

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE  
 Kiely Hall - room 170

May 26, 1983

1. 3:45 p.m. No quorum.

MOTION: Duly made (Neher), seconded and passed:

"To wait 15 more minutes for a quorum."

2. The Holder of the Chair, Mary Reuder, called the meeting to order at 4:00 p.m.

3. a) MOTION: Duly made (Paretzky), seconded and passed:

"To amend the agenda and place under Committee Reports as the first item, a Special Motion, Undergraduate Curriculum Committee proposal."

- b) MOTION: Duly made (Schuman), seconded and passed:

"To amend the agenda and place under New Business as item "a" a resolution regarding the members of the Academic Senate."

- c) MOTION: Duly made (Bruh), seconded and passed:

"To amend the agenda and place under New Business as item "b" a resolution regarding the Undergraduate Scholastic Standards Committee."

- d) Seeing no further amendments, the Chair called for an immediate vote on the amended agenda.

Agenda adopted - as amended.

4. Committee Reports -

- a) MOTION: Duly made (Paretzky), seconded and passed:

"To consider Undergraduate Curriculum Committee proposal for Minor Change in Biology."

- b) Undergraduate Curriculum Committee (Paretzky) -  
 (Undergraduate Curriculum Committee proposal of May 20, 1983, distributed today):

Minor Changes:

MOTION: Duly made, and passed:

"To adopt change in hours and credits in courses in Biology - 385, E385; 386, E386."

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## 4. Committee Reports - Unfinished Business on agenda of May 12, 1983 (continued)

## A. Campus Beautification Committee (Bird) -

MOTION: Duly made, and passed:

"To amend the Bylaw which established the Campus Beautification Committee as a permanent subcommittee of the Campus Affairs Committee (Senate meeting March 10, 1983), so as to include duties and membership."  
(see attachment)

## B. Executive Committee (Bird) -

## a) MOTION on the floor (Senate meeting May 12, 1983):

"That the policy statement D-1: Students accepted into the program must with respect to the Second Baccalaureate Degree, be changed to read:

1. Have completed with at least a 2.0 average or its equivalent, a first baccalaureate /requiring the equivalent of at least 128 Queens College credits/ from an accredited United States college (or its equivalent)."

N.B. brackets - deletion; underscore - addition.

Amendment (Speidel) - "To amend the words in parenthesis, by adding the word, "foreign" before the word, 'equivalent'."

Seeing no debate, the Chair called for an immediate vote on Speidel's amendment.

Speidel's amendment - passed.

Seeing no further debate on the motion, the Chair called for an immediate vote.

Motion - passed, as amended.

## b) MOTION: Duly made, and passed:

"To amend the policy statement under the Second Baccalaureate Degree Program (page 10 of Academic Senate Policies 1970-81), as follows:

Delete statement D-2 which reads: 'Satisfy the Queens College Basic Skills and Distributional Requirements'."

N.B. This is a duplication of the identical statement given in C-2 of the Policy Book, and the deletion makes the policy statement cleaner and more coherent.

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## 4. Committee Reports (continued)

- C. Undergraduate Scholastic Standards Committee (Dr. Jared Rifkin was designated by Mr. Harvey Burstein, Chairman of the Committee, to make motions in the name of the Committee.):

To adopt the following proposals (rationale distributed Academic Senate May 12, 1983):

I. INACTIVE STATUS

- a) MOTION: Duly made, and passed:

"Students who do not register for a given semester or who register and do not pay a bill, shall be considered inactive. Inactive status is not noted on student records. Inactive students who want to return to the College must file a Re-enter Application. (This is current policy.)"

II. WITHDRAWAL FROM ALL COURSES

- b) MOTION: Duly made, and passed:

"A. Students who register, pay a bill and drop all courses during program adjustments (through the third week of the Fall or Spring Semester shall not lapse into inactive status and will not have to apply for Re-entry. (This is current policy.) Their transcripts shall show no new notation for that semester.

B. Students who withdraw from all courses, either one at a time or all at once, through the Office of the Registrar from the fourth through the eighth week of the Fall or Spring Semester shall not have "Leave of Absence" indicated on their transcripts. Such students shall be considered as withdrawn from all courses and their transcripts shall show grades of "W"."

MOTION: Duly made (Reitberger), seconded and passed:

"To divide the question on items B and C of the proposal regarding Leave of Absence, (as distributed)."

