



Transfer Student Guide and Program Planner



Queens College
THE CITY UNIVERSITY OF NEW YORK

Transfer Student Guide & Program Planner



Issued by the Transfer Credit Evaluation Unit of the Queens College Undergraduate Admissions Office

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Important Notice of Possible Changes: The City University of New York reserves the right, because of changing conditions, to make modifications of any nature in the academic programs and requirements of the University and its constituent colleges without advance notice. Any tuition and fees set forth in this publication are similarly subject to change by the CUNY Board of Trustees. The University regrets any inconvenience this may cause.

Introduction

Welcome to Queens College of the City University of New York! This handbook was developed by the transfer credit evaluation unit of the Undergraduate Admissions Office for new transfer students in order to facilitate the process of entering the college. As you read it, jot down questions and ask them at the Transfer Student Orientation Program. If you want a question answered before that day, contact the appropriate college office (see pages 29–30).

By now, you are probably wondering how many of your prior college credits will be transferred and what policies govern the transfer of credit at Queens College. This and other information regarding degree requirements and registration can be found in this handbook. You should keep this handbook and use it as a reference throughout your studies at the college.

Here are some helpful hints concerning your transition to Queens College:

- Be sure to keep a folder of all important documents. Save all letters, authorizations, bills, paid receipts, grade reports, permission slips, completed evaluation forms, and records of registration. Also read and examine all materials sent to you. You may need to act on something important.
- At the time of registration, check the college's Web site at www.qc.cuny.edu/reg for the latest updates to the *Schedule of Classes*. The listing of Closed- and Open-Sections will provide up-to-date information on course availability. Also, be sure to check for any course schedule information that was not available at the time the *Schedule of Classes* was printed.
- Carefully check the online (or printed) *Schedule of Classes* for information about program adjustments and special dates regarding withdrawals and refund periods.
- In order to assure that all your credits are evaluated, make sure (if you have not already done so) that the final transcript of your last semester in attendance at your prior institution is sent to the Undergraduate Admissions Office.

The Undergraduate Admissions Office would like to wish you a successful and rewarding semester! If you have any questions, feel free to contact us. Our offices are in Jefferson Hall, 1st flr. (718-997-5604).

Things To Do

Follow these simple steps for a successful transition to Queens College:

1. Make arrangements to have the **final transcript (with any degrees awarded noted on the transcript)** of your last semester in attendance at your prior institution sent to the Undergraduate Admissions Office, Queens College, CUNY, 65-30 Kissena Boulevard, Flushing, NY 11367-1597.

- If you took any Advanced Placement Test(s) from the College Entrance Examination Board in high school, you also will need to have the test score(s) sent to the Admissions Office for evaluation. (See page 18.) Credit granted by another college for advanced placement will **not** be recognized.

2. Attend a **Transfer Student Advising Workshop**. The Advising Center conducts New Transfer Information Workshops in July/August for the Fall semester and in December/January for the Spring semester. A workshop registration form with available dates and times is mailed to every incoming transfer student. Students may sign up for any one of the workshops. The two-hour program will provide information regarding the transfer credit evaluation process, Queens College academic degree requirements, and the online/telephone registration process. Any questions you may have will be addressed at the end of each session.

The workshop is a general introduction to the Queens College curriculum and registration, and while it is not **required** for registration, students wishing to meet with an Academic Advisor **must** attend a workshop first.

3. Determine whether you need to attend the **Transfer Credit Evaluation Program**. All students should attend, **except** students who attended **only** colleges in the following list from 1980 to the present:

All CUNY colleges	Yeshiva Univ.	College of Aeronautics	LIU/CW Post
Nassau Comm. College	Hofstra Univ.	Berkeley College	Pace College
Suffolk Comm. College	Adelphi Univ.	SUNY–Albany	Touro College
Rockland Comm. College	New York Inst. of Technol.	SUNY–Farmingdale	DeVry Univ.
Westchester Comm. College	Fashion Inst. of Technol.	SUNY–Old Westbury	Briarcliffe College
St. John’s Univ.	Technical Career Inst.	SUNY–Stony Brook	Plaza College

4. Obtain the *Queens College Undergraduate Bulletin*, which contains a listing of all undergraduate courses, college policies, and degree requirements. Printed copies of the *Bulletin* will be distributed at the Transfer Information Workshops; the *Bulletin* is also available online, but **not** from the Admissions Office.
5. Obtain the *Schedule of Classes* (also available online), which is a semester schedule of courses being offered, registration dates, program adjustment and refund dates, and, most important, instructions on how to use the online and telephone registration systems.

6. Plan Your **Registration**

- If you plan to register for precalculus or calculus courses, take the CUNY Mathematics Skills Assessment Test (COMPASS). (See page 5.)
- If you plan to register for Music courses, take the Music Qualifying Examination. (See page 5.)
- If you plan to register for Chemistry & Biochemistry courses, take the Chemistry & Biochemistry Placement Examination. (See page 5.)

I. PLACEMENT EXAMINATIONS

Mathematics Placement Examination (COMPASS)

The CUNY Mathematics Skills Assessment Test (COMPASS) is strongly recommended for students planning to take a calculus sequence.* Students can arrange to take this examination through the Testing Center in Kiely Hall, Room 232 (718-997-5680). Students who do not take the CUNY Mathematics Skills Assessment Test will be required to take Precalculus, Math 122, as a prerequisite prior to registering for a calculus course. The prerequisite of Math 122 for calculus is waived if the student has:

- received a grade of 80 or higher on the New York State Math B or Sequential III Math or Intermediate Algebra & Trigonometry Regents Exam, *or*
- received a score of 600 or higher on the Math SAT I, *or*
- was placed into calculus based on Part 2 of the CUNY Mathematics Skills Assessment Test.

Students who have not taken mathematics for one year or more are encouraged to review high school algebra and trigonometry before taking this exam.

Music Qualifying Examination

If you want to take any music theory or sight-singing/ear-training course, whether or not you plan to major in music, you **must** take the qualifying examination in order to be admitted to appropriate courses. The examination includes:

- Tests in the rudiments of theory, dictation, sight-singing, and playing piano.
- An audition on your principal instrument or voice, during which you will play one or more prepared pieces and sight-read. Students who do not play keyboard instruments will have to supply their own instruments.

The examination will last approximately 3 hours. Please bring a pencil and eraser as well as your Social Security number (which will be your Student ID number until the college assigns you a permanent ID number). If you want to apply for advanced placement, you may take additional tests in harmony and/or species counterpoint and keyboard harmony.

Students interested in taking music appreciation courses (Music 1, 5, or 8) or other non-major courses, such as Music 60, are not required to take the qualifying examination.

For additional information concerning the next qualifying examination date, contact the School of Music, located in the Music Building, Room 203 (718-997-3800).

Chemistry & Biochemistry Placement Examination (Optional)

The Chemistry & Biochemistry Placement Examination is a test in basic mathematics and reasoning; this test, along with advisement from a Chemistry & Biochemistry Department representative, will help you decide which introductory course is right for you. For details concerning the test, which takes approximately 1 hour, contact the Chemistry & Biochemistry Department, located in Remsen Hall, Room 206 (718-997-4100).

If you have already studied college chemistry, you should discuss your placement with a Chemistry & Biochemistry Department representative prior to registration.

*The following academic majors require students to take a calculus course: Accounting, Chemistry, Computer Science, Economics, Mathematics, and Physics.

II. UNDERSTANDING THE TRANSFER CREDIT PROCESS

By now you are probably wondering “How will I know which credits have been transferred to Queens College?”

Queens College will grant liberal arts credit for undergraduate courses (not considered remedial) successfully completed at a U.S.-accredited, degree-granting institution provided that a minimum grade of C– was earned, or for courses with a passing grade at a college within CUNY. A maximum of 12 non-liberal arts credits may be granted (students holding associate degrees from a CUNY community college *may* be permitted to exceed this limit). Up to 75 total credits are transferable.

There are four degree-requirement areas where your transfer credits can be applied:

1. Primary College Competencies (formerly known as Basic & Advanced Learning Skills).
2. Liberal Arts & Sciences Area Requirements (LASAR).
3. Major Requirements.
4. Electives.

There are three ways courses are evaluated for transfer credit:

- The Undergraduate Admissions Office automatically evaluates all courses completed **from 1980 to the present** at any of the colleges listed on page 4. A copy of the completed evaluation will be sent to you. **Note:** Further evaluation by faculty may be required for courses you wish to apply to a major.*
- All courses completed at other U.S.-accredited institutions (or at the schools listed on page 4 **prior to 1980**), as well as at domestic non-accredited or non-degree-granting institutions, must be evaluated by faculty in the appropriate Queens College academic department.
- All courses completed at foreign accredited institutions or at non-accredited or non-degree-granting institutions must be evaluated by the Queens College International Student Services Office. The evaluation of transfer credits from abroad will be completed before the end of your first semester.

Note: After you have matriculated (enrolled) at Queens College, if you wish to take courses at another college (within CUNY[†] or elsewhere) and transfer those credits to Queens, you must first obtain a “permit” (permission) to do so from the Office of the Registrar (a special brochure and form is available explaining the procedure). You will have to complete the form, have it signed by the appropriate academic department advisor, and return it to the Office of the Registrar **prior** to taking the courses. This policy applies to regular semester courses as well as summer and intersession courses. The college will **not** issue retroactive permits.

* The CUNY Transfer Information and Program Planning System, called CUNY TIPPS for short, is a Web site designed to provide students with the information they need to successfully transfer from a CUNY associate degree program to a bachelor’s degree program. You may access the site at <http://tipps.cuny.edu/>.

Information is provided on how senior colleges evaluate associate degree courses for transfer and, where applicable, on program-to-program articulation agreements that provide for a smooth transfer of courses and credits from associate to bachelor degree programs.

Please note that while every reasonable effort is made to keep the course information in the University Course Guide accurate and up-to-date, neither the individual colleges nor the CUNY Central Administration can be held liable for errors in, or omissions from, this online service. All final decisions regarding the transferability of courses remain with the institutions involved.

[†] Permits to take courses at another CUNY college are filed online. Procedures are outlined in the *Schedule of Classes*.

Transfer Credit Evaluation Program

Each semester, prior to new transfer student registration, the Undergraduate Admissions Office sponsors a Transfer Credit Evaluation Program at which faculty representatives from most Queens College academic departments are available to evaluate your prior coursework to determine whether it meets specific degree requirements at Queens College. To have your courses evaluated, bring a copy of your transcript, your prior college catalog, your CUNY Assessment Test (CAT) scores (if you were required to take the CAT), and an evaluation form to the department representative. If the prior course meets a Queens College requirement, the faculty member will indicate it on the evaluation form. If you are unable to attend this program, you must contact the individual departments yourself in order to have your courses evaluated.

After the faculty have reviewed all your courses (either individually or at the program), you must return the original copy of the form to the Undergraduate Admissions Office (Jefferson Hall, 1st flr.). **Keep the student copy for yourself and save it until you graduate.** The original evaluation form will be kept in your official file at the college.

A special note to students who completed any studies abroad: Foreign study completed at a recognized, university-level institution is first evaluated by the Office of International Student Services. Special instructions for subsequent departmental evaluation of Queens College equivalency will be enclosed with the Office of International Student Services Foreign Evaluation. No departmental evaluation is valid unless completed on the Foreign Credentials Evaluation form initiated by the Office of International Student Services. This form will be mailed to you prior to or during your first semester in attendance.

Evaluation Forms

The Undergraduate Admissions Office uses three different evaluation forms:

- The first form is used by the Undergraduate Admissions Office to evaluate courses taken **from 1980 to the present** at any of the colleges listed on page 4. The completed evaluations are mailed to students prior to registration.
- The second form is used by faculty to evaluate courses from accredited colleges not already evaluated by the Undergraduate Admissions Office.
- The third form is used by faculty to evaluate courses from non-accredited or non-degree-granting institutions.

If you have attended more than one school you must use a separate form for each institution; you may require all three forms, depending on what type of institutions were attended. Information from multiple forms will later be combined and summarized for posting to your Queens College record.

1 The first form (see page 10) is used for preliminary transfer evaluations generated by the Undergraduate Admissions Office for courses completed at any of the colleges listed on page 4 **from 1980 to the present**. It is sent to students prior to registration and should be considered preliminary, because complete information (final transcripts, test scores) may not have been available at the time of the initial evaluation. Revised evaluations will be forwarded later in the semester if necessary. Students do not have to see faculty evaluators about such coursework unless the notation “See Dept.” is indicated on the form. Except in regard to a “See Dept.” notation, no changes to this form by faculty will be accepted unless approved by the Transfer Coordinator. (A separate form will be used for each institution attended.)

In **Area I**, near the top of the form, the original college's name and dates of attendance are indicated, along with pertinent student information.

Area II lists courses taken, grades, and credit value. This information is taken directly from the student's official transcript.

In **Area III** the equivalent Queens College courses, if any, are indicated. If there is no Queens College equivalent, the designation "**499**" is used to indicate elective credit. This elective credit can be a liberal arts elective (LAE 499), a specific discipline elective (e.g., Biol 499), or a non-liberal arts elective (NLAE 499). The credit value will be in one of the three columns reflecting the nature of the evaluated course: Equiv, Elect, or N-Lib. Courses requiring further evaluation by faculty are indicated by a "See Dept." notation in this area, and space is provided for an authorized signature. In such a case, the student must consult a faculty evaluator in the appropriate academic department and then return the modified form to the Undergraduate Admissions Office for updating of the official college record.

Area IV indicates whether a LASAR requirement has been satisfied. The credit value in each column is used to indicate the number of credits being used to satisfy the requirement and does not mean that additional credits are being granted. Credit values cannot exceed that of the original course; therefore the student should check carefully to see whether there are **enough** credits to satisfy a particular requirement.

Area V provides a tally of credits evaluated by category, satisfaction of the Primary College Competencies (formerly known as Basic and Advanced Learning Skills) requirements, and the results of your CUNY Assessment Test (CAT), if you were required to take it. **Note:** The Undergraduate Admissions Office may not have enough information to accurately fill out this section at the time of the initial evaluation. The form will be updated as new information is received.

Also remember that each form reflects only work done at one school. You may have satisfied requirements at another school or in high school Regents examinations. Such information will be reflected on a separate form. A summary and official tally of all transfer credits will be forwarded to you later in your first semester at Queens.

2 The second form is for an "**Evaluation of Work Taken at an Accredited, Degree-Granting U.S. Institution**" (see page 11). If you attended any U.S.-accredited institutions (other than those listed on page 4 from 1980 to the present), you will use this form to have your courses evaluated by faculty.

Area 1 – This area is to be completed by you. **Use a separate form for each institution that you have attended.** Write in your name, your student ID number (or Social Security number if the college has not yet assigned you a permanent ID number), your semester of matriculation, the name of your prior institution, and the dates of attendance; then list each course and number as they appear on your transcript. Remember, **only** courses with a grade of C– or better (or any passing grade from a CUNY college) will be transferred. Failing grades or D grades from non-CUNY colleges or "credit" grades will **not** be transferred. Do **not** include them on your evaluation form.

Area 2 – This is where faculty members indicate if they are granting credit for a course. If your prior course is the **same** as a current Queens College course, then they will write in the course number (in the first box) and give you the appropriate number of credits (in the second box). If your prior course does not have an exact **Queens College equivalent**, they will indicate the number of **elective credits** (in the third box). If your prior course was **not** of a liberal arts nature, they may award you a number of non-liberal arts credits (in the fourth box).

Area 3 – In this section faculty members can indicate if you have satisfied one of the Primary College Competencies (formerly known as Basic and Advanced Learning Skills) requirements. If a box is checked with a signature below it, then you have met the requirement through prior work at that school.

Area 4 – When prior coursework is “in the spirit” of the Queens College Liberal Arts & Sciences Area Requirements (LASAR), faculty will award credits toward the fulfillment of requirements in this area. **Important:** If the area is signed off, that does **not** mean that you have satisfied the **entire** requirement! For example, if you completed an art class for 2 credits and the faculty representative decided that your art class could be used toward your LASAR Humanities II Requirement, you still have **not** fulfilled the requirement. You must complete 3 credits to fulfill Humanities II, and your art class was only worth 2 credits. If you find yourself in a situation like this, you are still responsible for the missing credit. **Be very careful when you are reading this area of your evaluation form.**

Note: If you attended any of the colleges listed on page 4 since 1980 and you use this form for departmental evaluation, **the evaluation will be disregarded** by the Undergraduate Admissions Office.

3 The third evaluation form is for “**Evaluation of Work Taken at a Non-Accredited or Non-Degree-Granting Institution**” (see page 12). Use this form for the evaluation of courses completed at non-accredited institutions such as career training institutes, police academies, yeshivot, and proprietary schools.

