Checklist for Non-Degree Applicants*

1. $65 check or money order and completed application.

2. A photocopy of your bachelor’s degree, or student copy of your transcript stating when your degree was conferred.

3. If you have a foreign degree, you must have an evaluation from Globe Language Services [http://www.globelanguage.com/] or World Education Services [https://www.wes.org/], showing it is equivalent to a U.S. bachelor’s degree.

4. Foreign degree recipients must take the CUNY Assessment Test in reading and writing. Please visit the Testing Department in Kiely 232 or call 718-997-5680.

5. If you do not have a bachelor’s degree, you must currently be enrolled in a regionally accredited university and in good academic standing. Your home college must submit verification on college letterhead stating this, addressed to Queens College. The letter can be faxed from the college to us at 718-997-5617. Students who have just graduated from high school are not eligible.

6. You cannot attend Queens as a visiting student if you are enrolled in a foreign university and have not graduated.

7. Students who enroll with non-degree status may not register for more than 11 credits per semester. Education classes are not open to non-degree students.

8. Immunization records must be submitted to Health Services. Please ask for an immunization form at the Queens College Welcome Center.

9. If you were born outside the United States, please bring your naturalization certificate or proof of foreign citizenship (original documents) to the Welcome Center. We will review and update our records for tuition purposes. Naturalized U.S. citizens and permanent residents qualify for in-state rates.

*Note: Please contact another CUNY school if you are unable to meet the criteria for Queens College. Institutional requirements vary within CUNY.