Spring 2021
Key Points for a Successful Transfer
The Academic Advising Center/Queens College

Please review the important information below and ask your advisor for clarification on any of the Key Policies. He/she will review and answer any questions you may have. This document will be retained under your electronic portfolio as part of your transfer advising checklist.

1) I received or will receive an Associate’s Degree and know what type it is: AA, AS, AGS, AAS, or AOS and what this means in relationship to my QC General Education/Degree requirements.

2) I understand that an AAS and AOS degree exempts me from the Additional and Science College Option requirements but does not exempt me from the entire Required Core, Flexible Core or the College Option: Literature and Language requirements.

3) If I do not receive an Associate’s Degree, I need to review the General Education requirements for which I am responsible with an advisor.

4) Upon transferring to Queens College, all College Option courses required for graduation must be completed in residency at Queens College and E-Permit or Permit process is not permissible.

5) If I transfer in 75 or fewer transfer credits, I must reach at least 120 credits with a minimum of 45 credits in residency that satisfy General Education and major requirements and general elective credits as needed.

6) If I transfer in more than 75 credits, I will need to exceed 120 credits in order to complete a minimum of 45 credits in residency that satisfy General Education and major requirements and general elective credits as needed.

7) If the credits that I need to take to complete General Education and my declared major do not add up to a minimum of 120 credits with 45 credits in residency, then I will need additional credits to do so. This would mean electives and/or a minor, study abroad, internship, etc. to complete my bachelor’s degree.

8) I cannot take classes outside of QC during my first semester. Thereafter, if I wish to do so, I must meet the eligibility criteria and apply for permission first. See Registrar’s website addressing the permit process.

9) I must declare my major by my 60th completed credit by the Spring 2021 deadline of Thursday, February 4, 2021, otherwise my financial aid may be in jeopardy—even if I am a new transfer. I know that I am undeclared until I do so, and my prior major does not “transfer” with me.

10) If I am interested in a major that has entrance requirements/criteria, I must declare a closely associated major in the same department in the interim so that I do not lose my financial aid. See an advisor to help you determine an associated major and course choices that will help you retain eligibility.

11) If I am not at my 60th completed credit in Spring 2021, I will be sure to declare my major before the deadline of the semester in which I do reach my 60th completed credit. I will be sure to ask an academic advisor or financial aid counselor for the deadline date.

12) I understand that Financial Aid requires that I take and complete at least 12 credits per semester of brand new (not repeated) coursework that fits into my overall degree requirements (15 credits is preferred). Failure to do so may jeopardize my financial aid. If courses must be retaken, they need to be in addition to 12 new coursework credits or taken during the summer or winter sessions.

13) Financial Aid will be based on whatever I am registered for by 11:59pm on the Last Day to Add Classes’ deadline for each semester. For Spring 2021, the deadline is Thursday, February 4, 2021. This means if I am registered for fewer than 12 credits, I may only receive part-time aid or no aid at all.

14) The minimum cumulative grade point average to earn a QC baccalaureate degree is a 2.0, which is a C average. Majors may have other criteria. Most graduate schools require at least a 3.0 (B) average, although more competitive programs and schools require a higher GPA.

15) Grading policies (which include Dropping; Withdrawing; Pass/No Credit; Incomplete; First-Semester Grading Policy etc.), are located on the Advising Center’s website - please consult for greater detail.

16) Once classes begin – Friday, January 29 for Spring 2021, I am financially and academically responsible for them; thus, adding and dropping may incur financial liabilities. Please consult the Bursar’s website for greater details.

17) It is important that I review and know the important dates and deadlines of each semester. Spring 2021 information has been provided in the transfer student packet – Spring 2021 Important Academic Dates. Future Important Dates information is available in the Advising Center and the Registrar’s websites.