For transfer credit to be granted, faculty must determine that a course is equivalent to a current departmental course. **No elective credit will be granted from non-accredited institutions.** A maximum of 18 such credits may be transferred.

To use this form, complete **Area A** by writing your name, student ID number (or Social Security number if the college has not yet assigned you a permanent ID number), semester of matriculation, and the name of the prior school and dates of attendance in the appropriate spaces. In **Area B**, list the courses as they appear on your transcript, along with the number of credits and the grade received. (Remember: Only grades of C– and better will be considered for transfer.) The faculty evaluator will complete **Area C** by indicating the Queens College equivalent course, the number of credits, the date, and what Queens College requirement is met, if any. **Credit will be granted only for equivalent courses.** No elective credit will be awarded. **Area D** will be completed by the Undergraduate Admissions Office after you submit your form.

Credit Award

All evaluation forms are reviewed by the Undergraduate Admissions Office before any transfer work is posted to your Queens College student record. Completed **original** forms (not copies) should be submitted to the Undergraduate Admissions Office (Jefferson Hall, 1st flr.) within the first 6 weeks of the semester. After your documents are reviewed, your transfer credits will be posted to your Queens College record, and you will be notified, in an official award letter, of the total number of credits awarded as well as the number of credits applicable to Queens College degree requirements.

This will be your official record and should be carefully reviewed for accuracy. Any inaccuracies should be brought to the attention of the Undergraduate Admissions Office before the end of your first semester. After your first semester, additions or changes to your evaluation are **not** automatic and must be approved by the Transfer Coordinator (Jefferson Hall, 1st flr.). Your transfer record is considered **final** at the end of your first year of study at the college.

9/28/04

Queens College Transfer Credit Evaluation

Student Name: STUDENT, JOHN
Student ID #: 000-00-0000

Matric Date: 99/9999

College: Queensborough Community College
Attendance: 09/00 - 12/03

Evaluated On: 03/26/04
Updated On: 09/28/04

Evaluated By: _____

LASAR COURSES

(See QC Bulletin for descriptions of LASAR courses and footnotes for limitations)

Course ID	Grade	Crs	Q.C. Credits			AUTHORIZED SIGNATURE	LASAR COURSES										
			Dept.	Course	Equiv Elect N-Lib		H11	H12	H11	H111	PBSA	PBSB	SMQR	SS	PINWC		
BI -140	B	4.0	BIOL -011	4.0								4.0					
BU -500	C	3.0	CSCI -012	3.0											3.0		
BU -502	B	3.0	LAE -499	3.0													
EN -101	A	3.0	ENGL -110	3.0													
EN -102	B	3.0	ENGL -120	3.0													
EN -444	B	3.0	CMLIT -101	3.0			3.0										3.0
HI -111	A	3.0	HIST -001	3.0								3.0					
MT -113	C	2.0	NLAE -499	2.0	2.0												
PE -415	A	1.0	FNES -012	1.0													
SS -510	B	3.0	PSYCH -101	3.0										3.0			

- 499 = Elective Credit
- LAE = Liberal Arts Elective
- NLAE= Non-Liberal Arts Elective
- A MAXIMUM OF 75 CREDITS ARE TRANSFERABLE
- A MAXIMUM OF 12 NON-LIBERAL ARTS CREDITS ARE TRANSFERABLE

SAMPLE

Evaluated Credits	Primary College Competencies Requirements Satisfied (Y/N)	Writing Units
Equiv. : 23.00 Elective : 3.00 Non-Liberal Arts: 2.00	English 110 : Y Mathematics : N Foreign Language : N Physical Education : Y	I : Y II : Y III : N

This evaluation is preliminary and may be incomplete. A final transcript may be required to complete the evaluation, and some courses may need further evaluation by faculty.

A final transfer credit summary will be mailed to you during your first semester of attendance.

NOTE: The college reserves the right to correct all clerical errors in this report.

III. QUEENS COLLEGE DEGREE REQUIREMENTS

Queens College students are responsible for meeting degree requirements in these five areas:*

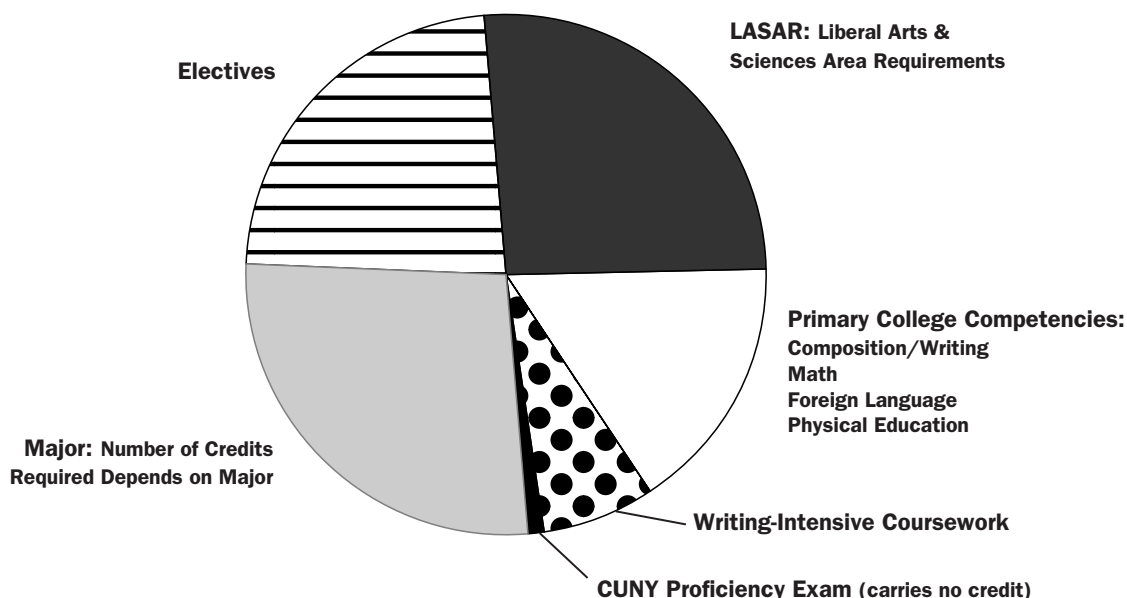
	Completed	Exemption
1. PRIMARY COLLEGE COMPETENCIES		
A. English Composition – English 110 (3 credits)	<input type="checkbox"/>	<input type="checkbox"/>
B. Mathematics – Basic Skills Math (see page 15)	<input type="checkbox"/>	<input type="checkbox"/>
C. Foreign Language (three semesters in one foreign language)		<input type="checkbox"/>
Level I	<input type="checkbox"/>	
Level II	<input type="checkbox"/>	
Level III	<input type="checkbox"/>	
D. Physical Education (1 credit)	<input type="checkbox"/>	
2. LIBERAL ARTS & SCIENCES AREA REQUIREMENTS (LASAR)		
A. Humanities I		
Tier 1 (3 credits)	<input type="checkbox"/>	
Tier 2 (3 credits)	<input type="checkbox"/>	
B. Humanities II (3 credits)	<input type="checkbox"/>	
C. Humanities III (3 credits)	<input type="checkbox"/>	
D. Physical & Biological Sciences (7 credits)		
Group A	<input type="checkbox"/>	
Group A/B	<input type="checkbox"/>	
E. Scientific Methodology & Quantitative Reasoning (3 credits)	<input type="checkbox"/>	
F. Social Sciences (6 credits in two departments)		
1st course	<input type="checkbox"/>	
2nd course	<input type="checkbox"/>	
G. Pre-Industrial/Non-Western Civilization (3 credits)	<input type="checkbox"/>	
3. OTHER GRADUATION REQUIREMENTS		
A. Three writing-intensive courses† (English 120 counts as two)		
English 120 (3 credits)	<input type="checkbox"/>	
Another writing-intensive course	<input type="checkbox"/>	
<i>or</i>		
1st writing-intensive course	<input type="checkbox"/>	
2nd writing-intensive course	<input type="checkbox"/>	
3rd writing-intensive course	<input type="checkbox"/>	
B. CUNY Proficiency Examination‡	<input type="checkbox"/>	<input type="checkbox"/>
4. MAJOR REQUIREMENTS (see major department for listing)		
5. ELECTIVES (up to a total of 120 credits except for Art, Music, and Elementary Education majors)		

* Transfer students who matriculated after February 1, 2003, with an AA or AS in Liberal Arts and Sciences from a CUNY college are considered to have fulfilled the Primary College Competencies and LASAR. If these students have less than one year of a foreign language at the college level, however, they will be requested to gain or demonstrate proficiency at that level.

† At least one writing-intensive course must be taken in residence at Queens College.

‡ Required for all students as of Fall 2003; must be passed before the 60th credit.

THE QUEENS COLLEGE DEGREE



Degree Requirements

In order to graduate from Queens College, you must satisfy requirements set by the college, the City University, and the New York State Board of Regents. The degree requirements are as follows:

- Complete at least 120 credits of college-level coursework.*
- Satisfy requirements in the Primary College Competencies.
- Satisfy requirements for Writing-Intensive coursework.
- Complete a series of LASAR courses (Liberal Arts and Sciences Area Requirements) that promote intellectual breadth.
- Complete at least one major.
- Maintain an overall average of 2.0 or better.
- Pass the CUNY Proficiency Examination (CPE) in writing to advance to the upper division (beyond 60 credits).
- All CUNY students who graduated from high school after June 1993 must also satisfy a series of subject matter requirements under the College Preparatory Initiative (CPI) requirements.

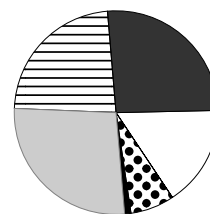
Every student at Queens College is responsible for the completion of the general college requirements.* These include both the Primary College Competencies and LASAR (Liberal Arts and Sciences Area Requirements) detailed on the following pages.

*Students majoring in Art, Music, or Elementary & Early Childhood Education should consult the departmental listings in their major in the college's *Undergraduate Bulletin* for special curriculum and LASAR requirements.

Primary College Competencies

1. *Composition/Writing Requirement (3 credits)*

English 110 – College Writing (or a score of 4 or higher on either the English Language & Composition or English Literature & Composition Advanced Placement exam)



Primary College Competencies

2. *Mathematics Requirement (3 credits)*

Basic Skills Math

You meet the Basic Skills Math Requirement if:

- you have taken and passed an equivalent course in Precalculus or Calculus, *or*
- you have taken and passed the New York State Math B or Sequential III Math or Intermediate Algebra & Trigonometry Regents Exam, *or*
- you received a score of 3 or higher on the Calculus Advanced Placement exam, *or*
- you were placed into Precalculus or Calculus based on Part 2 of the CUNY Mathematics Assessment Test, *or*
- you receive a passing grade in Math 110 – Mathematical Literacy, An Introduction to College Mathematics at Queens College.

Important Note: The above information is current as of this printing. The Math Requirement and exemptions to it may change.

3. *Foreign Language (0–11 credits)*

Three semesters of the same foreign language

You are exempt from the Foreign Language Requirement if:

- you have taken and passed three years of the same foreign language in high school, *or*
- you have taken and passed the Regents Comprehensive Language Exam, Level 3, *or*
- you are fluent in a language other than English and are able to pass a competency exam given by the appropriate language department at Queens College.

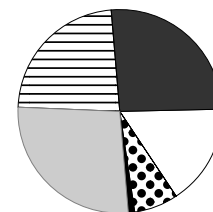
Note: Fluency in American Sign Language will satisfy the Foreign Language Requirement; a competency exam will be arranged through the Office of Special Services.

4. *Physical Education Requirement (1–3 credits)*

One course from FNES (Family, Nutrition & Exercise Sciences) 11–30.

LASAR – Liberal Arts & Sciences Area Requirements

All students who entered Queens College in September 1981 or later as candidates for a baccalaureate degree must complete courses in the seven categories listed below. The LASAR categories provide students with the opportunity to experience courses from many different academic areas, guaranteeing a well-rounded educational experience.



LASAR

1. *Humanities I* – Literature & Literary Criticism (2 courses, with 6-credit minimum total)

- one course (3 credits) must be selected from Tier 1 (H1T1)
- one course (3 credits) must be selected from Tier 2 (H1T2)

2. *Humanities II* (H2) – Art, Music, Drama, Theatre, or Dance (1 course, 3-credit minimum)

3. **Humanities III** (H3) – Language, Culture, or Aesthetics (1 course, 3-credit minimum)
4. **Physical & Biological Sciences** – courses stressing the scientific method (2 courses, with 7-credit minimum total)
 - At least one course (4 or more credits) must be selected from Group A, Lab Sciences (PBGA).
 - The second course (at least 3 credits) may be selected from either Group A or Group B, Non-Lab Sciences (PBGB).
5. **Scientific Methodology & Quantitative Reasoning** (SQ) – Math, Computer Science, Data Analysis, Statistics, Scientific Methodology, or Logic (1 course, 3-credit minimum)
6. **Social Sciences** (SS) – courses dealing with historical change, the economy, government, decision-making, community structure, and organization (2 courses, with 6-credit minimum total; courses must be from two different departments)
7. **Pre-Industrial/Non-Western Civilization** (PN) – courses stressing the pre-industrial time period and/or non-western civilization (1 course, 3-credit minimum)

See Appendix A (page 21) in this handbook for a complete listing of the courses that fulfill the LASAR categories (as well as special restrictions and exemptions). **Note:** Some of the courses in the *Humanities I, II, III*, and *Social Sciences* areas will also fulfill the *Pre-Industrial and/or Non-Western Civilization* requirement. Such courses are identified by “+” in the listing.

Writing-Intensive Coursework

Three units of writing-intensive coursework (3–9 credits)
(English 120 – Writing, Literature, Culture is equivalent to two of the three required writing units, and may be recommended for some students.)

Note: Regardless of exemptions or transfer credit, at least one writing-intensive course must be taken in residence at Queens College.



Declaration of a Major

When should I declare my major?

All Queens College students should declare their major by the completion of the 60th credit. **Note:** Some forms of financial aid require that the major be declared **prior** to the completion of the 60th credit.

Students in their first or second semester should allow themselves an opportunity to explore the Queens College curriculum by completing coursework in the Primary College Competencies and LASAR areas before deciding upon a major.

Students who need assistance in choosing a major should make plans to visit the Advising Center (Kiely Hall, Room 217; 718-997-5599); the Counseling & Advisement Center (Frese Hall, 1st floor; 718-997-5420); the Career Development & Internships Office (Frese Hall, Room 213; 718-997-4465); and/or a faculty member in the department(s) you are considering.

How do I declare a major?

1. Pick up a Declaration of Major form from the appropriate academic department or the Office of the Registrar in Jefferson Hall, 1st floor.
2. Have a representative from the academic department sign the form. If declaring more than one major, you must obtain signatures from each department.
3. Return the signed form to the Office of the Registrar.

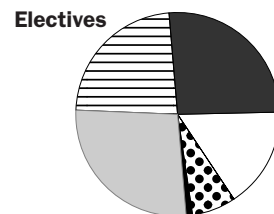
Once you have declared a major, it is important to meet regularly with a faculty member in your department. You are responsible for making sure you are aware of all department requirements.

MAJORS AVAILABLE AT QUEENS COLLEGE

Program	Degree	Program	Degree	Program	Degree
Accounting	BA	English	BA	Linguistics (including General Linguistics, TESOL, and Communication Sciences & Disorders)	BA
Africana Studies	BA	Environmental Sciences	BA, BS	Mathematics	BA
American Studies	BA	Environmental Studies	BA	Media Studies	BA
Anthropology	BA	Family & Consumer Sci. (including Dietetics, Family & Consumer Studies, Food & Nutrition, Teacher Education, and Textiles & Apparel)	BA	Music (including Music, Music Ed, and Performance)	BA, BMus BA-MA
Applied Social Sciences	BS	Film Studies	BA	Nutrition & Exercise Sci	BS
Art – Studio (including Art Education)	BA, BFA	French	BA	Philosophy	BA, BA-MA
Art History	BA	Geology	BA, BS	Physical Education	BS
Asian Studies	BA	German	BA	Physics	BA, BS BA-MA
Biology	BA	Graphic Design	BS	Political Science	BA, BA-MA
Business Administration (including Actuarial, Finance, and International)	BBA	Greek	BA	Psychology	BA
Byzantine & Modern Greek Studies	BA	Health Education	BA	Religious Studies	BA
Chemistry & Biochemistry	BA, BA-MA	Hebrew	BA	Russian	BA
Comparative Literature	BA	History	BA	Sociology	BA
Computer Science	BA, BS, BA-MA	Interdisciplinary Studies	BA	Spanish	BA
Drama & Theatre	BA	Italian	BA	Theatre-Dance	BA
Economics	BA	Jewish Studies	BA	Urban Studies	BA
Elementary & Early Childhood Education	BA	Labor Studies	BA	Women’s Studies	BA
		Latin	BA		
		Latin American & Latino Studies	BA		

Electives

The remaining area of the degree is reserved for electives. Electives are courses taken to bring your total number of credits up to the required minimum of 120 credits but do not fulfill specific major, Primary College Competencies, or LASAR requirements. The number of credits you have available for electives depends on the number of credits required to fulfill the other parts of your degree. If your Primary College Competencies and LASAR courses plus your major do not total the required 120-credit minimum, you need to complete elective credits until you reach that minimum total. You may choose to use your elective credits to fulfill requirements for a second major, a minor, credit-bearing internships, to participate in a study-abroad program, or to take a sampling of courses geared to your interests.



