

Queens College Association

MEMORANDUM

Date: September 24, 2019

To: Queens College Association Members College Board
Queens College Association

From: Dwayne D. Jones, title Director
Office of Student Development and Leadership

Subject: College Association Board Meeting

The Queens College Association Board meeting is scheduled for Wednesday, September 25th at 12:00 PM in the Student Union building RM 303. Enclosed is a copy of the agenda and supporting documents.

Please notify the office at (718) 997- 3970 or email dwayne.jones@qc.cuny.edu if you will not be present at this meeting.

Thank you.

College Association Board of Directors
Agenda
September 25th, 2019

- I. Approval of Agenda
- II. Introductions
- III. Approval of prior meeting minutes: August 22nd Minutes
- IV. Old Business
 - A. Approval of March 26 QCA Board Meeting Minutes
- V. New Business
 - A. Discussion on Allocation of Open Fund Balance FY20
 - B. Approval of Budget Committee proposal_ Reallocate money for the following clubs back to the operating budget for clubs Total: \$4,800
 - 1. ACM Computer Science Club-\$800
 - 2. Graduate Arts Club-\$300
 - 3. Nuts for Plants-\$100
 - 4. Pre-Law Association at Queens College-\$900
 - 5. QC Yoga and Meditation Club-\$100
 - 6. Qcast Broadcast-\$100
 - 7. Queens College Financial Literacy Club-\$100
 - 8. Queens College Neuroscience Club-\$200
 - 9. TAMID at Queens College-\$1,000
 - 10. The Jewish Studies Club-\$100

Total: \$4,800

C. Outstanding invoices from FY2018-2019

1. Uber Prints (Longsleeve Tee) - \$420 Bukharin Club
2. Chartwells (Pre-Med Mixer) - \$394 (MAPS)

D. Discussion on Student Association Event Funding (SAEF) Committee membership.

E. SA proposal for additional funding for Club and Organizations

F. Discussion on CDS budget

VI. Adjournment



Queens College Association – Meeting Minutes

Wednesday, September 25, 2019

12:00 PM – 1:30 PM

Members Present: Adam Rockman, Jennifer Jarvis, Siddharth Malviya, Marie James, Edward Smaldone, Selena Chu, Shanice Anderson, Zaire Couloute, Edward Smaldone, David Rivera (via phone), Marie James and Dwayne D. Jones

Also Present: Dhruvad Mamun, Maksim Mikityanskiy, Brittney Garcia, Wesley Allen, Sidorela Lleshi, Kevil Shah, Antoinette Stallone, Michelle Vohra and Irving Uribe

Welcome – Adam

- Meeting called to order at 12:10 PM

I. Approval of Agenda

- Motion (Siddharth Malviya) to approve the agenda; second (Edward Smaldone)
 - Motion unanimously passed and adopted

II. Introductions

- Duly noted.

III. Approval of prior Meeting Minutes 8/22/2019

- Motion (Siddharth Malviya) to approve the minutes of 8/22/19; second (Edward Smaldone)
 - Motion unanimously passed and adopted

IV. Old Business

A. Approval of 3/26/2019 QCA Board Meeting Minutes

- Motion (Siddharth Malviya) to approve the minutes of 3/26/19 with the amendment to add Jennifer Jarvis via Phone on the list of members present; second (Zaire Couloute)
 - Motion unanimously passed and adopted

V. New Business

A. Discussion on Allocation of Open Fund Balance FY20.

- Selena shared the FY19 audit for Queens College has been completed, awaiting on CUNY for approval of the final draft.
 - QCA for FY19 had a surplus.
 - Recommended FY20 Financial Edge software be used moving forward to record and document club spending.
- Adam shared, Stevie Robinson is the new College Association Business manager.

B. Approval of Budget Committee proposal – Reallocate money for the following clubs back to the operating budget for clubs. Total: \$4,800

1. ACM Computer Science Club—\$800
2. Graduate Arts Club—\$300
3. Nuts for Plants—\$100
4. Pre-Law Association at Queens College—\$900
5. QC Yoga and Meditation Club—\$100
6. Qcast Broadcast—\$100
7. Queens College Financial Literacy Club—\$100

8. Queens College Neuroscience Club—\$200
 9. TAMID at Queens College—\$1,000
 10. The Jewish Studies Club—\$100
- Total: \$4,800

- Motion (Edward Smaldone) to reallocate money for the following clubs back to the operating budget for clubs; second (Siddharth Malviya)
 - Motion unanimously passed and adopted

C. Outstanding invoices from FY2018-2019

1. Uber Prints (Long sleeve Tee)—\$420 Bukharian Club
2. Chartwells (Pre-Med Mixer)—\$394 MAPS
 - Motion (Jennifer Jarvis) to pay the outstanding bills, have the money come from prior FY and decrease the budget allocation for this FY of that value for those clubs. For all clubs who fit into the category where their budget was decreased will be encouraged to go to the budget committee for an appeal in whole or in part to have those funds reinstated within ten (10) days of receiving notice; second (Edward Smaldone)
 - Motion unanimously passed and adopted

D. Discussion on Student Association Event Funding (SAEF) Committee membership.

- Motion (Siddharth Malviya) to change the SAEF committee membership and nominate the following members below; second (Edward Smaldone)
 - Vice President of Student Association: Siddharth Malviya
 - Congress of Club Presidents Chair: Richard Torrenegra
 - Chair of Club Affairs Committee: Steven Zhang
 - Vice Chair of Club Affairs Committee: Oliver Ngai
 - Faculty: Jennifer Jarvis
 - Motion unanimously passed and adopted

