



Queens College, CUNY • Office of Undergraduate Admissions • Jefferson Hall
65-30 Kissena Boulevard • Flushing, New York 11367-1597

Undergraduate Reenter Application

Please type or print clearly in ink.

Attach a \$10 check or money order, payable to Queens College.

Please file this application if you previously attended Queens College as an undergraduate matriculated student and now wish to return for further undergraduate study. Students who matriculated at another college since leaving Queens College must file the CUNY transfer application. Graduate applicants should contact the Office of Graduate Admissions, 718-997-5200, for information and applications. Readmission to Queens College is not automatic. You will be notified by mail as to your admission status. Please follow the instructions below:

1. **REENTER APPLICATION.** Complete the entire application. Incomplete applications will delay admission.
2. **APPLICATION FEE.** A non-refundable application fee of \$10 is required for all but currently enrolled CUNY undergraduates. Make check/money order payable to *Queens College* and include your name and student ID/social security number on the front. CUNY undergraduates must submit proof of current attendance (paid tuition bill, student ID with semester stamp).
3. **BIOGRAPHICAL INFORMATION.** Complete this application using your name and student ID/social security number as they appear on your previous Queens College record. You may change or correct this information by submitting appropriate proof of change with the application.
4. **IMMIGRATION STATUS.** Permanent resident aliens and non-immigrant aliens must submit proof of current immigration status, i.e., Permanent Resident Alien Card, I-94 Card, Certificate of Naturalization, etc.
5. **RESIDENCY.** Proof of New York State residency may be required upon review of application.
6. **TRANSCRIPTS & TRANSFER CREDIT.** Official transcripts from any colleges attended in a non-degree status after you left Queens College must be sent directly to the Office of Undergraduate Admissions, Jefferson Hall, 1st floor, Attn: Reenter Unit, Queens College/CUNY, 65-30 Kissena Boulevard, Flushing, NY 11367-1597. Credits will be evaluated during the first semester of your return to Queens College.
7. **SEEK APPLICANTS.** SEEK students must consult with the SEEK Office for approval to return as a SEEK student or for release from the SEEK Program. Please contact the SEEK Office at 718-997-3100 for information and/or an appointment.
8. **NON-DEGREE APPLICANTS.** Non-degree applicants in good academic standing who wish to reenter must file another non-degree application. (See non-degree application for details.) Do not complete this form.
9. **HOLDS.** Your Reenter Application cannot be processed if you have any “holds” on your student record.
10. **APPLICATION DEADLINES.** **Fall:** July (April 15 for those filing committee appeals)
Spring: December (November 1 for those filing committee appeals)
Summer: May

All deadlines are subject to change. Call the Admissions Office at 718-997-5600 for current information.

11. **MAILING ADDRESS.** Mail all application materials to Queens College, Office of Undergraduate Admissions, Reenter Unit – Jefferson Hall, 65-30 Kissena Boulevard, Flushing, NY 11367-1597. Telephone: 718-997-5603.

Please Print

Application for Fall Spring Summer Weekend College Year _____ Day Evening

Mr. Ms. Name _____
Last (family name) First Middle (Any prior last name used)

Social Security/Student ID No. _____ Male Female Date of Birth _____
(If changed, you must bring in new Social Security Card) Month Day Year

Day Telephone No. (_____) _____ Evening Telephone No. (_____) _____
Area Code Area Code

Address _____
Number and Street Apt. # Town or City State Zip Code

Length of time at the above address _____ Mailing address _____
Yrs. Mos. (If different than above) Number and Street

Length of time in New York State _____
Yrs. Mos. City State Zip Code

Are you a U.S. citizen? Yes No Country of Birth _____ Country of Citizenship _____

If you are not a U.S. citizen, you must answer the following questions about your immigration status:

Permanent Resident _____ Visa _____
Alien Registration # Date on Card Type Date Obtained Expiration Date

Other (please specify) _____

College Data

Dates of attendance at Queens College: from _____ through _____
Semester/Year Semester/Year

How were you originally admitted to Queens College? Freshman Transfer

What was your major? _____

Were you in the SEEK Program? No Yes If yes, please contact the SEEK Office for approval to return or for release from the SEEK Program.

Did you earn a bachelor's degree from Queens College? No Yes Date _____

From another institution? No Yes Name of Institution _____

Educational/Employment History

Since leaving Queens College, have you attended another college/university? No Yes Dates _____

If yes, what was your status? Matriculated Non-Degree Student

Name of Institution _____ # Credits _____

Please list your education and employment history, beginning with high school and ending with your current school/work experience. Remember to include your QC attendance, and attach a separate sheet if you need more space.