Advanced Placement

Queens College grants advanced placement to students whose scholastic achievement in high school qualifies them for it. Eligibility is determined by the student's performance on the Advanced Placement Tests given by the College Entrance Examination Board. Credit granted by another college for advanced placement is **not** recognized. Students who have taken an Advanced Placement Test should have the results forwarded to the Undergraduate Admissions Office for evaluation. You may contact the College Entrance Examination Board at 1-888-CALL-4AP or at www.collegeboard.com/testing. You will need to enter Queens College's code number (2750) to have the results forwarded to the college.

Second Baccalaureate Degree

Transfer students who already hold a baccalaureate degree from an accredited U.S. college or university, or from a foreign institution of equivalent level, will not be permitted to matriculate unless and until a completed Second Baccalaureate Degree Authorization Form is received in the Undergraduate Admissions Office (Jefferson Hall, 1st floor). With the exception of those students who earned their bachelor's degree at a CUNY college, **all second baccalaureate degree candidates must follow the procedures for getting credits evaluated as described in this handbook.** For details, students should refer to the section entitled "Curriculum Requirements for the Second Baccalaureate Degree" in the college's *Undergraduate Bulletin*. Second baccalaureate degree students are not required to take the CUNY Proficiency Examination.

IV. HOW TO REGISTER FOR CLASSES

The *Registration Guide and Schedule of Classes* contains instructions for registration. Students are encouraged to register for classes online (www.qc.cuny.edu/reg or webreg.qc.edu) as early as they are permitted to do so according to the *Schedule*. Help with initial program planning and registration is available from the Advising Center.

In order to plan your program, you will need to do the following:

- Read the material in this handbook.
- Have your prior college work evaluated (unless the Admissions Office has already done so).
- Review the results of your placement examinations, if you were required to take any.
- Have ready your *Schedule of Classes*, a copy of the college's *Undergraduate Bulletin*, and a schedule worksheet (from the *Schedule of Classes*).

The following will be available to you online (www.qc.cuny.edu/reg) at the time of registration:

- An Addendum List – This contains course schedule information that was not available at the time the *Schedule of Classes* was printed.
- Closed-Section List – Available during the early stages of registration, listing those course sections that are no longer available;
or
Open-Section Sheet – Available during the later stages of registration, listing those courses that still are available for student registration.

The Addendum and the Open- or Closed-Section Lists are to be used in conjunction with the *Schedule of Classes* and the *Bulletin* in developing a program.

If you have been admitted to one of the following programs, you will plan your program with the appropriate program officer:

- If you are enrolled in Adult Collegiate Education (ACE), please contact the ACE Office in Kiely Hall, Room 134A (718-997-5717).
- If you are enrolled in the Labor Education and Advancement Project (LEAP), please contact the LEAP Office in Temp. 3, Room 31 (718-997-3060).
- If you are placed in College English as a Second Language (CESL), please contact the CESL Office in Kiely Hall, Room 227 (718-997-5670).
- If you are enrolled in SEEK (Search for Education, Elevation & Knowledge), please contact the SEEK Office in Delany Hall, Room 128 (718-997-3100).

Advisement for Professional and Pre-Professional Programs

The following professional and pre-professional areas of study are offered at Queens College:

Pre-Health: The Committee on Health Professions (Science Building, Room B338; 718-997-3470), offers assistance to students planning careers in medicine, dentistry, pharmacy, veterinary medicine, and other health professions.

Pre-Law: The Pre-Law Advisor is available through the Department of Accounting & Information Systems (Powdermaker Hall, Room 214; 718-997-5066 or 5082), to assist students who plan to study law.

Pre-Engineering: Information about the pre-engineering program is available from the Department of Physics (Science Building, Room B334; 718-997-3350).

Education: For information, you should consult with one of the following departments within the Division of Education:

- Educational & Community Programs (Powdermaker Hall, Room 033; 718-997-5250).
- Elementary & Early Childhood Education (Powdermaker Hall, Room 054; 718-997-5300).
- Secondary Education & Youth Services (Powdermaker Hall, Room 150; 718-997-5150).

Minority Students: The pre-professional advisor for minority students is available for consultation in Frese Hall, Room 112. To arrange for an appointment, please telephone 718-997-5423.

Information about the professional and pre-professional programs can be found in the Queens College *Bulletin* and at the appropriate academic department office. Since many of these programs offer special meetings prior to registration, contact your specific department of interest for details.

Declaring a Major

If you are entering with 60 credits or more, you will be required to declare a major at registration. If you are entering as an upper sophomore (45 credits or more), you must file a concentration form with your major department during your first semester in attendance at Queens College. Forms are available in the department offices. An approved concentration form is a graduation requirement. See page 17 for a list of majors and pages 29 and 30 for the location of department and program offices. If you have not yet decided on a major and would like some assistance in making a choice, contact the Advising Center (Kiely Hall, Room 217; 718-997-5599); the Counseling & Advisement Center (Frese Hall, 1st floor; 718-997-5420); the Career Development & Internships Office (Frese Hall, Room 213; 718-997-4465); and/or a faculty member in the department(s) you are considering.

Special Services*

Disabled Students: If you are disabled and need special assistance with registration or other procedures, contact the counselors in the Office of Special Services in Kiely Hall, Room 171 (718-997-5870). Students who may require adaptive testing procedures due to a physical disability must contact the Testing Center in Kiely Hall, Room 232 (718-997-5680) prior to the test date.

Counseling Services: During the academic year, daytime students who need additional information should contact the Counseling & Advisement Center, Frese Hall, 1st floor (718-997-5420), Monday through Friday from 9 am to 4:30 pm; or the Advising Center, Kiely Hall, Room 217 (718-997-5599), Monday, Tuesday, Thursday, and Friday, 9 am to 5 pm, and Wednesday, 9 am to 7 pm.

Counseling for evening students is available in Kiely Hall, Room 111 (718-997-5700), Monday through Thursday from 5:30 to 8:30 pm; please call for an appointment.

Financial Aid: The Financial Aid Office is located in Jefferson Hall, Room 202, and is open Monday through Friday, 9 am to 4:30 pm; and Tuesday and Wednesday evenings, from 5 to 7 pm, when classes are in session. Counselors are available to assist you at 718-997-5123.

The CUNY Financial Aid Application may be obtained in the Financial Aid Office, or you may call to request that the form be mailed to you. A brochure describing the financial aid program is also available on request. There is no charge for processing the CUNY Financial Aid Application.

Financial Aid applicants should obtain a Financial Aid Transcript from the Financial Aid Office at the college last attended and bring it to the Queens College Financial Aid Office. Students are urged to file for financial aid as early as possible. Tuition and fees **must** be paid, in cash or by financial aid, **before** classes begin.

* Office hours listed are valid when classes are in session. Hours may be abbreviated when classes are not in session or due to holiday schedules or other special circumstances. It is advisable to verify hours of service by telephone before visiting these offices.

Appendix A

LIBERAL ARTS & SCIENCES AREA REQUIREMENTS (LASAR) COURSES

LASAR courses are offered in a variety of departments. Courses generally satisfy one of the LASAR categories, but some satisfy more than one category; such courses are marked with a + symbol before the course number. Some courses may require prerequisites or corequisites (please check the college's *Undergraduate Bulletin*). Courses listed in *italics* have been withdrawn or are not currently being offered.

Note: This listing is complete as of November 10, 2004. In the event that there is a discrepancy between the listings in this section and the *Bulletin*, the student should check with the Undergraduate Scholastic Standards Committee for the latest information on LASAR courses.

Humanities I

Two courses (minimum 6 credits) in the area of literature and literary criticism are required, one from Tier 1 and one from Tier 2. You may not begin the Humanities I requirement until you have successfully completed the appropriate English composition requirements. You must complete a Tier 1 course before electing a course to fulfill Tier 2.

TIER 1

Classical, Middle Eastern & Asian Languages & Cultures

+ Classics 150 Greek & Latin Classics in Translation. 3 hr.; 3 cr.

Comparative Literature

+ 101 Great Books I. 3 hr.; 3 cr.
102 Great Books II. 3 hr.; 3 cr.

English

140 Intro. to Poetry. 3 hr. + conf.; 3 cr.
151 Works of English Lit. 3 hr.; 3 cr.
152 Works of Amer. Lit. 3 hr.; 3 cr.
153 Intro. to the Bible. 3 hr.; 3 cr.
154 Great Works of Fiction. 3 hr.; 3 cr.
155 Great Works of Drama. 3 hr.; 3 cr.
156 Intro. to Shakespeare. 3 hr.; 3 cr.

European Languages & Literatures

French 041 Masterpieces of French Lit. in Translation. 3 hr.; 3 cr.
German 041 (*formerly 150*) Masterpieces of German. 3 hr.; 3 cr.
German 150 Masterpieces of German Lit. & Thought in Translation. 3 hr.; 3 cr.
Italian 041 Masterpieces of Italian Lit. in Translation. 3 hr.; 3 cr.
Russian 155 Keys to Russian Lit. 3 hr.; 3 cr.

Hispanic Languages & Literatures

Spanish 41 Masterpieces of Hispanic Lit. in Translation. 3 hr.; 3 cr.

TIER 2

Africana Studies

234 Black Women Writers. 3 hr.; 3 cr.

Classical, Middle Eastern & Asian Languages & Cultures

ARABIC

+ 150 Modern Arabic Lit. in Translation. 3 hr.; 3 cr.

CHINESE

+ 240 Mod. Chinese Fiction in Translation. 3 hr.; 3 cr.
+ 320 Chinese Drama. 3 hr.; 3 cr.
+ 330 Chinese Essay. 3 hr.; 3 cr.
+ 350 Chinese Fiction. 3 hr.; 3 cr.
+ 360 Traditional Chinese Lit. 3 hr.; 3 cr.
+ 370 Chinese Short Story. 3 hr.; 3 cr.

CLASSICS

+ 250 Ancient Epic & Tragedy. 3 hr.; 3 cr.

GREEK

+ 351 Euripides. 3 hr.; 3 cr.
+ 352 Plato. 3 hr.; 3 cr.
+ 353 *Herodotus*. 3 hr.; 3 cr.
+ 357 Homer. 3 hr.; 3 cr.
+ 360 Readings in Ancient Greek Lit. 1–3 hr.; 1–3 cr.

+ 361 *Sophocles*. 3 hr.; 3 cr.
+ 362 *Aristophanes*. 3 hr.; 3 cr.
+ 363 *Aeschylus*. 3 hr.; 3 cr.

HEBREW

150 Mod. Hebrew Lit. in Translation. 3 hr.; 3 cr.
155 Sephardic Lit. in Translation. 3 hr.; 3 cr.
160 Masterpieces of Hebrew Lit. in Translation. 3 hr.; 3 cr.
250 Biblical Allusions in Hebrew Prose & Poetry in Translation. 3 hr.; 3 cr.

+ 321 Biblical Lit. I: Genesis. 3 hr.; 3 cr.
+ 322 Biblical Lit. II: Exodus. 3 hr.; 3 cr.
+ 323 Biblical Lit. III: Leviticus/Numbers. 3 hr.; 3 cr.
+ 324 Biblical Lit. IV: Deuteronomy. 3 hr.; 3 cr.
+ 325 Biblical Lit. V: Joshua & Judges. 3 hr.; 3 cr.
+ 326 Biblical Lit. VI: Samuel I & II. 3 hr.; 3 cr.
+ 327 Biblical Lit. VII: Kings I & II. 3 hr.; 3 cr.
+ 328 Biblical Lit. VIII: Major Prophets. 3 hr.; 3 cr.
+ 329 Biblical Lit. IX: Minor Prophets. 3 hr.; 3 cr.

+ 330 Biblical Lit. X: Megillot. 3 hr.; 3 cr.
+ 331 Biblical Lit. XI: Psalms. 3 hr.; 3 cr.
+ 332 Biblical Lit. XII: Wisdom Lit. 3 hr.; 3 cr.

+ 345 Medieval Lit. I. 3 hr.; 3 cr.
+ 346 Medieval Lit. II. 3 hr.; 3 cr.
351 Mod. Israeli Drama. 3 hr.; 3 cr.
352 Mod. Hebrew Literature. 3 hr.; 3 cr.
353 *Mod. Hebrew Poetry II*. 3 hr.; 3 cr.
354 *Mod. Hebrew Essay*. 3 hr.; 3 cr.
356 Contemporary Israeli Lit. 3 hr.; 3 cr.
357 *Contemporary Israeli Lit. II*. 3 hr.; 3 cr.

JAPANESE

+ 250 Mod. Japanese Fiction in Translation. 3 hr.; 3 cr.
255 The Tale of Genji & Early Japanese Women's Writings. 3 hr.; 3 cr.

KOREAN

+ 150 Korean Lit. in Translation. 3 hr.; 3 cr.
360 Readings in Korean. 3 hr.; 3 cr.

LATIN

+ 351 *Roman Comedy*. 3 hr.; 3 cr.
+ 352 *Roman Satire*. 3 hr.; 3 cr.
+ 353 *Silver Latin Prose*. 3 hr.; 3 cr.
+ 354 *Roman Fiction*. 3 hr.; 3 cr.
+ 356 *Medieval Latin Lit*. 3 hr.; 3 cr.
+ 359 *Roman Elegiac Poetry*. 3 hr.; 3 cr.
+ 360 Readings in Latin Lit. 1–3 hr.; 1–3 cr.
+ 361 *Cicero*. 3 hr.; 3 cr.
+ 362 *Vergil*. 3 hr.; 3 cr.
+ 363 *Horace*. 3 hr.; 3 cr.
+ 364 *Tacitus*. 3 hr.; 3 cr.
+ 365 *Ovid*. 3 hr.; 3 cr.
+ 366 *Lucretius*. 3 hr.; 3 cr.

YIDDISH

150 Intro. to Yiddish Lit. 3 hr.; 3 cr.

Comparative Literature

203 European Novel. 3 hr.; 3 cr.
204 Mod. Drama. 3 hr.; 3 cr.
205 Mod. Poetry. 3 hr.; 3 cr.
+ 211 Medieval Lit., 1100–1500. 3 hr.; 3 cr.
+ 212 Lit. of the Renaissance. 3 hr.; 3 cr.
213 The Enlightenment. 3 hr.; 3 cr.
214 Romanticism. 3 hr.; 3 cr.
215 Topics in Mod. Lit. 3 hr.; 3 cr.
217 Great Authors in Lit. 3 hr.; 3 cr.
218 Russia & the West. 3 hr.; 3 cr.
+ 220 East Asian Lit. I. 3 hr.; 3 cr.
+ 221 East Asian Lit. II. 3 hr.; 3 cr.

+ Also fulfills the *Pre-Industrial and/or Non-Western Civilization* requirement.

- 229 Women in Mod. World Lit. 3 hr.; 3 cr.
- + 230 African Lit. 3 hr.; 3 cr.
- + 231 African Lit. in World Context 3 hr.; 3 cr.
- + 242 Francophone Lit. in World Context 3 hr.; 3 cr.
- 333 Tragedy. 3 hr.; 3 cr.
- + 334 Mythology & Heroic Lit. 3 hr.; 3 cr.
- 335 Drama. 3 hr.; 3 cr.
- 336 Forms of Fiction. 3 hr.; 3 cr.
- 341 Life Writing. 3 hr.; 3 cr.
- 381, 382, 383, 384 Advanced Seminars. 3 hr.; 3 cr.

