Things You Need to Do to Enter the Undergraduate Program in

Elementary Teaching (Childhood Education)

**Fall 2020 Update: Due to the COVID19 pandemic, the 100 hours of experience working with children as a prerequisite to applying to the Undergraduate Elementary Education, Grades 1-6 Program has been waived for spring 2021 admission. Check back for updates about this requirement.**

**The 100-hour requirement**

In applying for admission to the EECE undergraduate professional certification sequence, students must submit documentation of 100 hours of experience working with children between the ages of 6 and 11 years old in a group setting\*.

\*The field hours associated with prerequisite education courses cannot be used toward fulfilling this requirement.

* Documentation consists of a letter on official stationery from someone who supervised your work in the setting.
* You do not have to complete all 100 hours in one setting, but you must provide documentation from each setting in which you work.
* If you have not completed all 100 hours before you submit your application to the professional sequence in elementary education, you may be accepted conditionally, pending completion of the 100 hours. In other words, you can *apply* to the program while you are completing the 100 hours, but cannot actually *begin* the program until you have completed them.
* Work experience that you had during high school can be used toward fulfilling this requirement.
* The work does not have to be in a school setting; acceptable settings include: day camp, religious school, after-school program, library, athletic program, community center. Babysitting and tutoring cannot be used toward fulfilling this requirement.
* Experience in international settings is acceptable, as long as you submit appropriate documentation.

*Note: This information is accurate as of September 2020; check with EECE for updates.*