

RECLASSIFICATION: Teaching Adjunct

1. To Assistant Professor

Reclassifying an adjunct to the title of Assistant Professor is at the discretion of the academic department chair only after evidence of the degree has been provided to the chair and OHR. The academic department will then initiate an ePAF with the new rank noting in the comments section that there has been a rank change and that proof of degree has been provided.

2. To Associate or Full Professor

Promoting an adjunct to the rank of Associate Professor or (full) Professor requires justification and the approval of both the divisional dean and the Provost. The department will then initiate the ePAF with the new rank noting in the comments section that this action has been approved by the Dean and the Provost.