English

- ¹ 251, 252 Great Writers of English Lit. 3 hr.; 3 cr. each sem.
- ¹ 253 Amer. Lit. Surv. I. 3 hr.; 3 cr.
- ¹ 254 Amer. Lit. Surv. II. 3 hr.; 3 cr.
- 255 20th-Cent. Lit. in English. 3 hr.; 3 cr.
- + 311 Lit. of the Anglo-Saxon Period. 3 hr.; 3 cr.
- + 312 Medieval Lit., 1100–1500. 3 hr.; 3 cr.
- + 313 The Arthurian Tradition. 3 hr.; 3 cr.
- + 320 Lit. of the English Renaissance. 3 hr.; 3 cr.
- + 321 Lit. of the 17th Cent. 3 hr.; 3 cr.
- 322 Lit. of the Restoration & 18th Cent. 3 hr.; 3 cr.
- 323 Age of Romanticism in England. 3 hr.; 3 cr.
- 324 Victorian Lit. 3 hr.; 3 cr.
- + 330 Chaucer: Early Works. 3 hr.; 3 cr.
- + 331 Chaucer: Canterbury Tales. 3 hr.; 3 cr.
- 332 Shakespeare I. 3 hr.; 3 cr.
- 333 Shakespeare II. 3 hr.; 3 cr.
- 334 Milton. 3 hr.; 3 cr.
- + 340 English Drama from Its Beginnings to 1642. 3 hr.; 3 cr.
- 341 Drama of the Restoration & 18th Cent. 3 hr.; 3 cr.
- 344 English Novel I. 3 hr.; 3 cr.
- 345 English Novel II. 3 hr.; 3 cr.
- 346 British Fiction, 1900–1945. 3 hr.; 3 cr.
- 352 Amer. Novel to 1918. 3 hr.; 3 cr.
- 353 Amer. Fiction, 1918–1945. 3 hr.; 3 cr.
- 354 Afro-Amer. Lit. I. (1619–1930). 3 hr.; 3 cr.
- 355 Afro-Amer. Lit. II. (1930–present). 3 hr.; 3 cr.
- 357 Puritanism in Amer. Lit. 3 hr.; 3 cr.
- 358 19th-Cent. Amer. Transcendentalism. 3 hr.; 3 cr.
- 359 Regionalism, Realism & Naturalism in Amer. Lit. 3 hr.; 3 cr.
- 360 Southern Lit. 3 hr.; 3 cr.
- 361 The Amer. Dream. 3 hr.; 3 cr.
- + 365 Celtic Myth & Lit. 3 hr.; 3 cr.
- 370 British & Amer. Drama, 1890–1945. 3 hr.; 3 cr.

- 371 British & Amer. Drama, 1945 to Present. 3 hr.; 3 cr.
- 373 British & Amer. Poetry, 1910–1945. 3 hr.; 3 cr.
- 374 British & Amer. Poetry, 1945 to Present. 3 hr.; 3 cr.
- 376 British & Amer. Fiction, 1945 to Present. 3 hr.; 3 cr.
- + 380 Classical Backgrounds of English Lit. 3 hr.; 3 cr.
- + 381 Lit. of the Bible. 3 hr.; 3 cr.
- 383 Aspects of Poetry. 3 hr.; 3 cr.
- 384 Aspects of Fiction. 3 hr.; 3 cr.
- 385 Aspects of Drama. 3 hr.; 3 cr.
- 395 Selected Stud. in Lit. 3 hr.; 3 cr.
- 2497 African-American Literary Traditions. 4 hr.; 4 cr.*

European Languages & Literatures FRENCH

- + 042 *Visions of Man in the French Renaissance & Classical Age.* 3 hr.; 3 cr.
 - 043 *French Psychological Novel.* 3 hr.; 3 cr.
 - 044 *French Lit. of Revolt.* 3 hr.; 3 cr.
 - 205 Surv. of French Lit. I. 3 hr.; 3 cr.
 - 206 Surv. of French Lit. II. 3 hr.; 3 cr.
 - + 320 Topics in Early French Lit. 3 hr.; 3 cr.
 - + 330 *French Lit. of the 16th Cent.* 3 hr.; 3 cr.
 - + 340 Topics in 17th Cent. French Lit. 3 hr.; 3 cr.
 - 345 Topics in 18th Cent. French Lit. 3 hr.; 3 cr.
 - 350 French Novel of the 19th Cent. 3 hr.; 3 cr.
 - 360 French & Francophone Novel since 1900. 3 hr.; 3 cr.
 - 363 French Poetry of the 19th Cent. 3 hr.; 3 cr.
 - 366 *French Theatre of the 19th & 20th Cent.* 3 hr.; 3 cr.
 - + 370 Topics in Francophone Lit. 3 hr.; 3 cr.
 - 380 Women's Writing in French. 3 hr.; 3 cr.
- ## GERMAN
- 205 *Surv. of German Lit. I, Level I.* 3 hr.; 3 cr.
 - 206 Surv. of German Lit. II, Level I. 3 hr.; 3 cr.
 - 207 (formerly 205) *Surv. of German Lit. I, Level I.* 3 hr.; 3 cr.
 - 253 *The Age of Goethe & Schiller.* 3 hr.; 3 cr.
 - 254 *Goethe's German Lit.* 3 hr.; 3 cr.
 - 258 *Significant German Authors.* 3 hr.; 3 cr.
 - 259 *Mod. German Lit.* 3 hr.; 3 cr.
 - 300 *Intro. to German Lit.* 3 hr.; 3 cr.
 - + 301 *Middle High German Lang. & Lit.* 3 hr.; 3 cr.
 - + 302 *Renaissance & Baroque.* 3 hr.; 3 cr.
 - 303 *Enlightenment to Storm & Stress.* 3 hr.; 3 cr.
 - 304 *Goethe & Schiller.* 3 hr.; 3 cr.
 - 305 *Romanticism.* 3 hr.; 3 cr.
 - 306 *Realism.* 3 hr.; 3 cr.
 - 307 *Mod. German Lit.* 3 hr.; 3 cr.
 - 324 German Enlightenment. 3 hr.; 3 cr.
 - 325 The Age of Goethe. 3 hr.; 3 cr.
 - 326 Romanticism. 3 hr.; 3 cr.

- 331 German Theatre from Lessing to Heiner Müller. 3 hr.; 3 cr.
- 333 German Novels. 3 hr.; 3 cr.
- 335 German Poetry. 3 hr.; 3 cr.
- 350 German Lit. in the Industrial Age: From Büchner to Fontane. 3 hr.; 3 cr.
- 360 German Lit. & Modernity: From Wedekind to the Present. 3 hr.; 3 cr.

GREEK (MODERN)

- 150 Mod. Greek Lit. in Translation. 3 hr.; 3 cr.
- 305 Mod. Greek Lit. I. 3 hr.; 3 cr.
- 306 Mod. Greek Lit. II. 3 hr.; 3 cr.
- 321 Surv. of Mod. Greek Lit. I: reench. 3 h Poetry. 3 hr.; 3 cr.
- 350 German Lit. iüüll German Lit. in the Indurench Lit. of Revolt.

30571900. cr.

3 cr.

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Lit. in the Industrial Age:

30

364 Stud. in Mod. Lit. III: Prose. 3 hr.; 3 cr.
366 *Italian Theatre from 19th Cent. to Our Times*. 3 hr.; 3 cr.

RUSSIAN

231 *Surv. of Russian Lit. I*. 3 hr.; 3 cr.
232 *Surv. of Russian Lit. II*. 3 hr.; 3 cr.
243 Russian Drama. 3 hr.; 3 cr.
245 Russian Short Story. 3 hr.; 3 cr.
248 *Soviet Lit.* 3 hr.; 3 cr.
280 Dostoevsky. 3 hr.; 3 cr.
281 Tolstoy. 3 hr.; 3 cr.
282 Chekhov. 3 hr.; 3 cr.
331 Intro. to Russian Lit. I. 3 hr.; 3 cr.
332 *Intro. to Russian Lit. II*. 3 hr.; 3 cr.
343 *Russian Drama*. 3 hr.; 3 cr.
350 19th-Cent. Russian Poetry. 3 hr.; 3 cr.
351 19th-Cent. Russian Prose. 3 hr.; 3 cr.
362 20th-Cent. Russian Poetry. 3 hr.; 3 cr.
375 Pushkin. 3 hr.; 3 cr.
380 *Dostoevsky*. 3 hr.; 3 cr.
381 *Tolstoy*. 3 hr.; 3 cr.
382 *Chekhov*. 3 hr.; 3 cr.

SCANDINAVIAN STUDIES

+251 *Lit. of Early Scandinavia*. 3 hr.; 3 cr.

Hispanic Languages & Literatures PORTUGUESE

+205 *Surv. of Portuguese & Brazilian Lit. I*. 3 hr.; 3 cr.
206 *Surv. of Portuguese & Brazilian Lit. II*. 3 hr.; 3 cr.

SPANISH

+205 *Surv. of Spanish Lit. I*. 3 hr.; 3 cr.
206 *Surv. of Spanish Lit. II*. 3 hr.; 3 cr.
207 *Surv. of Spanish-Amer. Lit.* 3 hr.; 3 cr.
+250 (formerly 205) *Surv. of Spanish Lit. I*. 3 hr.; 3 cr.
260 *Surv. of Spanish Lit. II*. 3 hr.; 3 cr.
270 (formerly 207) *Surv. of Spanish-Amer. Lit.* 3 hr.; 3 cr.
+320 *Stud. in Medieval Lit.* 3 hr.; 3 cr.
+330 *Spanish Theatre of the Golden Age*. 3 hr.; 3 cr.
+331 *Spanish Poetry of the Golden Age*. 3 hr.; 3 cr.
+332 *Spanish Prose of the Golden Age*. 3 hr.; 3 cr.
+333 Don Quijote. 3 hr.; 3 cr.
334 *Cervantes II*. 3 hr.; 3 cr.
+336 Stud. in Golden Age Lit. 3 hr.; 3 cr.
350 *19th-Cent. Spanish Lit. I*. 3 hr.; 3 cr.
351 *19th-Cent. Spanish Lit. II*. 3 hr.; 3 cr.
355 Stud. in 18th- & 19th-Cent. Spanish Lit. 3 hr.; 3 cr.
360 *Contemporary Spanish Lit. I*. 3 hr.; 3 cr.
361 *Contemporary Spanish Lit. II*. 3 hr.; 3 cr.
365 Stud. in 20th-Cent. Spanish Lit. 3 hr.; 3 cr.
370 *Lit. of Spanish Amer. I*. 3 hr.; 3 cr.
371 *Lit. of Spanish Amer. II*. 3 hr.; 3 cr.
372 *Lit. of Spanish Amer. III*. 3 hr.; 3 cr.
373 *Lit. of Spanish Amer. IV*. 3 hr.; 3 cr.
375 Stud. in Colonial & 19th-Cent. Spanish-Amer. Lit. 3 hr.; 3 cr.
376 Stud. in 20th-Cent. Spanish-Amer. Lit. 3 hr.; 3 cr.
2498 Latin Amer. Literature. 4 hr.; 4 cr.*

Humanities II

One course (minimum 3 credits) stressing appreciation and/or participation in art, music, and/or theatre.

Art

(Art courses carry a prefix of S for Studio Art or H for Art History.)

H001 Intro. to Art. 3 hr.; 3 cr.
H101 Hist. of Western Art I. 3 hr.; 3 cr.
H102 Hist. of Western Art II. 3 hr.; 3 cr.
+H110 *Surv. of Ancient Art*. 3 hr.; 3 cr.
+H111 *Surv. of Medieval Art*. 3 hr.; 3 cr.
+H112 *Surv. of Renaissance & Baroque Art*. 3 hr.; 3 cr.
H113 *Surv. of Mod. Art*. 3 hr.; 3 cr.
+H114 *Surv. of Asian Art*. 3 hr.; 3 cr.
H115 Principles of Architecture. 3 hr.; 3 cr.
S150 Fundamentals of Art. 4 hr.; 3 cr.
S151 Drawing I. 4 hr.; 3 cr.
S153 Two-dimensional Design I. 4 hr.; 3 cr.
S161 Intro to Painting. 4 hr.; 3 cr.
S162 Color I. 4 hr.; 3 cr.
S171 Color & Design I. 4 hr.; 3 cr.
S181 *Modeling from Life*. 4 hr.; 3 cr.
S182 Intro. to Sculpture. 4 hr.; 3 cr.
H201 Stud. in Hist. of Architecture. 3 hr.; 3 cr.
+H203 Art & Archeology of the Ancient Near East. 3 hr.; 3 cr.
+H204 Art of Ancient Egypt. 3 hr.; 3 cr.
+H205 Art of Early Greece: Aegean Art. 3 hr.; 3 cr.
+H206 Art of Archaic, Classical & Hellenistic Greece. 3 hr.; 3 cr.
+H207 Roman Art. 3 hr.; 3 cr.
+H211 Early Christian & Byzantine Art. 3 hr.; 3 cr.
+H212 Early Medieval Art in Western Europe. 3 hr.; 3 cr.
+H213 *Gothic Art*. 3 hr.; 3 cr.
+H215 (formerly 213) *Gothic Art*. 3 hr.; 3 cr.
+H221 Early Renaissance Art in Italy: 1250–1400. 3 hr.; 3 cr.
+H222 Renaissance Art in Italy: 15th Cent. 3 hr.; 3 cr.
+H223 Renaissance Art in Italy: 16th Cent. 3 hr.; 3 cr.
+H225 Painting in Northern Europe: 15th Cent. 3 hr.; 3 cr.
+H227 *Baroque Art in Italy*. 3 hr.; 3 cr.
+H228 *Baroque Art in Northern Europe*. 3 hr.; 3 cr.
H230 *Principles of City Planning*. 3 hr.; 3 cr.
+H231 *The 18th Cent. in Europe*. 3 hr.; 3 cr.
H232 *Amer. Art*. 3 hr.; 3 cr.
H233 *Mod. Architecture*. 3 hr.; 3 cr.
+H234 (formerly 227) *Baroque Art in Italy*. 3 hr.; 3 cr.
H235 *Mod. Art I*. 3 hr.; 3 cr.
H236 *Mod. Art II*. 3 hr.; 3 cr.
+H238 (formerly 228) *Baroque Art in Northern Europe*. 3 hr.; 3 cr.
+H240 (formerly 231) *The 18th Cent. in Europe*. 3 hr.; 3 cr.

+H241 *Art of India & Southeast Asia*. 3 hr.; 3 cr.
+H242 *Art of China & Japan*. 3 hr.; 3 cr.
H244 *Art of Latin Amer.* 3 hr.; 3 cr.
+H245 *African Art*. 3 hr.; 3 cr.
H246 (formerly 235) *European Art, 1789–1848*. 3 hr.; 3 cr.
H247 (formerly 235) *European Art, 1848–1900*. 3 hr.; 3 cr.
H250 *Hist. of Graphic Art*. 3 hr.; 3 cr.
H251 (formerly 232) *Art of the United States, Colonial Era to 1900*. 3 hr.; 3 cr.
H252 (formerly 232) *Art of the United States, 1900–1970*. 3 hr.; 3 cr.
H254 (formerly 236) *20th-Cent. Art*. 3 hr.; 3 cr.
H259 (formerly 233) *Mod. Architecture*. 3 hr.; 3 cr.
H262 (formerly 230) *Principles of City Planning*. 3 hr.; 3 cr.
H264 (formerly 250) *Hist. of Graphic Art*. 3 hr.; 3 cr.
+H270 (formerly 241) *Art of India*. 3 hr.; 3 cr.
+H271 (formerly 241) *Art & Architecture of Southeast Asia*. 3 hr.; 3 cr.
+H272 (formerly 242) *Art of China*. 3 hr.; 3 cr.
+H273 (formerly 242) *Art of Japan*. 3 hr.; 3 cr.
H284 (formerly 244) *Post-Conquest Art of Latin Amer.* 3 hr.; 3 cr.
+H286 (formerly 245) *African Art*. 3 hr.; 3 cr.

Drama, Theatre & Dance

001 Intro. to Drama & Theatre. 3 hr.; 3 cr.
100 Intro. to Acting. 3 hr.; 3 cr.
101 Play & Performance: Intro. 3 hr.; 3 cr.
102 *Intro. to Hist. of the Theatre*. 3 hr.; 3 cr.
111 Intro. to Design for the Theatre. 3 hr.; 3 cr.
150 Intro. to Dance. 3 hr.; 3 cr.
+201 *Hist. of the Theatre from Antiquity to the Renaissance*. 3 hr.; 3 cr.
202 *Hist. of the Theatre: From the Renaissance*. 3 hr.; 3 cr.
203 *Play & Performance: Mod. Theatre*. 3 hr.; 3 cr.
204 *Play & Performance: Contemporary Theatre*. 3 hr.; 3 cr.
206 *Play & Performance: Black Drama in Amer.* 3 hr.; 3 cr.
251 *Hist. of Dance*. 3 hr.; 3 cr.
259 (formerly 269) *Analysis of Dance Movement*. 3 hr.; 3 cr.
269 *Anal. of Dance Movement*. 3 hr.; 3 cr.
308 Stud. in Play & Performance. 3 hr.; 3 cr.

Honors College

125 The Arts in New York City. 3 hr.; 3 cr.

Media Studies

240 (formerly 340) *Styles of Cinema*. 4 hr.; 3 cr.
2 341 *Theory of Film*. 3 hr.; 3 cr.

² Prior to Fall 2003, Media Studies 341 satisfied the *Humanities III* requirement; as of Fall 2003, it satisfies *Humanities II*.

