## MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE March 9, 2023

#### The meeting will come to order:

Chair Kevin L. Ferguson called the meeting to order at 3:40 p.m.

#### 1. Approval of Agenda:

i. MOTION: Duly made by Chair Ferguson:

"To approve the agenda"

Hearing no objection to the motion, the agenda was approved as distributed.

#### 2. Approval of Minutes:

i. MOTION: Duly made by Chair Ferguson:

"To approve the senate minutes dated February 9, 2022"

Note: Chair Ferguson announced there was an error on the Nominating Committee report dated February 9, 2022. This will be corrected at the Executive Committee meeting.

Hearing no objection to the motion the minutes were approved as distributed.

#### 3. Announcements, Administrative Reports and Memorials:

a. AVP for Budget and Finance, Joseph Loughren gave the following presentation:



FYE 2022 QC T	'AX LI	EVY	FYE	2022 0	CUNY	TAX	LEVY	
	Prior Year Actuals	Year-End Actuals	Senior Colleges – FYE	22 FTE Enroll	ment			
Current Budget Tution Revenue Above Target Total Campus Based Resources Centrally Administered Resources Total Resources (\$000)	138,208 (570) 137,637 62,338 199,976	144,375 (9,983) 134,392 71,733 206,125		FY20 Fall/Spring Average	FY21 Fall/Spring Average	FY22 Fall/Spring Average	FY22 vs.FY20 Fall/Spring Average	FY22 vs. FY2 Fall/Spring Average [%]
PS Regular	107,972	109,450	Baruch College	14,679	15,828	15,351	672	
Adjuncts	18,957	20,702	Brooklyn College	13,670	13,627	11,725	(1,945)	-1
Temporary Services Total PS	7,254	7,851 138,002	City College	12,143	11,938	11,487	(656)	
OTPS	6,717	13.247	Hunter College	17,535	18,336	17,955	420	
Total Campus Based Expenditures	140.901	151,250	John Jay College	12,346	12,354	11,411	(935)	
Centrally Administered Expenditures	62,338	71,733	Lehman College	10,306	10,503	9,801	(505)	
Total Expenditures (\$000)	203,239	222,983	Medgar Evers College	4,280	3,712	2,913	(1,368)	-
Fringes	54.926	62.892	NYC College of Technology	11,606	10,692	9,543	(2,064)	
Energy	4.842	6.211	Queens College	14,965	15,125	13,601	(1,365)	
Building Rentals	1.013	996	College of Staten Island	10,223	10,305	9,056	(1,167)	
Financial Aid	1,558	1,633	York College	5,779	5,397	4,793	(987)	
Total Centrally Administered Funds (\$000)	62,338	71,733	Senior Colleges Total	127,531	127,815	117,634	(9,898)	
Balance (\$000)	(3,263)	(16,858)						
Stimulus Funds for Pandemic Related Expenses	1.604	4.643						
Stimulus Funds Revenue Loss	1,662	12,215						
Prior Year CUTRA and Reserves	1.775	1,778						
Year-End Balance (\$000)	1778	1.778						





FY MIDYR 20	23 Q	C TA	K LEV	VY
	Prior Year Actuals	MY Projection	Latest Quarter vs Prior Year Year [\$]	Latest Quarter vs Prior Year Year [%]
Current Budget	144.375	146,701	2.326	2%
Tuition Revenue Above Target	(9.983)	(11,899)	(1.916)	19%
Total Campus Based Resources	134,392	134,802	410	0%
Centrally Administered Resources	71,733	81,153	9,420	13%
Total Resources (\$000)	206,125	215,955	9,830	5%
PS Regular	109,450	112,598	3,148	3%
Adjuncts	20,702	21,262	560	3%
Temporary Services	7,851	8,073	222	3%
Total PS	138,002	141,934	3,931	3%
OTPS	13,247	6,750	(6,497)	-49%
Total Campus Based Expenditures	151,250	148,684	(2,566)	-2%
Centrally Administered Expenditures	71,733	81,153	9,420	13%
Total Expenditures (\$000)	222,983	229,837	6,854	3%
Balance (\$000)	(16,858)	(13,882)	2,976	-18%
Stimulus Funds for Pandemic Related Expenses	4,643	1,356	(3,287)	-71%
Stimulus Funds Revenue Loss	12,215	12,526	311	3%
Prior Year CUTRA and Reserves	1,778	1,778	-	0%
Projected Year-End Balance (\$000)	1,778	1,778	(0)	0%



