

ePAF Submission
Fall Tenure and Promotion
Full Time Faculty
TWO (2) ePAFs REQUIRED

IF THE REAPPOINTMENT *DOES NOT* INCLUDE A PROMOTION:

- Initiate ePAF #1: Reappointment
 - Complete ePAF with reappointment dates reflecting the instructional start date for the new academic year and ending last day of August. (e.g., 8/27/2014 – 8/31/2014)

THEN YOU MUST

- Initiate ePAF #2: Reappointment with Tenure
 - Complete ePAF with reappointment dates reflecting first day of September of the new academic year and ending the last day of August 2049. (e.g., 9/1/2014 – 8/31/2049)

IF THE REAPPOINTMENT INCLUDES A PROMOTION *WITH NO* DISCRETIONARY STEP INCREASE:

- Initiate ePAF #1: Reappointment
 - Complete ePAF with reappointment dates reflecting the instructional start date for the new academic year and ending last day of August. (e.g., 8/27/2014 – 8/31/2014)
 - Reflect new rank/title in Position Information
 - Reflect salary in the new rank/title at the salary closest to but not lower than their current rank's salary

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