School/Employer	Dates of Attendance or Employment	# Credits	Degree Awarded and Grad. Date
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High School			

You must sign this declaration:

I hereby certify that all the information on this application is accurate and complete. I realize that failure to file the appropriate application may affect my admission status. I understand that the information on this application will be treated confidentially and will be used for institutional purposes only.

Signature Date

Ethnic Data Section (Optional)

Response is voluntary, and the information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment.

Which category describes you best? (1) White, non-Hispanic; (2) Black, non-Hispanic; (4) Hispanic;
 (5) Asian or Pacific Islander; (6) American Indian or Native Alaskan; (7) Other (specify) _____

From what country or part of the world did you or your family originally come? Check the box next to the country with which you most identify: (032) China–Mainland; (148) China–Taiwan; (170) Hong Kong; (083) Korea; (070) India;
 (150) Thailand; (178) Vietnam; (121) The Philippines; (075) Israel; (113) Nigeria; (139) South Africa;
 (033) Colombia; (038) Cuba; (045) Dominican Republic; (046) Ecuador; (065) Guyana; (066) Haiti;
 (077) Jamaica; (117) Panama; (185) Puerto Rico; (153) Trinidad; (160) England/Scotland/Wales; (056) Germany;
 (060) Greece; (074) Ireland; (076) Italy; (122) Poland; (158) Russia; Other (specify) _____

Where were you and each of your parents born? Check one in each column:

	You	Mother	Father
Born in the United States, excluding Puerto Rico or U.S. Territories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Born in Puerto Rico or U.S. Territories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Born outside the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This space for office use only

Registrar Audit _____	Fee Paid _____		
GPA _____	SEEK referral _____	DIV _____	GRP _____
CAT _____	CARS referral _____	RES _____	BLCD _____
R _____	STOPS _____	PROG _____	
W _____			
L _____	Pending _____	Accepted-date _____	

For office use only.

Division _____ Bill Code _____
 Admission Code _____ Group # _____
 Major _____ Residency _____
 Date of Birth _____ Program Code _____
 Student ID # _____

Print name & address – this form will be used for mailing.

_____	_____
First Name	Last Name
_____	_____
Number and Street	Apt No.
_____	_____
Town or City	State
_____	_____
	Zip Code

For office use only.

Semester of admission _____
 Day ACE SEEK
 Evening Weekend College LEAP
 Class standing _____

Important Information for Applicants

Readmission to the College after filing this application is **not** automatic. All applicants will receive notification by mail from the Office of Admissions regarding their admission status.

1. Student Status

- a. Applicants who were matriculated, left in good standing, and wish to continue their degree programs at Queens College will be considered for readmission as matriculants.
- b. Students who were placed on academic probation as of their last semester of attendance will be considered for readmission on probation.
- c. Matriculated students who were dismissed once from Queens College may apply to reenter **only** after a full academic year has passed since the date of dismissal. Readmission at that time is **not** automatic; applicants must file this reenter form and follow an appeal process in which their application will be reviewed by a faculty committee. The Admissions Office will notify applicants about appeal procedures. Application deadline dates for all applications requiring faculty committee review are April 15 for Fall admission and November 1 for Spring admission. Appeals are not considered for Summer Session admission. Students with more than one dismissal from Queens College on their record will **not** be readmitted.

2. CUNY Skills Assessment Test

All students are required to pass the CUNY Skills Assessment Test before reentry consideration. If you took the test at a school other than Queens College, please have your scores sent to the Office of Undergraduate Admissions, Reenter Unit.

3. Registration Stops/Holds

The majority of stops/holds are placed by the Bursar's Office, the Financial Aid Office, or the Library as a result of outstanding debts. Applicants should plan to resolve any stops/holds on their record well in advance of registration.

4. Immunization

Students who have not attended Queens College since 1991 and were born after January 1, 1957, must show proof of immunization against measles, mumps, and rubella.

5. Declaring a Major

Queens College students may declare a major as early as the freshman year but **must** do so by the time they register as juniors.

IMPORTANT TELEPHONE NUMBERS

Advising Center	718-997-5599
Bursar	718-997-4500
Counseling & Advisement	718-997-5420
Financial Aid	718-997-5100
Library	718-997-3700
Reenter Unit	718-997-5603
Registrar	718-997-4400
SEEK Office	718-997-3100
Testing Center	718-997-5680