

**Queens College Human Resources Workshops - Spring 2018**

<b>DATE</b>	<b>DAY</b>	<b>Workshop</b>	<b>TIME</b>	<b>Open to</b>
01/29/18	MO	Time Management	11am- 1pm	<i>Entire QC Campus</i>
02/27/18	TU	Conflict Resolution/Communication Skills	10am-1pm	<i>Entire QC Campus</i>
02/28/18	WE	Performance Evaluations	10am-1pm	<i>Managers &amp; Supervisors</i>
03/12/18	MO	Customer Service Skills	10am-1pm	<i>Entire QC Campus</i>
04/03/18	TU	Developing Outstanding Listening Skills	10am-1pm	<i>Entire QC Campus</i>
04/16/18	MO	Stress Management	10am-1pm	<i>Entire QC Campus</i>
05/08/18	TU	Difficult People	10am-1pm	<i>Entire QC Campus</i>
05/15/18	TU	Leadership Skills for Supervisors	10am-1pm	<i>Managers &amp; Supervisors</i>
06/05/18	WE	Strategies for Problem-Solving and Decision-Making	10am-1pm	<i>Managers &amp; Supervisors</i>
06/12/18	TU	Difficult Conversations	10am-1pm	<i>Entire QC Campus</i>
06/20/18	WE	Creating a more Positive Workplace through the Power of Humor	10am-1pm	<i>Entire QC Campus</i>

