Your statement is accessible on CUNYfirst self-service.

PAYMENT OPTIONS
Choose a payment option:

Online via CUNYfirst
You can pay your bill by American Express, Discover, MasterCard, Visa, or e-check online at CUNYfirst (http://home.cunyfirst.edu/oam/Portal_Login1.html). Payment via credit card will incur a 2.65% convenience fee. No fee is charged for an e-check transaction.

By Mail
This option cannot be used once the semester starts: August 27, 2015
Make checks payable to Queens College. Be sure to write your student ID number on all checks. Checks should be mailed to:
Queens College, CUNY
Bursar’s Office
65-30 Kissena Blvd.
Queens, NY 11367-1597

Drop Boxes are for Checks Only
Drop boxes are located just inside the lobby doors of Jefferson Hall and outside the Bursar’s Office (Jefferson Hall, Room 200).

Payment Plan - Nelnet
Log on to your CUNYfirst Self-Service Student Center, then go to Finances and select Enroll/Manage Payment Plan to complete your enrollment. The enrollment fee is $40.00 per term. You must complete your enrollment by the due date of your bill. For additional help, please call 1-888-470-6014.

In Person
Only cash and check payments are accepted at the Bursar’s Office (Jefferson Hall, Room 200).

Bursar’s Office Hours:
Monday–Thursday, 9:30 am–4:30 pm; Friday 9:30 am–1:00 pm; and Tuesday–Wednesday, 5:00–7:00 pm (when classes are in session).

Payment Due Dates

<table>
<thead>
<tr>
<th>If you Register by:</th>
<th>Payment is due:</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 11–July 3</td>
<td>July 29, 2015</td>
</tr>
<tr>
<td>July 4–July 28</td>
<td>August 5, 2015</td>
</tr>
<tr>
<td>July 29–August 20</td>
<td>August 20, 2015</td>
</tr>
<tr>
<td>August 21 or later</td>
<td>IMMEDIATELY</td>
</tr>
</tbody>
</table>

Verifying Payment
To check if your payment has been applied, go to your CUNYfirst self-service.

Liability Schedule
If you withdraw or drop classes on or after the first day of classes (August 27, 2015), you incur a liability.

<table>
<thead>
<tr>
<th>If you withdraw or drop your classes by:</th>
<th>You are responsible for:</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 26</td>
<td>No liability</td>
</tr>
<tr>
<td>August 27–September 2</td>
<td>25% of tuition</td>
</tr>
<tr>
<td>September 3–9</td>
<td>50% liability</td>
</tr>
<tr>
<td>September 10–16</td>
<td>75% liability</td>
</tr>
<tr>
<td>After September 16</td>
<td>100% liability</td>
</tr>
</tbody>
</table>

You also are liable for all the associated fees.

Once you register for classes, you assume a financial responsibility. If you choose not to attend, you must drop your courses before the first day of class. Failure to do so automatically entails a financial obligation on your part.

PLEASE NOTE

- Any financial aid appearing on the bill is ESTIMATED and subject to change.
- If your financial aid does NOT FULLY cover your tuition and fees, you MUST pay the remaining balance by the due date of the bill. If you do not receive the financial aid you anticipated, YOU ARE LIABLE FOR THE FULL AMOUNT OF YOUR BILL. If you move, be sure to notify the One Stop Center.
- You can have your financial aid deposited directly into your bank account. Pick up a form at the One Stop Service Center.
- You also can have your financial aid deposited directly into a CUNY Scholar Support Prepaid card. This is a MasterCard issued by Citibank in conjunction with CUNY. You can get more information about this card at the One Stop Service Center.
- It is your responsibility to be aware of your specific due date, and to meet it in order to avoid cancellation of your classes. Payment due dates may occur during the weekend. For students who prefer to pay in person, please plan accordingly to determine the last day the Bursar’s Office will be open to receive your payment by your due date.
- Important: If you drop/swap a previously swapped class, you are liable for a percentage charge for both classes based on the liability schedule. Please check the following link: http://www.qc.cuny.edu/admissions/bursar/Pages/QCTuitionCosts.aspx.

It is University policy that all tuition and fee bills be settled (at the latest) by the first day of the semester or session. You may pay online through CUNYfirst, up until 11:59 pm on the day before classes begin. You are encouraged to pay online to avoid problems and having to wait on long lines.

FAILURE TO PAY YOUR BILL IN FULL MAY RESULT IN A $15 LATE PAYMENT FEE.