



Queens College

City University of New York
Office of Graduate Admissions

65 - 30 Kissena Boulevard • Flushing, New York 11367 - 1597
Tel: (718) 997 – 5200 • Fax: (718) 997 – 5193 • <http://www.qc.edu/gadm/>

GRADUATE NON-MATRICULANT APPLICATION

Filing Instructions and General Information:

1. A non-refundable \$125 application fee (check or money order), made payable to Queens College, must accompany this application. Students who are currently enrolled as graduate students in another branch of CUNY are not required to pay this fee, but proof of current registration is required.
2. Admission is limited to those applicants who have a bachelor's degree and meet all course prerequisites. Proof of Bachelor's degree (photocopy of diploma or student copy of final transcript) must be submitted with your application. Students without a prior master's degree may not register for more than twelve (12) credits as a non-matriculant.
3. Students are responsible for determining their course eligibility by contacting the appropriate departmental graduate adviser/representative. **This application must be signed by the departmental adviser/representative before it can be processed.** Approval for admission as a non-matriculant does not guarantee that applicants will be registered in the course(s) they have selected, nor does it guarantee acceptance for matriculation should students later apply for that status.
4. Individuals whose native language is not English and whose post-secondary education was not in English are required to take the Test of English as a foreign Language (TOEFL). **TOEFL is also required of applicants from the following countries:** Bangladesh, Hong Kong, India, Pakistan, The Philippines, South Africa, and Puerto Rico.
5. The City University of new York reserves the right, because of changing conditions, to make modification of any nature in the academic programs and requirements of the university and its constituent colleges without advance notice. Tuition/fees are similarly subject to change by the CUNY Board of Trustees. The University regrets any inconvenience this may cause.
6. Queens college requires that all students comply with New York State Public Health Law #2165: All college students born on or after January 1, 1957 must present proof of immunity against Measles, Mumps, and Rubella. Please have the attached form filled out by your physician and return it to the Queens College Health Service center, Fitzgerald 204, 65-30 Kissena Blvd., Flushing NY 11367-1597.
7. **Students who require an I-20 form are NOT ELIGIBLE to file this application.**
8. **Filing dates:**

| SEMESTER | Filing Date |
|-------------------|-------------|
| Fall | August 15 |
| Spring | January 15 |
| Summer Session I | May 15 |
| Summer Session II | June 15 |

