CPT placement. This credit must be granted by the academic department for each semester of the CPT placement.

Failure to meet this requirement is a violation of current immigration regulations.
The CPT will be cancelled, and you will be risking your valid F-1 status.

Dates of Proposed Curricular Practical Training: From _____ To _____
(dates from employer's offer letter)

I-20 program completion date: _____

This training will be: Full Time (Summer only)
 Part Time (20 hrs/wk or less)

Name of Employer: _____

Complete Mailing Address of Employer: _____

Brief description of duties: _____



Department Advisor completes this section: _____

Student is registered for internship course number _____

Please explain why this particular curricular practical training experience is integral to the student's academic program. How will this experience enhance his or her studies? (This information will be entered into the student's SEVIS record.)

I certify that the curricular practical training experience, described above and in the employer's offer letter, is recommended for this student.

Signature

Name & Title (please print)

Department (please print)

Telephone

Date

Email