QUEENS COLLEGE COMMITTEE ON HEALTH PROFESSIONS
REQUEST FOR AN EVALUATION

To The Student: Please print or type the information required below, and then see your instructor or other evaluator to request a letter and to refresh her/his memory of you.

I, _____, will be applying for admission
(**Student's Name)**
to_____.
(type of professional school)
I request _____to send a letter of evaluation to the
(name of evaluator)
Committee on Health Professions.

I am/was enrolled in_____, _____.
(course and section) **(semester and year)**

I understand this evaluation will be used in composing the letter of evaluation the Committee will send to those professional schools I designate.

To the Student: Please Sign before submitting to the Evaluator
I waive my right to review this evaluation

Student's Signature_______

To the EVALUATOR: We request your assistance in helping the Committee to prepare a letter of evaluation which will be sent to the professional schools to which this student will apply.

Please describe your impressions of the student's **personality, character, and intellectual capacity.** According to your experience, please comment on any or all of the following: **interpersonal relations with you or others, extent of classroom participation, evidence of teamwork or leadership capability, common sense, ethical behavior, maturity, emotional stability, imagination, and creativity.**

A simple reporting of the final course grade is of absolutely no use. However, if you tell us how the grade was achieved, the relative standing of that grade in the student's class or in previous classes, that will be most helpful. **Characteristics such as technical or manual competence, and writing or speaking skills are also relevant.** None of these is mandatory, and you may wish to include other traits that we have not mentioned. Detail is important; specific examples aid in helping form a living portrait of the student. Thank you in advance for your time and effort.

Please send your letter to: Ms Valli Cook
Director, Health Professions Advisory Services Office
Science Building, Room B338
Queens College
Flushing, NY 11367

Suggested sample for faculty: http://www.vpul.upenn.edu/careerservices/faculty/premd.pdf