



Emergency Closings Information

Please be advised that according to University Policy on 'Emergency closings' (i.e. snow day), College Assistants 'may be permitted to make up lost hours at the discretion of the college and consistent with the needs and resources of the college' ([click here](#) for full policy). Managers and supervisors should assess departmental needs and budgetary constraints prior to approving time makeup.

Please contact the office of Human Resources at 718-997-4455 with any questions or concerns you may have.