CUNYfirst Student Center: How to Register for Classes

Step 1: Log into CUNYfirst (home.cunyfirst.cuny.edu) using your CUNYfirst username and password. Once you’ve logged in select Self Service located underneath the Enterprise Menu and on the next page click Student Center to view your specific page.

Step 2: To search for classes, click on the Search for Classes button located in the upper right hand corner of your Student Center page. You will be redirected to another screen to search for classes.

Step 3: To begin searching for classes, you must first fill in the Search Criteria. You will need to enter the: Institution (Queens College), Term (Spring 2014), Course Subject, Course Number (if necessary), and Course Career (undergraduate). Once you have entered all the information, click Search.

Step 4: When the page loads, you will see a list of courses and sections still available for the department you entered. Once you find a section you want to apply for, click on the Select Class button. The next screen will provide you with more information on the course. To continue saving that course to your shopping cart, press Next.
Step 5: After the class is added to your shopping cart, you can continue to search for classes you want to enroll in and keep adding them to your cart. Once you have selected all the courses you need and placed them in your shopping cart, click on the **Shopping Cart** link.

![Image showing Search Results](image)

The following classes match your search criteria: Course Subject: Accounting, Course Career: Undergraduate, Show Open Classes Only: Yes

- **ACCT 101** has been added to your Shopping Cart.

Step 6: After you click on the Shopping Cart link, you will be redirected to your cart where you will be able to select the classes you want to enroll in. After you have selected all the classes you need, click on **Enroll** and you will be registered for the class.

![Image showing Enrollment](image)