THE ACADEMIC ADVISING CENTER

JUNIOR YEAR CHECKLIST

Below is a guide to help you navigate through Junior Year. These steps are not required, but it is highly recommended that you follow the checklist as closely as possible.

☐ Meet with an academic advisor in the Academic Advising Center (Kiely Hall 217) each semester to ensure you have fulfilled all of your general education requirements.

☐ Meet with your major/minor advisor(s) each semester to review major/minor requirements.

☐ Review your Student Advisement Degree Audit regularly to ensure you are on track for graduation.

☐ Research requirements and timelines for graduate or professional school, if applicable.

☐ Prepare to take admission tests. Review for MCAT, LSAT, GMAT, or GRE, if applicable.

☐ Begin building relationships with professors in order to obtain letters of recommendation for graduate/professional school.

☐ Meet with a career counselor in the Center for Career Engagement and Internships (Frese Hall 213) to discuss/explore possible career paths and opportunities.

☐ Research three or more professions in depth.

☐ Attend workshops focused on job search.

☐ Apply for an internship. This is an excellent way to “test out” a career.

☐ Participate in Job Fairs. Start networking with employers.

☐ Prepare for interviews by attending interviewing workshops and participating in a mock interview, both which are sponsored by the Center for Career Engagement and Internships (Frese Hall 213).

☐ Consider Study Abroad opportunities. Visit the Education Abroad Office (King Hall 203) for more information.

☐ Join professional associations as a student member. Membership fees are at a deeply discounted rate for students. This is an excellent way to learn more about your field and to network with professionals working in your area of interest.

☐ Participate in service-learning opportunities. Graduate schools and employers like to see a good GPA plus involvement outside of the classrooms.

Phone: (718) 997-5599 | Kiely Hall 217 | www.qc.cuny.edu/aac