#### QUEENS QUEENS QC ENROLLMENT/COLLECTIONS QC ENROLLMENT/COLLECTIONS QC Planning FY 2024 Savings Plan Fiscal Remedies/Planning ~\$6.9m CUNY Savings Plan for FY2024 $\bullet$ ~\$15m remaining in HEERF Institutional Funding for FY23 • Plan due to CUNY March 17, 2023 • Utilization of Non-Tax Levy (AEC) funds to support college operations - Collaboration with P&B Budget Committee and other campus stakeholders • Enrollment • Revenue - Increase in enrollment, retention, and/or collections Collections, Cancels/Holds; CUNY Past Due Payment Plan Expense Reductions - Utilization of Non-Tax Levy (AEC, etc. ) funds to support college operations • Expense PS Savings; OT Controls Hiring – CUNY Vacancy Review Board (VRB) Reconstituted Attrition Savings Reporting – from Budget Office PSR Tracking OTPS Adjunct Expense OTPS Expense · Positive ROI Investments Marketing, Enrollment, Collections

- b. Chair of the Subcommittee on Honorary Degrees, Hefer Bembenutty shared that the committee recently made a recommendation on honorary degrees to the Academic Senate and the President's office. The President accepted the nomination for Judith Heumann, international leader in the community of individuals with a disability. Heumann was going to come to speak to Queens College in commencement but sadly, she passed away last week. Heumann will be honored in commencement and a family member will come to receive the medal.
- c. Senator, Karl Fath, Biology read the following memorial:

César Castillo passed away March 1st, succumbing to a lung affliction he bore for months, though few knew of it. He was a gentle and loving soul, somehow managing to create peace wherever he went. César was born in January 1980, in Colombia, and immigrated to the United States with his parents when he was four years old. From the time he graduated high school to the day he took his final steps to the parking lot last week; Queens College was at the center of César's life. He received his bachelor's degree here, and then a master's degree for a study of fossil leaves with Prof. Andrew Greller. By 2005 he was working as a lab technician, but still took classes to enrich his knowledge of nature. In 2006 he met Wendy Perez, while they took a class on wetlands from Prof. Jon Sperling. César and Wendy studied together, and soon fell in love. He once mentioned that he found her the most beautiful when she was in the field, in waders. She once said she fell for him when he spoke scientific names to her. They shared their love of nature and biological research in the wilds around New York City, and on the islands of St. Croix and Hawaii. One day he presented her with an orchid, not yet having a ring, and they were engaged. In July 2009 they were married and later had 3 children currently ranging in ages of 3-12. The Castillo family had their picture taken in front of a magnolia tree on the Queens College campus every year. César was an honored colleague to all of us in the Biology Department and was a dear friend to many of us. He was one of our college's greatest naturalists. Birds were his particular focus, and he knew and understood them to an extent that mystified those who wandered with him. But with all his knowledge, what we will all remember most is César's spirit of humility and kindness.

The Senate paid its respect with a moment of silence.

4. **Special Motions:** (none)

## 5. Committee Reports:

## 5a. Undergraduate Curriculum Committee

i. MOTION: Duly made by Ken Lord, Chair of the UCC:

"To accept the UCC minutes dated February 9, 2023 as distributed"

Hearing no objection to the motion, the Chair moved unanimous consent.

Undergraduate Curriculum Committee

#### A. General Education

- 1. General Education Matters
- 2. Mathematics and Quantitative Reasoning Advisory Committee.
- 3. Writing Intensive Advisory Committee.
- 4. STEM variant courses.

#### 1. SEYS

a. Change in title.

#### To Read:

SEYS 373.2. Student Teaching I in Secondary Social Studies

3 hr., 3 cr. Prereq.: SEYS 201W, 221, and 340; coreq.: SEYS 350; prereq or coreq.: 360-364. Open only to students who are matriculated in the secondary education program. School based teaching experiences are provided that prepare student teachers to effectively teach students at both the middle and high school levels. Student teachers will have two placements, one in middle-junior high school and the other in high school. They teach under the guidance of a cooperating teacher and a college-based supervisor at each school.

- b. Change in title.
- To Read:

SEYS 373.4 Student Teaching II in Secondary Social Studies

3 hr., 3cr. PRE-REQ: Permission of the department; completion of 24 SEYS credits School based teaching experiences are provided that prepare student teachers to effectively teach students at both the middle and high school levels. Student teachers will have two placements, one in middle-junior high school and the other in high school. They teach under the guidance of a cooperating teacher and a college-based supervisor at each school.