III. LEAVE OF ABSENCE

- c) MOTION: Duly made:

"A. The Term "Leave of Absence" shall be reserved for students who are granted such leave through the Dean of Students. Students in good standing may request a leave of absence from the Dean of Students from the fourth through the eighth week of the Fall or Spring semester. Following the appropriate permission and an exit interview with a counselor in the Office of the Dean of Students, students will have the term "Official Leave of Absence" shown on their transcripts."

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4. III. c) Motion - "A. LEAVE OF ABSENCE (continued)

Editorial Change (Schuler) - "To change the word, 'in' to "from" after the word, 'counselor' in the last sentence."

Rifkin accepted Schuler's editorial change.

Seeing no further debate, part A was adopted with editorial change.

"B. After the eighth week of the Fall or Spring Semester, students in good standing shall request permission for a leave of absence from both the Office of the Dean of Students and the Undergraduate Scholastic Standards Committee."

Amendment (Rifkin) - "After the words, 'leave of absence from' delete the word, 'both' and place a period after the words, 'Dean of Students'. Delete the words, 'and the Undergraduate Scholastic Standards Committee', and add the following words: "That Office shall then review the request with the Undergraduate Scholastic Standards Committee and an official leave of absence shall be granted....."

Editorial Change (Rifkin) - "To add the word, "only" after the word, 'granted'....."

Editorial Change - accepted by the Chair.

B. to read as follows: "After the eighth week of the Fall or Spring Semester, students in good standing shall request permission for a leave of absence from the Office of the Dean of Students. That Office shall then review the request with the Undergraduate Scholastic Standards Committee and an official leave of absence shall be granted only with the approval of both the Office of the Dean of Students and the Undergraduate Scholastic Standards Committee."

"C. Students not in good standing (on probation or extended probation) who from the fourth to the fourteenth week of the Fall or Spring Semester request a leave of absence shall petition both the Office of the Dean of Students and the Undergraduate Scholastic Standards Committee."

Amendment (Rifkin) - "After the words, 'shall petition' delete the word, 'both' and place a period after the words, 'Dean of Students'. Delete the words, 'and the Undergraduate Scholastic Standards Committee', and add the following words: "That Office shall then review the request with the Undergraduate Scholastic Standards Committee and an official leave of absence shall be granted....."

Editorial Change (Rifkin) - "To add the word, "only" after the word, 'granted'....."

Editorial Change - accepted by the Chair.

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4. III. c) Motion - "C. LEAVE OF ABSENCE (continued)

C. to read as follows: "Students not in good standing (on probation or extended probation) who from the fourth to the fourteenth week of the Fall or Spring Semester request a leave of absence shall petition the Office of the Dean of Students. That Office shall then review the request with the Undergraduate Scholastic Standards Committee and an official leave of absence shall be granted only with the approval of both the Office of the Dean of Students and the Undergraduate Scholastic Standards Committee."

Seeing no further debate on part B, as amended, the Chair called for an immediate vote.

Part B, passed - as amended.

Seeing no further debate on part C, as amended, the Chair called for an immediate vote.

Part C, passed - as amended.

Motion to adopt Leave of Absence proposals, as amended - passed.

IV. SENIOR CITIZENS proposal

d) MOTION: Duly made, and passed:

"Senior citizens, defined as people 65 years of age or older, who register for courses as nondegree student shall be exempted from the CUNY Retention Standards."

V. R GRADE proposal

e) MOTION: Duly made, and passed:

"That the Academic Senate adopt the use of the grade R, described in the Chancellor's memo of March 2, 1983, Uniform Grading Symbols: Glossary and Guidelines, and

that the grade R be used in place of the grade F in all courses classified "Remedial" or "Developmental."

## 5. New Business:

a) MOTION: Duly made (Schuman), seconded and passed:

"Whereas, the Academic Senate is the policy-making body of Queens College,

Be it resolved, that the members of the Senate take it as a responsibility to make the Senate visible to the campus whenever possible."

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5. New Business (continued)

b) MOTION: Duly made (Bruh), and seconded (Rifkin):

"That the Executive Committee of the Academic Senate investigate and report on the operations and procedures practiced by the Undergraduate Scholastic Standards Committee in regard to Senate policy."

Seeing no further debate, the Chair called for an immediate vote.

Bruh's motion - passed.

6. MOTION: Duly made (Neher), seconded and passed:

"To adjourn."

Meeting adjourned at 4:45 p.m. Thirteenth Session adjourned sine die.