Music

- 001 Intro. to Music. 3 hr.; 3 cr.
008 Stud. in Lit. of Music. 3 hr.; 3 cr.

Humanities III

One course (minimum 3 credits) in the study of language, culture, and/or aesthetics.

Africana Studies

- 232 Caribbean Lit. 3 hr.; 3 cr.

American Studies

- 110 Intro. to Amer. Society & Culture. 3 hr.; 3 cr.

Anthropology

- ³ 104/LCD 104 Language, Culture & Society. 3 hr.; 3 cr.
⁴ 108/LCD 101 Intro. to Language. 3 hr.; 3 cr.
221 *Anthropology of Folklore*. 3 hr.; 3 cr.

Classical, Middle Eastern & Asian Languages & Cultures

- + Arabic 160 Hist. & Civ. of Islam. 3 hr.; 3 cr.
+ Arabic 260 Revival & Reform Movements in Islam. 3 hr.; 3 cr.
+ Classics 120 Greek Civ. 3 hr.; 3 cr.
+ Classics 130 Roman Civ. 3 hr.; 3 cr.
+ Classics 140 Classical Mythology. 3 hr.; 3 cr.
+ Classics 240 Religion in Classical Greece & Rome. 3 hr.; 3 cr.
CMAL 101 Cultural Studies: The Short Poem. 3 hr.; 3 cr.
CMAL 102 Cultural Studies: Experiences of Imperial, Colonial & Post-Colonial Life. 3 hr.; 3 cr.
+ CMAL 240 Cultural Studies: Images of the Middle East. 3 hr.; 3 cr.
Korean 120 Civ. of Korea. 3 hr.; 3 cr.
+ Oriental Studies 140 East Asian Religion. 3 hr.; 3 cr.
+ Oriental Studies 220 East Asian Civ. I. 3 hr.; 3 cr.
+ Oriental Studies 221 East Asian Civ. II. 3 hr.; 3 cr.
Yiddish 161 Culture of East European Jewry. 3 hr.; 3 cr.

Comparative Literature

- + 225 Lit. & Anthropology. 3 hr.; 3 cr.
240 Representation, Photography & Lit. 3 hr.; 3 cr.
337 Archetypes. 3 hr.; 3 cr.
340 Lit. & Hist. 3 hr.; 3 cr.

³ A student may not receive credit for both Anthropology 104 and Linguistics & Communication Disorders 104.

⁴ A student may not receive credit for both Anthropology 108 and Linguistics & Communication Disorders 101.

⁵ Neither course in the History sequence on Western Civilization (History 1 and History 2) by itself may be used toward fulfilling both the *Humanities III* and

- 342 Translation Theory & Practice. 3 hr.; 3 cr.

English

- 150 Intro. to Literary Study. 3 hr.; 3 cr.
265 Intro. to Folklore. 3 hr.; 3 cr.
290 English Language. 3 hr.; 3 cr.
382 Aspects of Literary Criticism. 3 hr.; 3 cr.
386 Lit. & Religion. 3 hr.; 3 cr.
387 Lit. & Politics. 3 hr.; 3 cr.
388 Lit. & Psychology. 3 hr.; 3 cr.

European Languages & Literatures

- Byzantine & Mod. Greek Studies 100 Mod. Greek Culture & Civ. 3 hr.; 3 cr.
Dutch 281 Civ. of the Netherlands. 3 hr.; 3 cr.
French 045 French Civ. 3 hr.; 3 cr.
French 310 French Civ. Surv. I. 3 hr.; 3 cr.
French 311 French Civ. Surv. II. 3 hr.; 3 cr.
German 281 Civ. of German-Speaking Lands. 3 hr.; 3 cr.
German 283 Renaissance, Reformation & Baroque. 3 hr.; 3 cr.
German 284 From Enlightenment to Romanticism. 3 hr.; 3 cr.
German 285 The 19th Cent. 3 hr.; 3 cr.
German 286 The 20th Cent. 3 hr.; 3 cr.
German 311 Art, Music, Lit. in German Society II. 3 hr.; 3 cr.
German 313 Politics, Religion & German Society II. 3 hr.; 3 cr.
German 314 Minorities in Germany. 3 hr.; 3 cr.
German 315 German Culture in New York City: Directed Research. 1–12 cr.
Italian 045 Italian Civ. 3 hr.; 3 cr.
+ Italian 209 Intro. to Italian Culture. 3 hr.; 3 cr.
+ *Italian 310 Italian Civ. Surv. I*. 3 hr.; 3 cr.
Italian 311 Italian Civ. Surv. II. 3 hr.; 3 cr.
Romance 045 Romance Language Civ. 3 hr.; 3 cr.
Russian 150 Russian Culture & Thought. 3 hr.; 3 cr.
Scandinavian 281 Scand. Civ. 3 hr.; 3 cr.

Family, Nutrition & Exercise Sciences

- + 157 Hist. of Costumes & Furnishings: Ancient Egypt to the French Revolution. 3 hr.; 3 cr.
158 Hist. of Costumes & Furnishings: French Revolution to Present. 3 hr.; 3 cr.

Hispanic Languages & Literatures

- Portuguese 045 Portuguese Civ*. 3 hr.; 3 cr.
Spanish 045 Hispanic Civ. 3 hr.; 3 cr.
Spanish 310 Culture & Civ. of Spain. 3 hr.; 3 cr.
Spanish 312 Culture & Civ. of Latin Amer. 3 hr.; 3 cr.

History

- ⁵ 1 Western Civ. I. Hist. of Ideas from Antiquity to the Scientific Revolution. 3 hr.; 3 cr.
⁵ 2 Western Civ. II. Hist. of Ideas from the Enlightenment to the Present. 3 hr.; 3 cr.
+ 117 Hist. & Civ. of Islam. 3 hr.; 3 cr.
125 World Civs. to 1715. 3 hr.; 3 cr.

- 126 World Civs. Since 1715. 3 hr.; 3 cr.
+ 214 *Stud. in the Italian Renaissance*. 3 hr.; 3 cr.
272 *Stud. in Amer. Intellectual Hist*. 3 hr.; 3 cr.
301 *Stud. in the Enlightenment*. 3 hr.; 3 cr.
302 Stud. in European Intellectual Hist. 3 hr.; 3 cr.
+ 303 (*formerly 214*) Stud. in the Italian Renaissance, 1300–1600. 3 hr.; 3 cr.

Honors College

- 126 The Peopling of New York. 3 hr.; 3 cr.

Linguistics & Communication Disorders

- ⁴ 101/ANTH 108 Intro. to Language. 3 hr.; 3 cr.
³ 104/ANTH 104 Language, Culture & Society. 3 hr.; 3 cr.
2490 Language and Society. 4 hr.; 4 cr.*

Media Studies

- 105 *Comm. as Symbolic Action*. 3 hr.; 3 cr.
258 (*formerly 356*) *Rhetorical Criticism*. 3 hr.; 3 cr.
² 341 *Theory of Film*. 3 hr.; 3 cr.
+ 352 Discourse of Classical Period. 3 hr.; 3 cr.
353 Amer. & British Discourse to 1900. 3 hr.; 3 cr.
355 (*formerly 371*) *Aesthetics of Communication*. 3 hr.; 3 cr.

Philosophy

- 101 Intro. to Philosophy. 3 hr.; 3 cr.
106 Ideas in Lit. 3 hr.; 3 cr.
110 Culture & Aesthetic Experience. 3 hr.; 3 cr.
111 Intro. to Aesthetics. 3 hr.; 3 cr.
116 Intro. to Philosophy of Religion. 3 hr.; 3 cr.
+ 118 Intro. to Oriental Philosophy. 3 hr.; 3 cr.
+ 140 Hist. of Ancient Philosophy. 3 hr.; 3 cr.

Religious Studies

- 101 Intro. to Western Religion. 3 hr.; 3 cr.
+ 102 Intro. to Eastern Religions. 3 hr.; 3 cr.
212 Religion, Myth & Language. 3 hr.; 3 cr.

World Studies

- 101 Interpreting the World. 3 hr.; 3 cr.
104 Contemporary Worlds. 3 hr.; 3 cr.

Physical & Biological Sciences

Two courses (minimum 7 credits), one with a participatory laboratory component, stressing the scientific method: either two from Group A or one from Group A and one from Group B. Unless specific prerequisites are noted, Group A and B courses may be taken in any order or concurrently. If you intend to major in physics or psychology, at least one of the two courses taken to fulfill this requirement must be from a department other than the major. Students majoring in biol-

ogy, chemistry and biochemistry, computer science, or geology are considered to have fulfilled these two area requirements. *Note:* To meet both the Physical & Biological Sciences (two courses) and the Scientific Methodology & Quantitative Reasoning (one course) requirements, you must select the three courses from two or more different departments.

GROUP A

Biology

- 010 Lab. in Introductory Biology. 3 lab. hr.; 1 cr (taken with Biology 009).
- ⁶ 011 Intro. to College Biology. 3 lec., 3 lab. hr.; 4 cr.
- ⁷ 012 *Field Ecology of NY*. 2 lec., 1 rec., 3 lab. hr.; 4 cr.
- ⁸ 101 *General Biology: Life Forms & Ecosystems*. 2 lec., 1 rec., 3 lab. hr.; 4 cr.
- ⁹ 102 *General Biology: Physiology & Cell Biology*. 2 lec., 1 rec., 3 lab. hr.; 4 cr.
- ⁹ 105 *General Biology: Physiology & Cell Biology*. 3 lec., 3 lab. hr.; 4 cr.
- ⁸ 106 *General Biology: Life Forms & Ecosystems*. 3 lec., 3 lab. hr.; 4 cr.
- ⁸ 107 (formerly 106) *General Biology: Life Forms, Evolution & Ecosystems*. 3 lec., 3 lab. hr.; 4 cr.
- ⁹ 108 (formerly 105) *General Biology: Physiology & Cell Biology*. 3 lec., 3 lab. hr.; 4 cr.

Chemistry & Biochemistry

- 010 *Elementary Chemistry for the Health Sciences*. 3 lec., 3 lab. hr.; 4 cr.
- ¹⁰016 Chemistry in Mod. Society. 3 lec. hr.; 3 cr. *and*
- ¹⁰017 Chemistry for the Consumer. 3 lab. hr.; 1 cr.

⁶ A student may not take both Biology 009 and 011 to satisfy the *Physical & Biological Sciences* requirement.

⁷ A student may not take both Biology 012 and 030 to satisfy the *Physical & Biological Sciences* requirement.

⁸ A student may take only one course from among Biology 101, 106, and 107 toward satisfying the *Physical & Biological Sciences* requirement.

⁹ A student may take only one course from among Biology 102, 105, and 108 toward satisfying the *Physical & Biological Sciences* requirement.

¹⁰ A student must take both Chemistry & Biochemistry 016 and 017 to satisfy the *Physical & Biological Sciences* Group A requirement; Chemistry & Biochemistry 016 alone satisfies only the Group B requirement.

¹¹ A student may take only one course from among Physics 001, 103, 121, and 145 toward satisfying the *Physical & Biological Sciences* requirement.

¹² A student may not take both Physics 006 and 007 to satisfy the *Physical & Biological Sciences* requirement.

¹³ A student may not take both Astronomy 001 and 002 to satisfy the *Physical & Biological Sciences* requirement.

¹⁴ A student may not take both Psychology 101 and 102 to satisfy the *Physical & Biological Sciences* requirement.

019 Basic Chemistry. 2 lec., 1 rec., 3 lab. hr.; 4 cr.

112 *Introductory College Chemistry*.

3 lec., 1 rec., 3 lab. hr.; 5 cr.

113 General Chemistry I. 3 lec., 1 rec., 3 lab. hr.; 5 cr.

Earth & Environmental Sciences

ENSCI 111 Intro to the Environment.

3 lec., 1 rec., 3 lab. hr.; 4 cr.

Geology 100 Intro. to Geology. 3 lec., 3 lab. hr.; 4 cr.

Geology 101 Physical Geology. 3 lec., 3 lab. hr.; 4 cr.

Geology 102 Historical Geology. 3 lec., 3 lab. hr.; 4 cr.

Geology 110 Physical Geography. 3 lec., 3 lab. hr.; 4 cr.

Math & Natural Sciences

MNSCI 114 Contemporary Issues & Experiments in the Sciences. 3 lec., 2 lab. hr.; 4 cr.

Physics

- ¹¹001 Conceptual Physics. 2 lec., 2 rec., 2 lab. hr.; 4 cr.
- ¹²006 *Physics of Musical Sounds*. 3 lec., 2 lab. hr.; 4 cr.
- ¹¹103 Physics for Computer Science I. 3 lec., 1 rec., 2 lab. hr.; 5 cr.
- 104 *Physics for Computer Science II*. 3 lec., 1 rec., 2 lab. hr. (every other week); 4 cr.
- ¹¹121 General Physics I. 4 lec. & rec., 2 lab. hr.; 4 cr.
- 122 General Physics II. 4 lec. & rec., 2 lab. hr.; 4 cr.
- ¹¹145 Principles of Physics I. 4 lec. & rec., 2 lab. hr.; 4 cr.
- 146 Principles of Physics II. 4 lec. & rec., 2 lab. hr.; 4 cr.
- 204 (formerly 104) *Physics for Computer Science II*. 3 lec., 1 rec., 2 lab. hr. (every other week); 4 cr.

¹³Astronomy 002 General Astronomy with Lab. 3 lec., 3 lab. hr.; 4 cr.

Psychology

- ¹⁴102 *Intro. to Psychology as a Natural Science*. 3 lec., 2 lab. hr.; 4 cr.
- 213 Experimental Psychology. 4 lab. hr.; 4 cr.

GROUP B

Anthropology

- 102 Intro. to Human Evolution. 3 hr.; 3 cr.
- 260 Essentials of Biological Anthropology. 3 hr.; 3 cr.

Biology

- ⁶ 009 Introductory Biology. 3 lec. hr.; 3 cr.
- 020 *Intro. to Human Embryology*. 3 lec. hr.; 3 cr.
- 021 Intro. to Human Genetics. 3 lec. hr.; 3 cr.
- 022 Intro. to Human Physiology. 3 lec. hr.; 3 cr.
- 024 Biology & Society. 3 lec. hr.; 3 cr.
- 025 Biological Evolution. 3 lec. hr.; 3 cr.

028 Infectious Diseases. 3 lec. hr.; 3 cr.

⁷ 030 *Ecology & Mankind*. 3 lec., 3 rec./demon. hr.; 4 cr.

031 *Plant World*. 3 lec., 2 rec./demon. hr.; 4 cr.

051 *Sociobiology*. 3 lec., 1 rec. hr.; 4 cr.

052 Biology of Cancer. 3 lec. hr.; 3 cr.

Chemistry & Biochemistry

- ¹⁰016 Chemistry in Mod. Society. 3 lec. hr.; 3 cr.
- 059 *Intro. to Organic Chemistry*. 3 lec., 3 lab. hr.; 4 cr.
- 114 General Chemistry II. 3 lec., 1 rec., 3 lab. hr.; 5 cr.
- 159 (formerly 59) *Basic Organic Chemistry*. 2 lec., 1 rec., 3 lab. hr., 4 cr.

Earth & Environmental Sciences

- ENSCI 112 Our Changing Planet. 3 hr.; 3 cr.
- Geology 003 Physical Environment. 3 hr.; 3 cr.
- Geology 006 Fossil Record. 2 lec., 1 rec. hr., field trips; 3 cr.
- Geology 007 Dinosaurs. 3 hr.; 3 cr.
- Geology 008 Intro. to Oceanography. 2 lec., 1 rec. hr., field trips; 3 cr.
- Geology 009 Environmental Issues & Answers. 2–3 lec. hr.; 2–3 cr.
- Geology 011 Surv. of Atmospheric Science. 3 hr.; 3 cr.
- Geology 012 Natural Disasters. 3 hr.; 3 cr.
- Geology 015 Ice Ages*. 3 lec. hr.; 3 cr.
- Geology 016 Earthquakes, Volcanoes & Moving Continents. 3 lec. hr.; 3 cr.
- Geology 017 Earthquakes. 3 hr.; 3 cr.
- Geology 018 Volcanoes*. 3 hr.; 3 cr.
- Geology 025 Natural Resources & Environment. 3 hr.; 3 cr.
- Geology 064 Planetary Geology. 3 lec. hr.; 3 cr.

Family, Nutrition & Exercise Sciences

- 121 Textiles. 3 hr.; 3 cr.
- 163 (formerly 161) Genl. Nutrition. 3 hr.; 3 cr.

Honors College

225 Science & Technology in New York City. 3 hr.; 3 cr.

Honors in the Liberal Arts

222 *Science Concepts & Consequences*. 3 hr.; 3 cr.

Math & Natural Sciences

MNSCI 113 Contemporary Issues in the Sciences. 3 hr.; 3 cr.