#### 2. Art

a. Change to existing course: Credit/Hour

To read:

PHOTO 200. Imaging Resistance: Photographic Media and Socially Engaged Art. <u>3 hr</u>.;3 cr.

(5a. UCC continued)

The aim of this introductory photo-imaging survey course is to explore the myriad ways that politically committed image makers have employed photographic media in support of social justice, community reform movements, and political revolutions. Students will gain an understanding of how photo-based imagery is fundamental to diverse socially engaged art forms over the past 150 years. Weekly reading and writing assignments, lecture presentations and class discussions, and a final research project presentation and paper constitute the requirements. A site visit to museums and/or galleries may be scheduled.

## 3. Math

## a. Change to course description: Math 119

# TO:

MATH 119. Mathematics for Elementary School Teachers.

3 hr.; 3 cr.

This course is designed to make prospective elementary schoolteachers aware of the beauty, meaning, and relevance of mathematics. Topics are taken from those areas of mathematics that are related to the elementary school curriculum, and emphasis is placed on clearing up common misunderstandings of mathematical concepts and results. <u>Not open to students who are taking or have received credit for a MATH course numbered 201 or above unless they are students majoring in Elementary Education or have a concentration in Elementary Education. (MQR)</u>

# b. Change to course description: Math 120

# TO:

MATH 120. Discrete Mathematics for Computer Science.

3hr; 3cr.Prerequisite: MATH 122 or the equivalent.

This course provides fluency in foundational mathematical concepts that appear in future courses in computer science. This course is intended for computer science majors; it does not count toward a major or minor in mathematics. Topics include sets, basic combinatorics, functions, sequences, series, products, logarithms, divisibility, and modular arithmetic. Not open to students who are taking or who have received credit for CSCI 120 or MATH 220.

# c. Change to course description: Math 385

# TO:

MATH 385, 385W. Mathematical Foundations of the Secondary School Curriculum. 6 hr.; 4cr. Prereq.: MATH 201, 231, 241, SEYS 201, 221, minimum 2.67 mathematics GPA, and permission of the instructor.

Designed to give prospective secondary school mathematics teachers an understanding of the mathematics they will be teaching as well as the history of mathematics. An examination will be made of the thought underlying the secondary curriculum, from a consideration of the nature of mathematics and mathematical thought to the construction of simple mathematical models drawn from secondary school topics. Not open to students who are taking or who have received credit for MATH 585.

(5a. UCC continued)

#### d. New course: Math 172

MATH 172 Database and SQL Fundamentals.

2 hr.; 2cr. Prereq.: C- or above in MATH 142 (or 152) and CSCI 111. An introduction to the fundamentals of Structured Query Language (SQL), relational database management systems, and data visualization. Topics include SQL syntax including data definition language vs data manipulation language, basic and advanced join patterns, subqueries, common table expressions, user defined functions, query optimization and data quality pipelines.

## e. Change to a Major: Mathematics – Data Science and Statistics Concentration

## TO:

Required: MATH 201, 231 (or 237), 241, 310 (or 320), 340, 341, 342W, 343; CSCI 111, 212 (or 211); ECON 382, 387; and DATA 205 (or BIOL 230 or MATH 242). There is an additional requirement of three electives. A course may not be counted as both a required and an elective course. At least twenty credits of these required and elective courses must be taken at Queens College.

Electives: <u>MATH 172</u>, DATA 235, CSCI 48, CSCI 211, CSCI 212, CSCI 220, CSCI 240, CSCI 313, BUS 386, BIOL 330, PSYCH 323, or one relevant course not on this list (upon prior approval by your advisor).

# f. Change to a Major: Mathematics 7-12

# TO:

## A co-major in SEYS is required; see SEYS.

Required: MATH 151 and 152 (or the equivalents), 201, 205 (or 505), 218 (or 518), 220, 231 (or 237), 241, 301 (or 601), and 385W, CSCI 111 (or 112), and one of CSCI 211, CSCI 212, PHYS 121, or PHYS 145. Three or four additional courses as follows: Three additional courses chosen from Lists X and Y below, of which at least two must be from List X, or four additional courses chosen from Lists X and Y below, of which at least one must be from List X. At least fifteen credits of these required and elective courses must be taken at Queens College.

List X: MATH 305 (or 605), 310, 317 (or 617), 318 (or 618), <u>334 (or 634)</u>, 609, and 626. MATH 310 is recommended for those who expect to teach calculus. Also especially recommended are MATH 305, 317, and 318 or their graduate equivalents.

