HOW TO DROP A CLASS

Click on Student Center

Click on Course Planning and Enrollment
Click on Drop Classes

Select the semester the class you are dropping from

- **2022 Spring**
  - Enrollment Appointment:
    - Regular Academic Session: Oct 25, 2021 9:00am to Feb 3, 2022 11:59pm
  - Open Enrollment Dates:
    - Winter Session: Jan 6, 2022
    - Regular Academic Session: Feb 4, 2022

- **2022 Summer**
  - Open Enrollment Dates:
    - All Sessions: Nov 1, 2021

- **2022 Fall**
  - Enrollment Appointment:
    - Regular Academic Session: Apr 7, 2022 8:00am to Aug 31, 2022 11:59pm
  - Open Enrollment Date:
    - All Sessions: Aug 22, 2022
1. Click on “Stay enrolled in ____” then click on “Drop Course”.

2. Scroll Down and Click “Get This Schedule”.

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### Example Schedule

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATA 235</td>
<td>Data and Society</td>
<td>4</td>
<td>M</td>
<td>9:10-10:00</td>
<td>Online</td>
</tr>
<tr>
<td>DATA 205</td>
<td>Research Methods</td>
<td>3</td>
<td>T, W</td>
<td>10:10-11:00</td>
<td>Online</td>
</tr>
<tr>
<td>DRAM 121</td>
<td>Acting I</td>
<td>3</td>
<td>Th</td>
<td>2:30-3:20</td>
<td>In Person</td>
</tr>
</tbody>
</table>

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### Notes
- This schedule includes online classes.
- Total Progress Units: 11.0/11.0
Double check if the correct class is being dropped!

Scroll Down and Click “DO ACTIONS”
Confirmation message confirming that the class has been dropped.