Physics

- ¹²007 Intro. to Physics of Musical Sounds. 3 hr.; 3 cr.
- 008 *Energy & Electric Power in the Environment*. 3 hr.; 3 cr.
- 011 *Physics & Visual Arts*. 3 hr.; 3 cr.

¹³Astronomy 001 General Astronomy. 3 hr.; 3 cr.

Psychology

¹⁴101 General Psychology. 4 hr.; 4 cr.

Scientific Methodology & Quantitative Reasoning

One course (minimum 3 credits) in college-level mathematics, computer science, data analysis, statistics, scientific methodology, or logic. (Students who receive permission to take Computer Science and Mathematics courses at the 200 level or above will be deemed to have satisfied this requirement.) See *Note* in section above.

Anthropology

238 Research Design & Method. 3 hr.; 3 cr.

Biology

230 Introductory Biometrics. 2 lec., 1 rec., 3 lab. hr.; 4 cr.

Computer Science

012 (formerly 010) Understanding & Using Personal Computers. 2 lec., 2 lab. hr.; 3 cr.

¹⁵018 Computers with Business Applications. 2 lec., 2 lab. hr.; 3 cr.

080 Problem Solving with Computers. 2 lec., 2 lab. hr.; 3 cr.

086 Science, Computing Tools & Instrumentation. 4 hr.; 3 cr.

095 *Intro. to Programming*. 2 lec., 2 lab. hr.; 3 cr.

101 *Intro. to Computer Science*. 2 lec., 2 rec. hr.; 4 cr.

103 *Data Structures*. 3 hr.; 3 cr.

141 (formerly 201) *Computer Organization & Assembly Language*. 3 hr.; 3 cr.

201 *Computers & Programming*. 3 hr.; 3 cr.

203 (formerly 103) *Data Structures & Algorithm Analysis*. 3 hr.; 3 cr.

220 (formerly 221) *Discrete Structures*. 3 hr.; 3 cr.

221 *Intro. to Discrete Structures*. 3 hr.; 3 cr.

240 (formerly 141, previously 201) *Computer Organization & Assembly Language*. 3 lec., 1 lab. hr.; 3 cr.

241 (formerly 303) *Operating Systems Principles*. 3 hr.; 3 cr.

261 *Numerical Methods*. 3 hr.; 3 cr.

301 *Principles of Programming*. 3 hr.; 3 cr.

302 *Surv. of Programming*. 3 hr.; 3 cr.

303 *Operating Systems*. 3 hr.; 3 cr.

304 *Operating-System Internals*. 3 hr.; 3 cr.

307 *Compilers*. 3 hr.; 3 cr.

313 (formerly 203, previously 103) *Data Structures*. 4 hr.; 4 cr.

315 *Artificial Intelligence*. 3 hr.; 3 cr.

317 (formerly 307) *Compilers*. 3 hr.; 3 cr.

318 *Computer Graphics*. 3 hr.; 3 cr.

322 *Computability*. 3 hr.; 3 cr.

323 *Analysis of Algorithms*. 3 hr.; 3 cr.

324 *Intro. to Formal Languages & Automata*. 3 hr.; 3 cr.

340 (formerly 241, previously 303) *Operating Systems Principles*. 3 hr.; 3 cr.

341 *Computer Organization*. 3 hr.; 3 cr.

342 (formerly 304) *Operating-System Programming*. 3 hr.; 3 cr.

343 *Computer Architecture*. 3 hr.; 3 cr.

345 *Computer Hardware Lab*. 1 lec., 4 lab. hr.; 3 cr.

348 *Data Communications*. 3 hr.; 3 cr.

363 (formerly 315) *Artificial Intelligence*. 3 hr.; 3 cr.

368 (formerly 318) *Computer Graphics*. 3 hr.; 3 cr.

Economics

249 *Statistics as Applied to Economics*. 3 lec., 1 lab. hr.; 3 cr.

Family, Nutrition & Exercise Sciences

Physical Education 165 Intro. to Statistical Methods in Physical Education. 3 hr.; 3 cr.

Linguistics & Communication Disorders

283 *Quantitative Meth. in Communication Sciences & Disorders*. 3 hr.; 3 cr.

Mathematics

012 *Ideas in Mathematics*. 3 hr.; 3 cr.

014 *Elementary Statistics*. 3 hr.; 3 cr.

019 *Mathematics for Elementary School Teachers*. 3 hr.; 3 cr.

021 *Calculus with Applications to Social Sciences I*. 3 hr.; 3 cr.

022 *Calculus with Applications to Social Sciences II*. 3 hr.; 3 cr.

076 *Mathematics of Finance*. 3 hr.; 3 cr.

100 *Calculus & Analytic Geometry*. 5 hr. + lab. instr.; 3 cr.

101 *Calculus & Analytic Geometry*. 3 hr.; 3 cr.

102 *Calculus*. 3 hr.; 3 cr.

103 *Calculus*. 3 hr.; 3 cr.

111 *Calculus & Analytic Geometry*. 4 hr.; 4 cr.

112 *Calculus*. 4 hr.; 4 cr.

113 (formerly 012) *Ideas in Mathematics*. 3 hr.; 3 cr.

114 (formerly 014) *Elementary Probability & Statistics*. 3 hr.; 3 cr.

116 (formerly 076) *Mathematics of Finance*. 3 hr.; 3 cr.

117, 118 *Honors Calculus I, II*. 4 hr.; 4 cr. each sem.

119 (formerly 019) *Mathematics for Elementary School Teachers*. 3 hr.; 3 cr.

130 *Linear Algebra with Applications I*. 4 hr.; 4 cr.

131 (formerly 021) *Calculus with Applications to Social Sciences I*. 3 hr.; 3 cr.

132 (formerly 022) *Calculus with Applications to Social Sciences II*. 3 hr.; 3 cr.

135 *Linear Algebra & Geometry I*. 3 hr.; 3 cr.

137 *Honors Linear Algebra*. 3 hr.; 3 cr.

141 (formerly 101) *Calculus/Differentiation*. 3 hr.; 3 cr.

142 (formerly 102) *Calculus/Integration*. 3 hr.; 3 cr.

143 (formerly 103) *Calculus/Infinite Series*. 3 hr.; 3 cr.

151 (formerly 111) *Calculus/Differentiation & Integration*. 4 hr.; 4 cr.

152 (formerly 112) *Calculus/Integration & Infinite Series*. 4 hr.; 4 cr.

157, 158 (formerly 117, 118) *Honors Calculus I, II*. 4 hr.; 4 cr. each sem.

201 *Calculus*. 4 hr.; 4 cr.

202 *Advanced Calculus*. 4 hr.; 4 cr.

207, 208 *Honors Calculus III, IV*. 4 hr.

lec., 1 hr. conf. + ind. work; 5 cr. each sem.

217 *Engineering Mathematics*. 3 hr.; 3 cr.

220 *Discrete Mathematics*. 3 hr.; 3 cr.

223 *Differential Equations with Numerical Meth. I*. 3 hr.; 3 cr.

224 *Differential Equations with Numerical Meth. II*. 3 hr.; 3 cr.

230 *Linear Algebra with Applications II*. 3 hr.; 3 cr.

231 (formerly 130) *Linear Algebra I*. 4 hr.; 4 cr.

232 (formerly 230) *Linear Algebra II*. 3 hr.; 3 cr.

237 (formerly 137) *Honors Linear Algebra*. 3 hr.; 3 cr.

241 *Intro. to Probability & Mathematical Statistics*. 3 hr.; 3 cr.

242 *Methods of Mathematical Statistics*. 3 hr.; 3 cr.

245 *Mathematical Models*. 3 hr.; 3 cr.

247 *Linear Programming & Game Theory*. 3 hr.; 3 cr.

248 *Nonlinear Programming*. 3 hr.; 3 cr.

249 *Extensions of Linear Programming*. 3 hr.; 3 cr.

310 *Elementary Real Analysis*. 3 hr.; 3 cr.

317 *Foundations of Analysis*. 3 hr.; 3 cr.

320 *Intro. to Point Set Topology*. 3 hr.; 3 cr.

328 *Intro. to Partial Differential Equations*. 3 hr.; 3 cr.

333 *Intro. to Algebraic Structures*. 3 hr.; 3 cr.

337, 338 *Honors Abstract Algebra I, II*. 3 hr.; 3 cr. each sem.

345, 346 *Theoretical Mechanics*. 3 hr.; 3 cr. each sem.

Philosophy

109 *Mod. Logic*. 3 hr.; 3 cr.

Psychology

107 *Statistical Methods*. 4 lec./demon./lab. hr.; 3 cr.

Sociology

205 *Social Statistics I*. 4 hr.; 3 cr.

212 *Sociological Analysis*. 3 hr.; 3 cr.

333 *Social Science Research Using Computers*. 3 hr.; 3 cr.

Urban Studies

200 *Urban Research Methods*. 3 hr.; 3 cr.

201 *Computer Methods for Urban Policy Analysis*. 3 hr.; 3 cr.

BASS 1211 *Statistics & Social Indicators*. 4 hr.; 4 cr.*

BASS 1212 *Computers & Society*. 4 hr.; 4 cr.*

¹⁵Computer Science 018 satisfies the *Scientific Methodology & Quantitative Reasoning* requirement only if taken in the Fall 2001 semester or later.

¹⁶A student may not receive credit for both Anthropology 285 and Linguistics & Communication Disorders 205.

Social Sciences

Two courses (minimum 6 credits) dealing with historical change, the economy, government, decision-making, community structure, and organization. You may not take both courses from the same department or course sequence (Elementary Education, Secondary Education, and Educational & Community Programs are all considered one department for this purpose).

Accounting & Information Systems

361 Business Law I. 3 hr.; 3 cr.

Africana Studies

- + 101 Surv. of African Civ. I. 3 hr.; 3 cr.
- + 102 Surv. of African Civ. II. 3 hr.; 3 cr.

Anthropology

- + 101 Intro. to Cultural Anthropology. 3 hr.; 3 cr.
- + 103 Intro. to Archaeology. 3 hr.; 3 cr.
- + 105 *World Ethnology*. 3 hr.; 3 cr.
- 106 *Cultural & Historical Development of Cities*. 3 hr.; 3 cr.
- ¹⁶285/LCD 205 Sociolinguistics. 3 hr.; 3 cr.

Economics

- 100 (formerly 001) Economics & Society. 3 hr.; 3 cr.
- 101 Intro. to Macroeconomics. 3 hr.; 3 cr.
- 102 Intro. to Microeconomics. 3 hr.; 3 cr.
- 103 Global Economy. 3 hr.; 3 cr.
- 104 Market Society. 3 hr.; 3 cr.
- 151 Intro. to Geography. 3 hr.; 3 cr.
- 1241 Macroeconomics. 4 hr.; 4 cr.*

Education

ELEMENTARY & EARLY CHILDHOOD EDUCATION

- 104 Intro. to Urban Education. 3 hr.; 3 cr.
 - 105 Moral Education: Theory & Practice. 3 hr.; 3 cr.
 - 106 Politics of Amer. Education. 3 hr.; 3 cr.
- #### SECONDARY EDUCATION & YOUTH SERVICES
- 216 *Education & the Amer. Myth of Success*. 3 hr.; 3 cr.

Family, Nutrition & Exercise Sciences

- 151 Family & Consumer Stud. 3 hr.; 3 cr.

History

- ⁵ 1 Western Civ. I. Hist. of Ideas from Antiquity to the Scientific Revolution. 3 hr.; 3 cr.
- ⁵ 2 Western Civ. II. Hist. of Ideas from the Enlightenment to the Present. 3 hr.; 3 cr.
- + 101 Early Mod. Europe, 1500–1815. 3 hr.; 3 cr.
- 102 Mod. Europe, 1815 to Present. 3 hr.; 3 cr.
- 103 Amer. Hist., 1607–1865. 3 hr.; 3 cr.
- 104 Amer. Hist., 1865 to Present. 3 hr.; 3 cr.
- + 105 Hist. of Latin Amer. to 1825. 3 hr.; 3 cr.
- 106 Hist. of Latin Amer., 1825 to the Present. 3 hr.; 3 cr.
- + 111 Hist. of Africa. 3 hr.; 3 cr.
- + 112 Intro. to East Asian Hist. 3 hr.; 3 cr.
- 125 World Civs. to 1715. 3 hr.; 3 cr.
- 126 World Civs. Since 1715. 3 hr.; 3 cr.

- + 143 Hist. of the Indian Subcontinent. 3 hr.; 3 cr.

Honors College

- 226 Shaping the Future of New York City. 3 hr.; 3 cr.

Linguistics & Communication Disorders

- ¹⁶205/ANTH 285 [*Dialectology &*] Sociolinguistics. 3 hr.; 3 cr.
- 206 Bilingualism. 3 hr.; 3 cr.

Media Studies

- 110 Political Communication. 3 hr.; 3 cr.

Philosophy

- 104 Intro. to Ethics. 3 hr.; 3 cr.
- 123 Freedom & Responsibility. 3 hr.; 3 cr.
- 221 Philosophy of Hist. 3 hr.; 3 cr.
- 222 Political Philosophy. 3 hr.; 3 cr.
- 226 Philosophy of Social Sciences. 3 hr.; 3 cr.

Political Science

- 100 Amer. Politics & Govt. 3 hr.; 3 cr.
- 101 Intro. to Political Science. 3 hr.; 3 cr.
- 102 Current Political Controversies. 3 hr.; 3 cr.
- 103 Comparative Politics. 3 hr.; 3 cr.
- 104 International Politics. 3 hr.; 3 cr.
- 105 Political Theory. 3 hr.; 3 cr.
- 1143 Intro. to Politics, Government & Public Policy. 4 hr.; 4 cr.*

Psychology

- 348 Hist. & Systems of Psychology. 3 hr.; 3 cr.

Sociology

- 101 General Intro. to Sociology. 3 hr.; 3 cr.
- 103 Sociology of Amer. Life. 3 hr.; 3 cr.

Urban Studies

- 101 Urban Issues: Poverty & Affluence. 3 hr.; 3 cr.
- 102 Urban Issues: Services & Institutions. 3 hr.; 3 cr.
- 105 Socioeconomic & Political Power in the City. 3 hr.; 3 cr.
- 106 Cultural & Historical Development of Cities. 3 hr.; 3 cr.

Women's Studies

- 101 Intro. to Women's Studies. 3 hr.; 3 cr.

World Studies

- + 102 Ancient Worlds. 3 hr.; 3 cr.
- 103 Encounters between Civs., 1500–1900. 3 hr.; 3 cr.

Pre-Industrial/Non-Western Civilization

One course stressing pre-industrial and/or non-western civilization. *Note:* Some courses (identified by a +) listed under the *Humanities I, II, and III* and *Social Sciences* areas may also fill the *Pre-Industrial/Non-Western Civilization* requirement.

+Africana Studies

- 101, 102 – Refer to *Social Sciences* list.

Anthropology

- + 101, +103, +105 – Refer to *Social Sciences* list.
- 205 Peoples of Mexico & Central Amer. 3 hr.; 3 cr.
- 206 Peoples of South Amer. 3 hr.; 3 cr.
- 207 Native North Americans. 3 hr.; 3 cr.
- 208 Peoples of South Asia. 3 hr.; 3 cr.
- 210 Peoples of the Pacific. 3 hr.; 3 cr.
- 211 Peoples of Africa. 3 hr.; 3 cr.
- 212 Peoples of the Middle East. 3 hr.; 3 cr.

+Art

- Art History 110, 111, 112, 114, 203, 204, 205, 206, 207, 211, 212, 213, 215 (formerly 213), 221, 222, 223, 225, 227, 228, 231, 234 (formerly 227), 238 (formerly 228), 240 (formerly 231), 241, 242, 245, 270 (formerly 241), 271 (formerly 241), 272 (formerly 242), 273 (formerly 242), 286 (formerly 245) – Refer to *Humanities II* list.

Classical, Middle Eastern & Asian Languages & Cultures

+ ARABIC

- 150 – Refer to *Humanities I, Tier 2* list.
 - 160, 260 – Refer to *Humanities III* list.
- ### CHINESE
- 250 Intro. to Classical Chinese I. 3 hr.; 3 cr.
 - 251 Intro. to Classical Chinese II. 3 hr.; 3 cr.
 - +240, +320, +330, +350, +360, +370 – Refer to *Humanities I, Tier 2* list.
 - 340 Readings from Chinese Hist. 3 hr.; 3 cr.

+ CLASSICS

- 120, 130, 140, 240 – Refer to *Humanities III* list.
- 150 – Refer to *Humanities I, Tier 1* list.
- 250 – Refer to *Humanities I, Tier 2* list.

+ CULTURAL STUDIES

- CMAL 240 – Refer to *Humanities III* list.

