

November 26, 2007

TO: Labor Designees
Directors of Human Resources

FROM: Interim Vice Chancellor Gloriana B. Waters *G. Waters*

SUBJECT: Revised Procedures Regarding Differentials for Lecturers Who Hold Doctoral Degrees

Since January 1, 1990, Article 24 of the PSC/CUNY collective bargaining agreement has contained a provision relating to a salary differential to be paid to Lecturers who hold doctoral degrees. The current agreement states, in relevant part:

Lecturers who hold doctoral degrees from an accredited university in a field related to the discipline taught or the job duties performed by the Lecturer shall receive a differential. This differential is included in the salaries listed under the title "Lecturer Doctoral Schedule." (2002-2007 PSC/CUNY collective bargaining agreement, Article 24.2 (a), page 46)

Currently, colleges are required to submit a form (copy attached) to the Office of Faculty and Staff Relations when they are recommending a Lecturer to the Board of Trustees for appointment on the Doctoral Schedule. **Effective immediately, the colleges are no longer required to submit the form to the Office of Faculty and Staff Relations.** Rather, the colleges should continue to complete the form and retain it in the Office of Human Resources for audit purposes.

If you have any questions, please call Raymond F. O'Brien at (212) 794-5386. Thank you.

Attachment

c: Mr. Raymond F. O'Brien
Payroll Officers
Ms. Sherry Azoulay

THE CITY UNIVERSITY OF NEW YORK

Authorization for Lecturer to Receive a Doctoral Salary Differential

College or Unit: _____

Name: _____

Department: _____

Salary Rate: _____

Effective Date: _____

Basis for Authorization:

I hereby certify that the above-named Lecturer holds a doctoral degree from an accredited university in a field related to his or her discipline taught or job duties performed and that this recommendation has been approved in accordance with established college procedures.

Signature of the President

Date