List Y: MATH 202, 223, 232, 242, 245, 247, 248, 250, 255, 320 and all 500- and 600-level courses not already used to satisfy the above requirements. MATH 202 is usually required for entry into master's degree programs in mathematics.

(5a. UCC continued)

#### g. Change to a Minor: Mathematics

#### TO:

Required: MATH 201, 231, at least <u>9</u> credits from other 200-, 300-, 600-, and 700-level MATH courses, not including MATH <u>205, 218, 271, 272</u>, or 385. Nine credits must be taken at Queens College. (Elementary education students should consult that department for their special requirements for a minor in mathematics.)

#### h. Change to a Major: Mathematics – Pure Concentration

## TO:

Required: MATH 151 and 152 (or the equivalents), 201 and 202 (or 207), 231, 301 (or 601), and 310, and eight elective MATH courses at the 200-, 300-, 600-, or 700-level (not including MATH 205, 218, 255, 271, 272, or 385). <u>Up to two math-intensive courses outside the math department may be taken to fulfill elective requirements. Courses other than CSCI 111, CSCI 320, CSCI 352, PHYS 243, and PHYS 365 must be approved by the department.</u>

It is recommended that all pure math majors take computational courses such as MATH 250 or CSCI 111. Students who aim for Honors in Mathematics or who intend to continue their studies toward an eventual Master's or PhD degree in Mathematics are encouraged to take the more advanced and theoretical 300-, 600-, and 700-level courses.

At least eighteen credits of these required and elective courses must be taken at Queens College.

## i. Change to prerequisite: Math 141

## TO:

MATH 141. Calculus/Differentiation.

3 hr.; 3 cr. Prereq.: <u>C- or above in MATH 122 or equivalent, or MATH122M</u>, or permission of the department. May not be taken concurrently with another calculus course. Not open to students who have passed any calculus course, students who will be receiving transfer credit or AP credit for any calculus course.

## j. Change to prerequisite: Math 122

## TO:

MATH 122. Precalculus. 4 hr.; 4 cr. Prereq.: <u>C- or above in MATH 115 or equivalent, or MATH 115M, or permission of the *department*.</u>

## 4. English

## Proposed English EECE minor (30 credits)

- 1. Gateway course (one). (4.0CR) All English EECE minors must take: ENGL 170W: Introduction to Literary Study (pre-req. ENGL 130) *Pre-requisite to ENGL 244 and all 300-level English electives*
- 2. Core courses (two). (8.0CR) All English minors choose two of the following: ENGL 241: The Text in its Historical Moment ENGL 242: Literary History ENGL 243: Genre ENGL 244: Theory ENGL 391W: Senior Seminar Pre- or co-requisite for all these courses is ENGL 170W
- 3. ENGL 200W: Writing about Writing (3.0CR)
- **4. Course in global/ethnic/postcolonial literature (one).** (3.0 CR) Complete at least 1 of the following courses: ENGL 255, 354, 355, 356, 360, 363, 364, 366, 367, 369, 372, 377, 378, 379.
- 5. Additional courses (for 12.0CR) All English minors take 12 additional credits in English at the 200-300 level *Pre-requisite for all 300-level electives is ENGL 170W*

Total credits: 30

## **5b. Graduate Curriculum Committee**

i. MOTION: Duly made by Ping Li, Chair of the GCC:

"To accept the GCC minutes dated February 1, 2023 as distributed"

Hearing no objection to the motion, the Chair moved unanimous consent.

#### GCC Minutes Dated February 1, 2023 A. ITEMS FOR UNIVERSITY REPORT

1. GSLIS

## a. Minor Change: Course Return to Active Listing

To:

LBSCI 784. Health Sciences Librarianship. 3 hr.; 3 cr. Prereq.: LBSCI 700, 701, 702, 703. All phases of medical and allied health sciences librarianship, with emphasis on medical

(5b. GCC continued)

community relationships; current information retrieval systems; the selection and control of serial, monographic, and nonprint materials in biomedicine. Electronic searching and retrieval experience necessary.

# 2. MUSIC

# b. Program Change: Change in Requirements for Admission

# From:

2) Please give HEGIS number of known to you: 1004.10

To:

# Admission Requirements for the Master of Arts in Music Theory (MA)

These requirements are in addition to the general requirements for admission, listed elsewhere in this *Bulletin*.

1. An undergraduate degree with a major in music (or its equivalent)

2. Applicants should submit the following documents to <u>the Graduate Advisor in Music</u> <u>Theory</u>: a recent paper and one or two examples of composition in eighteenth- or nineteenth-century style.