E. SA proposal for additional funding for Clubs and Organizations

- Motion (Edward Smaldone) to allocate an additional \$20,000 pending the budget clean-up, the Budget Committee will make a provisional allocation assuming that \$20,000 will be there and make adjustments based on how much money is available; second (Siddharth Malviya)
 - Motion unanimously passed and adopted

F. Discussion on the Committee for Disabled Students (CDS) Budget

- Dhruvad requested that the next minutes clarify the statement “*Jennifer and Dwayne will meet with the Committee for Disabled Students to address budget concerns*” on item V. B. *Related Entities Student Fees Budget* from the 6/19/2019 QCA Board meeting minutes.
 - The suggested clarification should read “Jennifer and Dwayne will meet with the Committee for Disabled Students to discuss their concerns with the 30% year over year drop in the CDS Budget and to procure more budget.”
 - The CDS Budget meeting has been scheduled for 10/3/2019 at 10:00 AM.
- Dhruvad and CDS members presented their concerns with the QC Shuttle.
 - Sidorela shared, the QC Shuttle Bus is not wheel-chair accessible for students.

- Jennifer asked CDS members to send her an e-mail at jennifer.jarvis@qc.cuny.edu with a statement expressing QC Shuttle Bus concerns. Jennifer will help the CDS committee to put together all the concerns into that platform which can be presented to QC Shuttle Bus Committee.
- Maksim shared students with disabilities do not use the alternative accessible service to the shuttle bus because it offers no advantages over Access-A-Ride, which this population already has.
- Maksim shared that OSS informed him that no students have used the alternative service.
- Maksim shared the suspension on the current QC Shuttle buses provide a potential injury risk due to the many bumps experienced while traveling.
- Over the last ten (10) years the drop in CDS budget hasn't been adequately explained, peak spending power is about 60% off. Maksim requested more transparency regarding the CDS Budget.
- Dhruvad shared that CDS is currently paying for tutoring for students with disabilities and would like to offer more services to aid students with disabilities and expand existing ones.
- Extra funding for CDS would allow CDS to better pursue infrastructure initiatives outside the realm of maintenance, as CDS has done in the past. Extra funding for CDS would also allow for more raising awareness events, partnering with other groups, and adding CUNY LEADS workshops to co-sponsor events.
- Adam shared the contact with the current Shuttle Company is up for a request for proposal (RFP) at the end of this fiscal year.

VI. Adjournment

Meeting adjourned at 1:09 PM

Submitted by:

Irving Uribe

QCA Board Member

Name: _____

Signature: _____

Irving R Uribe

Subject: QCA Board Meeting
Location: SU 303 or Dial: (718) 997-2910, enter Pin # 258369

Start: Wed 9/25/2019 12:00 PM
End: Wed 9/25/2019 1:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Adam Rockman

Required Attendees: 'Joseph Cobourne'; Siddharth Malviya; Shanice A Anderson; Zaire Couloute; Michelle Fraboni; Tyler Grant; Marie C James; 'dhrupad.mamun35@gmail.cuny.edu'; 'yana.zheng58@gmail.cuny.edu'; David Rivera; 'Adam Rockman (adam.rockman@qc.cuny.edu)'; 'Jennifer Jarvis (jennifer.jarvis@qc.cuny.edu)'; Dwayne D Jones; Vivian K Quan; Edward Smaldone; Irving R Uribe; Joseph W Loughren; Selena L Chu

Good morning QCA Board Committee,

For anyone who'd like to call in for today's meeting. The dial-in # is **(718) 997-2910**, enter Pin # **258369**.

Best,

Irving R. Uribe, M.F.A.
Executive Assistant for the Vice President for Student Affairs
[Queens College, CUNY](#) | 65-30 Kissena Boulevard, Queens, NY 11367-1597
718-997-5501 | irving.uribe@qc.cuny.edu | [LinkedIn](#)

Good morning all,

I'd like to schedule monthly QCA meetings for the year on the third Wednesday of the upcoming months from **12:00 PM-1:30 PM** (Free Hour). Please let me know if any of the dates below DO NOT work with your schedule (to make it easier you can *fill out the Doodle Poll below*). I'll send out the calendar invites (these are not easy meetings to setup);

2019

Thursday, 8/22

Wednesday, 9/25

Wednesday, 10/23

Wednesday, 11/20

December – No meeting

2020

Wednesday, 1/22

Monday, 2/24

Wednesday, 3/25

Monday, 4/20

Wednesday, 5/20

Wednesday, 6/17

July – No meeting

You may list your availability by participating in the Doodle Poll link below (*so I can have a sense if quorum will be established*);

[QCA 2019-2020](#)

Joseph or Siddharth, please let me know if I missed any QCA members from the To:, CC; list or if anyone should be removed.

Thank you

Irving R. Uribe, M.F.A.
Executive Assistant for the Vice President for Student Affairs
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718-997-5501 | irving.uribe@qc.cuny.edu | [LinkedIn](#)

Irving R Uribe

From: Irving R Uribe
Sent: Tuesday, August 6, 2019 10:15 AM
To: 'Joseph Cobourne'; Siddharth Malviya; Shanice A Anderson; Zaire Couloute; Michelle Fraboni; Tyler Grant; Marie C James; 'dhrupad.mamun35@gmail.cuny.edu'; 'yana.zheng58@gmail.cuny.edu'; David Rivera
Cc: 'Adam Rockman (adam.rockman@qc.cuny.edu)'; 'Jennifer Jarvis (jennifer.jarvis@qc.cuny.edu)'; Dwayne D Jones; Vivian K Quan; 'Jeanne DeMasters (Jeanne.DeMasters@qc.cuny.edu)'; Joseph W Loughren; Robert J Twible; Sunjay C Bijlani; Eric Urevich; Frank T Wilson
Subject: Monthly QCA Board Meetings 2019-2020

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[QCA 2019-2020](#)

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