+ GREEK

- 351, 352, 353, 357, 360, 361, 362, 363 – Refer to *Humanities I, Tier 2* list.

HEBREW

- + 321, +322, +323, +324, +325, +326, +327, +328, +329, +330, +331, +332, +345, +346 – Refer to *Humanities I, Tier 2* list.
- 335 Biblical Aramaic: Daniel & Ezra. 3 hr.; 3 cr.
- 340 Talmudic Lit. 3 hr.; 3 cr.
- 341 Midrash & Aggada. 3 hr.; 3 cr.

+ JAPANESE

- 250 – Refer to *Humanities I, Tier 2* list.

+ KOREAN

- 150 – Refer to *Humanities I, Tier 2* list.

LATIN

- 204 Roman Poetry. 3 hr.; 3 cr.
- + 351, +352, +353, +354, +356, +359, +360, +361, +362, +363, +364, +365, +366 – Refer to *Humanities I, Tier 2* list.
- 357 *Roman Historians*. 3 hr.; 3 cr.
- 358 *Roman Biography*. 3 hr.; 3 cr.

+ ORIENTAL STUDIES

- 140, 220, 221 – Refer to *Humanities III* list.

+ Comparative Literature

101 – Refer to *Humanities I, Tier 1* list.
211, 212, 220, 221, 230, 231, 242, 334 –
Refer to *Humanities I, Tier 2* list.
225 – Refer to *Humanities III* list.

Drama, Theatre & Dance

+ 201 – Refer to *Humanities II* list.

+ English

311, 312, 313, 320, 321, 330, 331, 340, 365,
380, 381 – Refer to *Humanities I, Tier 2* list.

European Languages & Literatures

+ FRENCH

042, 320, 330, 340, 370 – Refer to *Humanities I, Tier 2* list.

GERMAN

282 *Civ. of German-Speaking Lands.* 3 hr.; 3 cr.

+ 301, +302 – Refer to *Humanities I, Tier 2* list.

310 Art, Music, Lit. in German Society 1.
3 hr.; 3 cr.

312 Politics, Religion & German Society 1.
3 hr.; 3 cr.

321 Early German Lit. 3 hr.; 3 cr.

+ GREEK (MODERN)

330 – Refer to *Humanities I, Tier 2* list.

ITALIAN

+ 205, +207, +208, +321, +322, +324, +325,
+327, +345, +346, +347, +355, +356, +357
– Refer to *Humanities I, Tier 2* list.

+ 209, +310 – Refer to *Humanities III* list.

333 *Italian Renaissance Humanism.* 3 hr.; 3 cr.

334 *Italian Renaissance Stud. I.* 3 hr.; 3 cr.

335 *Italian Renaissance Stud. II.* 3 hr.; 3 cr.

SCANDINAVIAN STUDIES

+ 251 – Refer to *Humanities I, Tier 2* list.

Family, Nutrition & Exercise Sciences

Health Education 150 Socio-Historical Aspects of Sport. 3 hr.; 3 cr.

+ Family & Consumer Sciences 157 – Refer to *Humanities III* list.

Hispanic Languages & Literatures

PORTUGUESE

043 *Afro-Brazilian Culture.* 3 hr.; 3 cr.

+ 205 – Refer to *Humanities I, Tier 2* list.

+ SPANISH

205, 250, 320, 330, 331, 332, 333, 336 –
Refer to *Humanities I, Tier 2* list.

History

100 Europe in the Middle Ages. 3 hr.; 3 cr.

+ 101, 105, 111, 112, 143 – Refer to *Social Sciences* list.

107 Hist. of England to 1603. 3 hr.; 3 cr.

109 Hist. of Russia to 1855. 3 hr.; 3 cr.

113 Intro. to Ancient Hist. 3 hr.; 3 cr.

114 Hist. of the Jewish People I. 3 hr.; 3 cr.

115 Hist. of the Jewish People II. 3 hr.; 3 cr.

+ 117 – Refer to *Humanities III* list.

121 Hist. of Brazil. 3 hr.; 3 cr.

140 China to 1500. 3 hr.; 3 cr.

141 China after 1500. 3 hr.; 3 cr.

142 Hist. of Japan. 3 hr.; 3 cr.

201 *Hist. of Ancient Egypt.* 3 hr.; 3 cr.

202 *Ancient Egypt: The Empire & After.* 3 hr.; 3 cr.

203 *Civ. of the Ancient Near East.* 3 hr.; 3 cr.

204 Ancient Near East & Egypt. 3 hr.; 3 cr.

205 Greece from the Bronze Age to the Hellenistic Period. 3 hr.; 3 cr.

206 Hellenistic Mediterranean & the Roman Republic. 3 hr.; 3 cr.

207 Roman Republic & Empire. 3 hr.; 3 cr.

208 Roman Empire. 3 hr.; 3 cr.

209 Byzantine Empire: 324–1025. 3 hr.; 3 cr.

210 Byzantine Empire: 1025–1453. 3 hr.; 3 cr.

211 *Western Europe in the Early Middle Ages.* 3 hr.; 3 cr.

212 *Western Europe in the High Middle Ages.* 3 hr.; 3 cr.

+ 214 – Refer to *Humanities III* list.

215 Europe in the Age of Reformation, 1517–1648. 3 hr.; 3 cr.

216 The Old Regime: European Society & States. 3 hr.; 3 cr.

225 England Under the Tudors & Stuarts. 3 hr.; 3 cr.

230 Ireland from the Norman Conquest to 1690. 3 hr.; 3 cr.

239 Hist. of the Southeastern Europe, 1354–1804. 3 hr.; 3 cr.

291 Emergence of Science in Antiquity & the Middle Ages. 3 hr.; 3 cr.

300 *Stud. in Medieval Hist.* 3 hr.; 3 cr.

+ Media Studies

352 – Refer to *Humanities III* list.

Music

217 *Music of the Middle Ages (ca. 600–1450).* 2 hr.; 2 cr.

218 *Music of the Renaissance (1450–1600).* 2 hr.; 2 cr.

219 *Music of the Baroque (1600–1750).* 2 hr.; 2 cr.

233 *Music in Non-European Cultures.* 3 hr.; 3 cr.

234 Music of Asia. 3 hr.; 3 cr.

235 *Latin Amer. Music.* 2 hr.; 2 cr.

246 Music Hist. I: Music from 1200 to 1650. 3 hr.; 3 cr.

247 *Music Hist. I: Music from Antiquity to 1600.* 3 hr.; 3 cr.

248 *Music Hist. II: Music of the 17th & 18th Centuries.* 3 hr.; 3 cr.

Philosophy

+ 118, +140 – Refer to *Humanities III* list.

141 Hist. of Medieval Philosophy. 3 hr.; 3 cr.

142 Hist. of Renaissance Philosophy. 3 hr.; 3 cr.

250 Plato & the Bible. 3 hr.; 3 cr.

251 Aristotle & Maimonides. 3 hr.; 3 cr.

264 Philosophy of Plato. 3 hr.; 3 cr.

Political Science

230 Politics of Development. 3 hr.; 3 cr.

236 *Politics of Developing Nations.* 3 hr.; 3 cr.

237 Contemporary Africa. 3 hr.; 3 cr.

238 Contemporary Asia. 3 hr.; 3 cr.

239 Contemporary Latin Amer. 3 hr.; 3 cr.

240 Contemporary Middle East. 3 hr.; 3 cr.

Religious Studies

+ 102 – Refer to *Humanities III* list.

Sociology

239 Sociology of Developing Countries. 3 hr.; 3 cr.

World Studies

+ 102 – Refer to *Social Sciences* list.

QUEENS IS SMOKE-FREE



**Smoking is banned in all buildings throughout
the City University of New York system.**

Appendix B

LOCATION OF DEPARTMENTS AND PROGRAMS

The information provided in this listing is accurate as of November 10, 2004. For updated information, please check with the college's Welcome Center, Jefferson Hall Lobby (718-997-5411), or call the department or office directly. Telephone numbers generally remain unchanged regardless of campus location.

ACCOUNTING & INFORMATION SYSTEMS

Chair: Israel Blumenfrucht
Office: Powdermaker 215
718-997-5070

AFRICANA STUDIES

Acting Director: Premilla Nadasen
Office: Delany 125
718-997-2845

AMERICAN STUDIES

Director: Bette S. Weidman
Office: Klapper 345
718-997-4633

ANTHROPOLOGY

Chair: Sara Stinson
Office: Powdermaker 314
718-997-5510

ART

Chair: Barbara G. Lane
Office: Klapper 172
718-997-4800

ASIAN STUDIES

Director: Gopal Sukhu
Office: King 203
718-997-5585

BIOLOGY

Chair: Corinne A. Michels
Office: Science Building D346
718-997-3400

BUSINESS ADMINISTRATION

Office: Powdermaker 300
(Economics Dept. office)
718-997-5440

BUSINESS & LIBERAL ARTS (BALA)

Academic Director: Charles W. Smith
Administrative Director:
Barbara Sandler
Office: Temp 2, Rm. 105
718-997-2860

BYZANTINE & MODERN GREEK STUDIES

Director: Christos P. Ioannides
Office: Jefferson 302
718-997-4520

CHEMISTRY & BIOCHEMISTRY

Chair: William H. Hersh
Office: Remsen 206
718-997-4100

CLASSICAL, MIDDLE EASTERN & ASIAN LANGUAGES & CULTURES

Chair: Yunzhong Shu
Office: King 203
718-997-5570

COMPARATIVE LITERATURE

Chair: Clare L. Carroll
Office: Kissena 259
718-997-5690

COMPUTER SCIENCE

Chair: Jennifer Whitehead
Office: Science Building A202
718-997-3500 (menu)
718-997-3566 (direct line)

DRAMA, THEATRE & DANCE

Chair: Susan A. Einhorn
Office: Rathaus 213
718-997-3090

SCHOOL OF EARTH & ENVIRONMENTAL SCIENCES

Director: Daniel Habib
Office: Science Building D216
718-997-3300

ECONOMICS

Chair: Elizabeth B. Hendrey
Office: Powdermaker 300
718-997-5440

EDUCATIONAL & COMMUNITY PROGRAMS

Chair: Jesse M. Vázquez
Office: Powdermaker 033
718-997-5250

ELEMENTARY & EARLY CHILDHOOD EDUCATION

Chair: Helen L. Johnson
Office: Powdermaker 054
718-997-5300

ENGLISH

Chair: Nancy R. Comley
Office: Klapper 607
718-997-4600

EUROPEAN LANGUAGES & LITERATURES

Chair: Royal S. Brown
Office: King 207
718-997-5980

FAMILY, NUTRITION & EXERCISE SCIENCES

Chair: Elizabeth D. Lowe
Office: Remsen 306 & FitzGerald 203
718-997-4150 & 997-2710

FILM STUDIES

Director: Stuart E. Liebman
Office: Kiely 073
718-997-5748

HISPANIC LANGUAGES & LITERATURES

Chair: Emilio E. De Torre
Office: Kiely 243
718-997-5660

HISTORY

Chair: Frank A. Warren
Office: Powdermaker 352
718-997-5350

HONORS IN THE HUMANITIES

Director: Richard C. McCoy
Office: Delany 305
718-997-3180

**HONORS IN THE MATHEMATICAL
& NATURAL SCIENCES**

Director: Wilma Saffran
Office: Remsen 120D
718-997-4195

HONORS IN THE SOCIAL SCIENCES

Director: Donald M. Scott
Office: Powdermaker 335
718-997-5210

IRISH STUDIES

Director: Clare L. Carroll
Office: Kiely 310
718-997-5691

ITALIAN AMERICAN STUDIES

Director: Philip V. Cannistraro
Office: Kiely 811
718-997-4543

JEWISH STUDIES

Director: Benny Kraut
Office: Jefferson 311
718-997-4530

JOURNALISM

Director: Wayne Svoboda
Office: G Building 102
718-997-2995

LABOR STUDIES

Acting Director: Jack Levinson
Office: History office,
Powdermaker 352
718-997-5384

LATIN AMERICAN & LATINO STUDIES

Director: George A. Priestley
Office: Kissena 310
718-997-2895

**LINGUISTICS & COMMUNICATION
DISORDERS**

Chair: Robert M. Vago
Office: Kissena 347
718-997-2870

MATHEMATICS

Chair: Wallace Goldberg
Office: Kiely 237
718-997-5800

MEDIA STUDIES

Chair: Richard M. Maxwell
Office: G Building 100
718-997-2950

**AARON COPLAND SCHOOL OF
MUSIC**

Director: Edward Smaldone
Office: Music Bldg. 203
718-997-3800

PHILOSOPHY

Chair: Stephen V. Hicks
Office: Powdermaker 350
718-997-5270

PHYSICS

Chair: Alexander Lisyansky
Office: Science Building B334
718-997-3350

POLITICAL SCIENCE

Chair: Patricia Rachal
Office: Powdermaker 200
718-997-5470

PRE-ENGINEERING

Director: Kenneth Rafanelli
Office: Science Bldg. B334
718-997-3350

PRE-HEALTH PROFESSIONS

Director: H. Roberta Koepfer
Office: Science Building B338
718-997-3470

PRE-LAW

Acting Director: Murray Davidovits
Office: Powdermaker 215 (Account-
ing & Information Systems office)
718-997-5082

PSYCHOLOGY

Chair: Richard J. Bodnar
Office: Science Building E318
718-997-3200

RELIGIOUS STUDIES

Director: Stephen Grover
Office: Temp. 3, Rm. 24
718-997-3099 or 997-5279

**SECONDARY EDUCATION
& YOUTH SERVICES**

Chair: Eleanor Armour-Thomas
Office: Powdermaker 150
718-997-5150

SOCIOLOGY

Chair: Dean B. Savage
Office: Powdermaker 252
718-997-2800

URBAN STUDIES

Chair: Leonard S. Rodberg
Office: Powdermaker 250
718-997-5130

WOMEN'S STUDIES

Director: Joyce Warren
Office: Klapper 605
718-997-3098

**INTERDISCIPLINARY & SPECIAL
STUDIES**

Director: Ann Cohen, *Dean of
Academic Support & Development*
Office: Kiely 1107
718-997-5782

Interdisciplinary & Special Studies offers various opportunities for students to explore areas of study and academic possibilities not covered by departmental course curricula. Some courses offered through the program are listed within departmental descriptions in the *Undergraduate Bulletin*. In addition to these courses, the program offers students various alternatives to the traditional course modes. These are the Interdisciplinary Major, the CUNY BA Program, and Tutorials. Each of these alternatives is detailed in pamphlets available at the Office of Interdisciplinary & Special Studies.

