

Declare your Accounting Major

Approval of your Accounting major, and the corresponding Accounting Department Concentration Form, is a process that takes time and planning. You should make sure to start early enough to complete it before your next registration deadline, lest you be unable to register in time as an accounting major.

Follow the Steps Below

Step 1: Download and complete a “Declaration of Major Form” from the QC Registrar’s website at:

<http://www.qc.cuny.edu/registrar/Documents/Declaration%20of%20Major%20Form%20Fillable.pdf>

Step 2: Download, Fill-in and Print out your Accounting Department “Concentration Form”. Go to the “[Accounting Department Concentration Form General Instructions](#)” which will provide you with Download Links for the concentration form [here](#).

Step 3: Take the Concentration form, and Declaration of Major Form to the Accounting Department office (PH215) and have an advisor assigned to you.

Step 4: Bring the completed “Concentration Form” and Declaration of Major Form to your advisor during his office hours for advice and a sign off.

Step 5: Bring the signed Declaration of Major Form to the One Stop Office for final processing. Note that the One Stop Office has recently move to the Registrar's office in the lobby of Jefferson Hall room 100.

Congratulations! You are now an accounting major