3. International students are required to take the Test of English as a Foreign Language (TOEFL) or the International English Test System (IELTS); the TOEFL is preferred. The minimum TOEFL score for admission is <u>100</u>.

# 3. MUSIC

# c. Program Change: Change in Requirements for Admission

2) Please give HEGIS number of known to you: 1006.00

To:

# Admission Requirements for the Master of Arts in Musicology (MA)

These requirements are in addition to the general requirements for admission, listed elsewhere in this Bulletin.

1. An undergraduate degree with a major in music (or its equivalent)

2. Applicants should submit copies of one or more recent papers to Professor<u>Emily</u> <u>Wilbourne, Graduate Advisor in Musicology</u>.

3. International students are required to take the Test of English as a Foreign Language (TOEFL) or the International English Test System (IELTS); the TOEFL is preferred. The minimum TOEFL score for admission is <u>100</u>.

# 4. SEYS

## d. Minor Change: Change in Course Title

TO:

**SEYS 573.2** <u>Student Teaching I in Secondary Social Studies.</u> 3 hr.; 3 cr. Prereq.: SEYS 536 AND SEYS 700. This initial clinical experience is designed to provide undergraduates in the secondary education program with school-based classroom experiences that prepare them to effectively student teach at the secondary school level. Students are placed at a secondary school setting under the guidance of a school-based teacher and a college-based supervisor.

## 5. SEYS

# e. Minor Change: Change in Course Title

T0:

**SEYS 573.4** <u>Student Teaching II in Secondary Social Studies.</u> 3 hr.; 3 cr. Prereq.: None Listed. School-based teaching experiences are provided that prepare student teachers to effectively teach students at the secondary school levels. Under the guidance of a cooperating teacher and a college-based supervisor, students are expected to teach a minimum of one class. Students must earn a minimum grade of B to be recommended for NYS initial certification.

# 5c. Nominating Committee

i. MOTION: Duly made by Stephen Grover, Chair of the Nominating Committee:

"To accept the Nominating Committee report dated March 9, 2023"

Hearing no objection to the motion, the Chair moved unanimous consent.

# 1) Campus Affairs, Environment & Graduation Advisory Committee

The following student was elected by unanimous consent:

Angela Godette Arts & Humanities December 2024

## 2) Graduate Scholastic Standards Committee

The following student member was elected by unanimous consent:

Taevon RitchensSocial SciencesDecember 2024

## 3) International Student Affairs Committee

The following students were elected by unanimous consent:

Enci Duan	Education	December 2024
Tarandeep Singh	Math & Natural Sciences	December 2024

## 4) Policy Board on Administration

The following student member was elected by unanimous consent:

Minje Kim Social Sciences December 2024

## 5) Provost Search Committee

The following faculty members were recommended with unanimous consent:

Joy V. Fuqua	Arts and Humanities
	Education
Carolyn Pytte	Math and Natural Sciences
Jose Sanchez	Social Sciences

The following student members were recommended with unanimous consent:

Isa Mitchell	Social Sciences
Taylor Caine	Math and Natural Sciences
Eric Hanna	Math and Natural Sciences
Felix Jensen	Social Sciences

\*Chair Ferguson called for nominations for the School of Education Faculty seat on the Provost Search Committee

i. MOTION: Duly made by Hefer Bembenutty, Chair of the Subcommittee on Honorary Degrees:

"To nominate student Frank Anthony to the open seat."

Motion failed. The School of Education open seat is a Faculty seat.

i. MOTION: Duly made by Stephen Grover, Chair of the Nominating Committee:

"To nominate Hefer Bembenutty for the School of Education seat"

Seeing no further nominations, the Chair asked the Secretary to cast one ballot for the nominee.

#### 6. Old Business:

a. Nominations to the Nominating Committee:

Student – Math and Natural Sciences May 2023 (There were no nominees).

At-Large May 2023 (There were no nominees).

b. Nominations to the Executive Committee:

Faculty Member (There were no nominees).

c. Dave Fields, Parliamentarian and Chair of the Special Committee on Governance gave the following <u>Notice</u>: Charter amendment to be voted on in April Academic Senate meeting.

#### 7. New Business:

- a. University Faculty Senate elections (No nominees).
  - i. MOTION: Duly made by Chair Ferguson

"To Adjourn"

The meeting was adjourned at 4:29 p.m. The next Academic Senate meeting will be on Thursday, April 20, 2023.