COLLEGE SERVICES FOR STUDENTS

Service	General Information	Location
Academic Support Center (Kiely 227; 997-5670)	Tutoring and special services for students with academic problems; CUNY Assessment Test; CESL (College English as a Second Language)	Academic Support Lab – Kiely 131 Math Lab – Kiely 331 Testing Center – Kiely 232 Writing Center – Kiely 229
Academic Support Lab	Tutoring and special help in reading.	Kiely 131 (997-5677)
Admissions Office	Processes all applications and evaluates transfer credits.	Jefferson Hall, 1st fl. (997-5600)
Advising Center	Information about courses, academic matters.	Kiely 217 (997-5599)
Athletics	Intramural and team sports.	FitzGerald Gym 218
Bank (ATM)	Automatic bank machine.	Student Union (lobby)
Bookstore	A variety of supplies, gift items, T-shirts, candy, etc. All the books required for your classes are sold at the Bookstore.	Dining Hall (997-3570)
Bursar	Payment of fees.	Jefferson 200 (997-4500)
Career Development &	Resume writing, interviewing	Frese 213

Service	General Information	Location
Copy Machines	Coin operated for student use.	Campus Store, Student Union, Rosenthal Library
Counseling & Advisement Center and Peer Advisement	Confidential personal & psychological counseling available by appointment; referrals.	Frese Hall, 1st fl. (997-5420)
Dean of Students	Overall student affairs.	Frese 102 (997-5500)
Emergencies	Fire, Police. Medical assistance.	Main Gate (997-5911) FitzGerald 204 (997-2760)
Financial Aid	Information about financial aid and work study programs.	Jefferson 202 (997-5100)
Health Insurance	Applications to the student health insurance plan.	Frese Hall, 1st fl.
Health Service Center	First aid emergencies; information about Blood Bank; health-related brochures; referrals.	FitzGerald 204 (997-2760) <i>(as of January 2005, Frese Hall, 3rd fl.)</i>
ID Cards	Issued after registration. If lost, report to Jefferson 201.	Main Gate Security Office (for pictures) (997-4445)
Individualized Learning Resource Laboratory	Tapes (audio and visual) for many courses.	Kiely 226 (997-5970)
Information Center	See <i>Welcome Center</i> .	
International Student Services (foreign students)	All matters relating to international students and exchange visitors: admission, credential evaluation, immigration and visa advisement, academic and cultural orientation.	Frese 211 (997-4440)
Library	A catalog of over one million items; the Graduate School of Library & Information Studies is located here.	Rosenthal Library (997-3707)
Math Lab	Tutoring and special help in math.	Kiely 331 (997-5859)
Reading Lab	See <i>Academic Support Lab</i> .	
Records Management	Transcripts and copies of college records.	Jefferson Hall, 1st fl. (997-4400)
Registrar	Registration problems, grades, graduation & veterans' certification, change of name or address, permits, transcripts/records, etc.	Jefferson Hall, 1st fl. (997-4400)

Service	General Information	Location
Religious Organizations	Catholic Newman, Greek, Hillel, Hindu, Muslim, and Protestant Centers.	Student Union
Restaurants	Various types of food are available on campus.	Dining Hall and Student Union
Scholarships	Information about awards and scholarships.	Frese 310 (997-5502)
Security Office	Parking permit applications, lost and found, lost ID cards, emergencies.	Jefferson 201 (997-4445) Main Gate (997-5912)
SEEK	Academic counseling Learning Center Office and program information	Delany 231 Delany 308 Delany 128
Special Services Office (for students with disabilities)	Special advisement, counseling and related services for students with disabilities.	Kiely 171 (997-5870)
Student Association (elected student government)	Information on taxes, computer services, legal services, student clubs and organizations.	Student Union 319 (997-3965)
Student Development	Student government elections.	Frese Hall, 1st flr. (997-5390)
Student Lounges	Places to relax between classes.	Student Union
Student Union	Restaurants, a game and pool room, meeting rooms for clubs and associations, copy center, religious centers, ATM, underground parking.	Student Union (997-3950)
Testing Center	Administers CUNY Assessment Test and Math Placement Test.	Kiely 232 (997-5680)
Tutoring	Mainly for introductory courses.	Academic Support Center Kiely 227 (997-5670), or arrange with the department.
Undergraduate Scholastic Standards Committee	Permission to drop a course after 8th week of the semester, permission to exceed allowed credit limit, appeals.	Frese 201 (997-4488)
Welcome Center	General information on admissions, advisement, and registration.	Jefferson Hall Lobby (997-5411)
Writing Center	Tutoring and special help in writing skills.	Kiely 229 (997-5676)

Appendix D

DEFINITION OF TERMS

Blanket Credit – Credit given for a transfer course for which there is no Queens College equivalent.

Course Equivalent – A Queens College course that is the same as a transfer course.

Elective – A course that is not required for the major and is not required to fulfill the Primary College Competencies requirements.

Elective Credit – Credit that may be used toward the total number of credits required for graduation (120) but does not fulfill a specific degree requirement.

Financial Aid Eligibility – In order for students to maintain financial aid eligibility they must meet specific pursuit and progress requirements. Students should inquire at the Financial Aid Office (Jefferson 202) for further information.

Freshman NC – Given to first-semester matriculated freshmen only. This grade replaces an *F* grade and does **not** affect the student's GPA (grade-point average, sometimes referred to as cumulative index). **Note:** Freshman *NC* does **not** replace a grade of *WU* (unofficial withdrawal), which **does** count as an *F* in the student's GPA.

Full-time Student – A student who is carrying at least 12 credit hours or equated credit hours a semester.

Interdisciplinary Major – The medium through which students may develop a major around subjects and problems not confined to one or even two departments. Available by permission only from the Office of Interdisciplinary and Special Studies in Kiely 1107. A joint major is an offshoot of this program, but coursework is already defined and does not require special permission. Participating departments outline their joint majors in the *Undergraduate Bulletin*.

Major – a concentration of courses in one or more areas. A major is usually, but not always, 30–36 credits.

Matriculated Student – A student who has been accepted into a degree-granting program. **Note:** Matriculation has nothing to do with credit load. A student may drop below 12 credits per semester and still be considered matriculated. Matriculation simply means that the student is working toward a degree.

Minor – Any department may designate a minimum of 15 credits of interrelated courses to constitute a minor. Students interested in noting a minor on their permanent record must file an approved concentration form with the appropriate department.

Non-degree Student – A student who is not enrolled in a degree-granting program but who is taking credit courses. A non-degree student may become matriculated by meeting the required GPA relative to the number of credits accumulated. Applications for matriculated status may be obtained in the Admissions Office, Jefferson Hall, 1st flr. The requirements for matriculation are as follows:

- 12 credits minimum with a 2.0 average.
- All non-degree students who wish to transfer to matriculated status must satisfy the College Readiness Skills requirements.

Pass/No Credit Courses – A student may take only one course each semester on a *P/NC* (Pass/No Credit) basis (Summer Sessions I and II are considered one semester). Each student is limited to a total of 21 credits attempted in *P/NC* courses, including any taken in Summer Sessions.

The following courses may **not** be taken on a *P/NC* basis:

- English 095, 110, and 120, and any writing-intensive course taken to fulfill the Writing Requirements.
- Mathematics 110 (a substitute course for Mathematics 03, 04, 06, 08, 10, which are no longer offered).
- Courses that constitute the student’s major. (In joint majors and in specialized majors within departments, the determination of courses constituting the major for purposes of *P/NC* is made by the student’s concentration advisor.)

A student shall inform the Registrar by the end of the seventh week of the Fall or Spring semester, or by the end of the second week during Summer Sessions I and II, of his/her intention to take a course on a *P/NC* basis. (**Note:** A student who is a second-semester Freshman shall inform the Registrar by the end of the fourteenth week of the Fall or Spring semester, or by the next to the last day of Summer Sessions I and II, of his/her intention to take a course on a *P/NC* basis.)

Letter grades in such courses shall be submitted by the instructor and converted to *P* or *NC* by the Registrar. Failure in courses taken on the *P/NC* basis is indicated by the letters *NC* and is **not** computed in the student’s GPA. Failure in courses taken on the *P/NC* basis is determined in the same manner as in courses with a letter grade, i.e., anything below *D* quality. A grade of *P* in a *P/NC* course is given only to work of *D* quality or better. Only an earned failure is covered by an *NC*. The grades *W*, *WU*, and *WF* in courses taken on the *P/NC* basis will **remain on the record**.

Permit – Permission granted through the Office of the Registrar to take a course at another institution and have the credit transferred to your Queens College record (see note on page 6). Credits for courses taken on “permit” must fall within the maximum total of 75 transferable credits from an accredited school. The grade for a course taken at another institution will not appear on your transcript and will not be counted in your cumulative GPA.

Prerequisite (Prereq.) – A course that must be taken before another more advanced course.

Priority Permission – Special permission granted to enter a closed course. May be obtained from department offices.

R grade – Repeat grade given in CESL (College English as a Second Language) courses only; it does **not** count as an *F*. Courses in which the *R* grade is received must be repeated during the next semester the student is in attendance.

Retention Standards – Required cumulative GPA for all Queens College undergraduates. At the end of every Fall and Spring semester, all matriculated students who do not meet the following standards (expressed in terms of total credits attempted from the time of their admission to the college) shall be placed on academic probation:

Credits Attempted	GPA Required
0–12	1.50
13–24	1.75
25 and above	2.00

All students must meet the cumulative GPA requirements. These requirements are based only on work done at Queens College. Students who receive a grade of *F* in one of the following courses are required to **repeat** the course until it is passed:

- English 095, 110, 120.
- Mathematics 110.

At the end of Spring and Fall semesters, students will be officially warned that they are in danger of being placed on probation if:

- They have attempted between 6 and 12 credits, and their GPA is between 1.50 and 1.75.
- They have attempted between 13 and 24 credits, and their GPA is less than 2.0.

Note: The following paragraphs (A–F) pertain to college regulations that may affect your academic standing:

A. **Probation** – Students who have not met the retention standards indicated above will be placed on probation during their next semester in attendance at the college. Probation students:

- May not register for more than 13 credits or 13 semester hours of courses, whichever of the two is less.
- Are required to meet with a designee of the Vice President for Student Affairs prior to registration.
Note: Students will be barred from registration for failure to attend such a meeting.
- Will have their academic records reviewed at the end of the probationary semester for the purpose of dismissing those students who have not met the retention standards listed above. Students will be dismissed effective the Fall or Spring semester following their probation semester. Students dismissed after the Spring semester will be eligible to attend Summer Sessions I and II immediately following the probation semester; however, grades obtained during either of these sessions will **not** affect the dismissal decision.

B. **Dismissal** – Dismissed students have the opportunity to appeal to the Undergraduate Scholastic Standards Committee for a semester of extended probation. Students on extended probation will have their academic records reviewed at the end of that semester for the purpose of dismissing those who still have not met the retention standards. No more than one semester of extended probation will be granted if during the extended probation semester the student received grades other than *A, B, C, D, F, P,* and *Z*, and did not achieve a semester GPA of at least 2.25.

C. **Reentry of Dismissed Students** – Dismissed students are **not** permitted to reenter the college for at least one full academic year from the date of dismissal. **Reentry is not automatic!** Students wishing to reenter must apply for reentry at least 45 calendar days prior to the start of the registration period for the semester for which they wish to return; must demonstrate that they are capable of meeting the academic standards of the college; must be interviewed by a representative of the Vice President for Student Affairs prior to reentry; and must have no more than a single dismissal as a matriculated student. Students permitted to reenter will automatically be placed on extended probation.

D. **Withdrawal from Courses** – During the first 3 weeks of each semester, and during the first week of Summer Session I, and the first 2 weeks of Summer Session II, a student shall be able to withdraw from a course through the Registrar’s Office. The course will not appear on the student’s record, and billing shall be adjusted in accordance with the University’s policy on tuition refunds. From the third week through the eighth week of each Fall and Spring semester, and during the second and third weeks of Summer Session II, a student shall be able to withdraw from a course through the Registrar’s Office, but the course will appear on the student’s

record with a *W*, and no refund of tuition will be possible. Instructors shall be informed of these withdrawals. A *W* on a student's record, while not computed in the cumulative GPA, will be included in the number of credits attempted and therefore significant for application of retention standards. After the eighth week of each Spring and Fall semester and after the first week of Summer Session I and third week of Summer Session II, a student shall be able to withdraw from a course only after requesting permission from the Undergraduate Scholastic Standards Committee. Such permission shall be granted only for the most pressing and urgent reasons. The student must provide the reason for withdrawal, and in all cases documentation and verification are required. In addition, students belonging to the following categories must present proof that they have discussed their withdrawal plans in the stipulated manner:

- Freshmen must see a Peer Advisor or counselor.
- Foreign students must see a staff member of the Office of International Student Services.
- ACE students must see the Director of the ACE Program.
- SEEK students must initially go through the SEEK Committee on Scholastic Standing.
- Students in Biology courses must see the department chair.
- Students in Chemistry & Biochemistry courses must see the department chair.
- Students in CESL courses must see the director of the program.

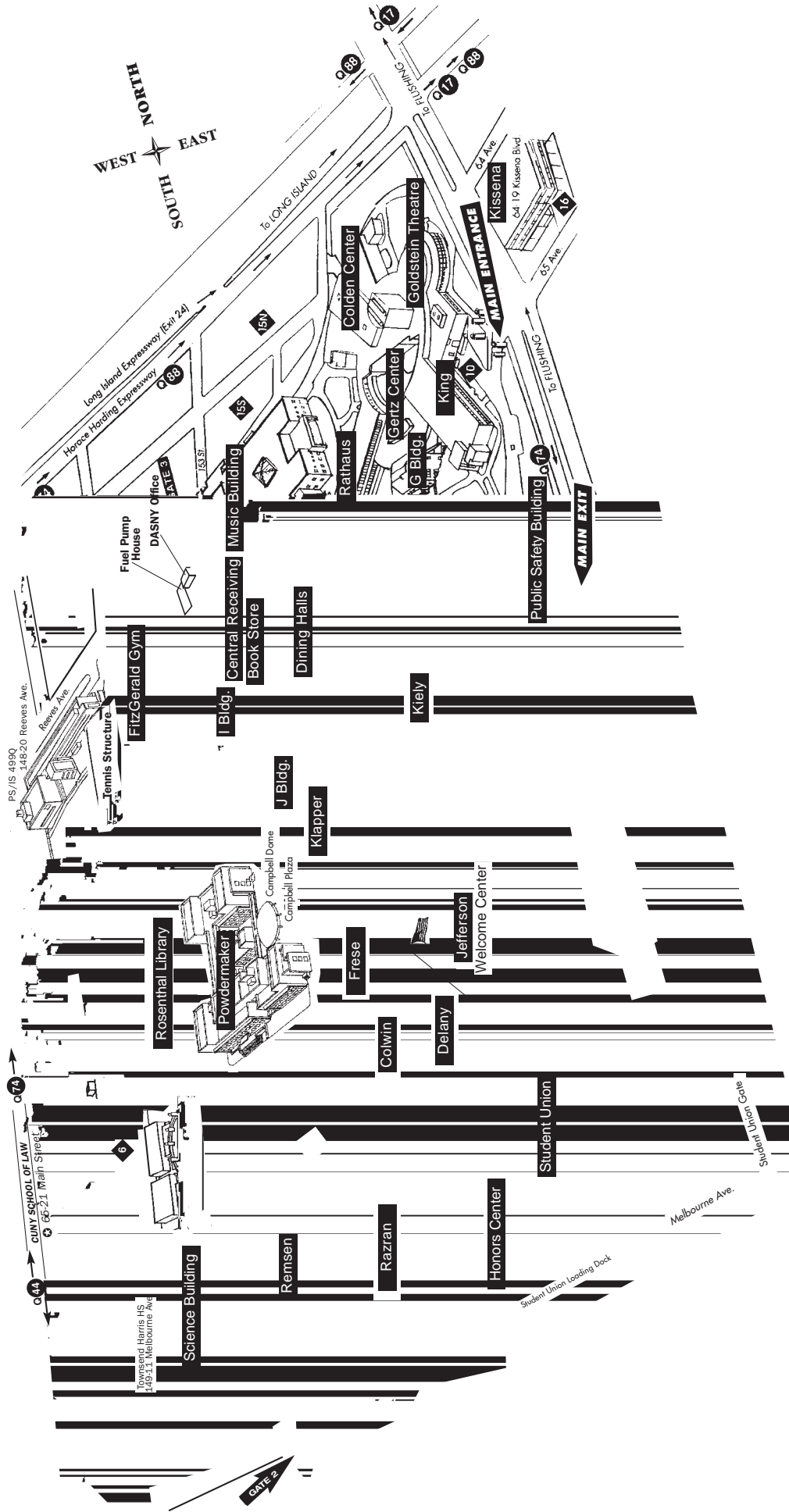
In each of the above cases, an evaluation of the student's performance up to the point of the withdrawal must also be obtained from the course instructor.

E. Leave of Absence is the total withdrawal from all courses during a semester. Leaves of Absence are permitted during the Spring and Fall semesters up to the last calendar day of regularly scheduled instruction. During the first 3 weeks of the semester, Leaves of Absence are given through the Registrar's Office. After the third week of the semester, Leaves of Absence are granted through the Office of the Vice President for Student Affairs, and students must meet with a representative of that office. Requests for a Leave of Absence are also reviewed by the Undergraduate Scholastic Standards Committee.

F. Incomplete Contract – Students who find it impossible to finish a course for good and sufficient reason, and where there is a reasonable expectation that the student can, in fact, successfully complete the requirements of the course, shall be eligible for Incomplete (*INC*) grades upon the filing of an Incomplete Contract Form with the course instructor. If the *INC* grade is not resolved by the student by the end of the next semester, it will be converted to an *F* grade by the Registrar. When no contract is filed, the Registrar will enter the temporary grade of *PEN* (Pending). The *PEN* grade will be converted by the Registrar to an *F* by the end of the following semester unless action is taken to convert it to an *INC*.

A student who wishes to appeal the application of the scholastic standards in his or her case may file a request for review with the Undergraduate Scholastic Standards Committee.

Queens College Campus



Building Abbreviations

FH	B Building (now Frese Hall)	J	J Building	PH	Powdermaker Hall	SB	Science Building
CC	Colden Center	JH	Jefferson Hall	QT	Goldstein Theatre (formerly QC Theatre)	SU	Student Union
CH	Colwin Hall (E Bldg.)	KY	Kiely Hall	RA	Rathaus Hall	T1	Temp. I
D	Delany Hall (D Bldg.)	KG	King Hall	RZ	Razran Hall	HC	Temp. II (now Honors Center)
DH	Dining Hall	KS	Kissena Hall	RE	Remsen Hall	T3	Temp. III
FG	FitzGerald Gym	KP	Klapper Hall	RO	Rosenthal Library		
		MU	Music Building				
		FH	Frese Hall (formerly B Building)				
		G	G Building				
		GC	Gertz Clinic				
		HC	Honors Center (formerly Temp. II)				
		I	I Building				