

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE
 Kiely Hall - room 170

November 13, 1986

1. The Holder of the Chair, Elizabeth S. Boylan, called the meeting to order at 3:50 p.m.
2. Approval of Agenda -
 - a) MOTION: Duly made (J. Newman), seconded and passed:
 "To amend agenda and move item 5-g, Graduate Curriculum Committee proposals, to item 5-a, under Committee Reports."

 Seeing no further amendments, the Agenda was approved - as amended.
3. Approval of Minutes -
 - a) MOTION: Duly made, and seconded:

 "To adopt the Academic Senate minutes of September 25, 1986, as distributed."

 Correction (Pecoraro) to the minutes: Item 5. II. c): name should be Kaye, (not Lane).

 Seeing no further corrections, the minutes of September 25, 1986, were adopted - as amended.
 - b) MOTION: Duly made, and seconded:

 "To adopt the Academic Senate minutes of October 9, 1986, as distributed."

 Correction (Thurber) to the minutes: Item 6. I. A, add c): "To adopt new course in Mathematics, No. 372. Actuarial Mathematics II."

 Seeing no further corrections, the minutes of October 9, 1986, were adopted - as amended.
4. Announcements, Administrative Reports, and Memorials -
 - a) There will be a continuation meeting of the Academic Senate, if necessary, on November 20, 1986.
 - b) The agenda for the December 4th Academic Senate meeting will be set by the Executive Committee meeting on November 20, 1986.
 - c) Progress on Review and Search Committees:
 - i. Review Committee on Dean of Arts: soliciting comments, interviewing administrators, chairmen, P & B.
 - ii. Search Committee for Dean of Social Sciences: have advertised, narrowed field, and about to interview.
 - iii. Search Committee for Provost: worked with President to clarify job description, written ad, deadline for applications January 15, 1987.
 - d) December 4th Academic Senate meeting: Committee elections; Reminder of nominating forms due in the Senate office on Thursday, November 20, 1986, before noon.

ACADEMIC SENATE MINUTES - November 13, 1986

5. Committee Reports -

A. Graduate Curriculum Committee (C. Michels) -
(Graduate Curriculum Committee proposals dated October 7, 1986, as distributed):

Major Items: (pages 1 - 4)

a) MOTION: Duly made, and passed:

"To adopt new course in Elementary and Early Childhood Education and Services - No. 724.2. Teaching Beginning Reading and Writing."

b) MOTION: Duly made, and passed:

"To adopt new course in Geology - No. 501. Advanced Physical Geology."

c) MOTION: Duly made, and passed:

"To adopt new course in Home Economics - No. 661. Nutrition."

d) MOTION: Duly made, and passed:

"To adopt new course in Home Economics - No. 762. Nutrition Counseling."

e) MOTION: Duly made, and passed:

"To adopt new course in Aaron Copland School of Music - No. 773. History, Topical Lecture Courses."

Minor Changes: (pages 5 - 11)

MOTION: Duly made, and passed:

"To adopt minor changes in courses in Chemistry; Educational and Community Programs: Master's Program in Reading Education; Geology; Linguistics; Elementary and Early Childhood Education and Services; and (page 11): Course withdrawals in Linguistics Political Science."

B. Nominating Committee (Mandelbaum) -

a) The following students filed application forms for the Search Committee for Dean of Students:

Rena Baretz, Ahmed Tamsamani, Suzanne Greenwald, Emilio Bandiero.

Proceeding to fill seats designated by division:
Rena Baretz (Eng.) nominated for the Arts seat;
Michael Dantona (Eng.) nominated from the floor - (declined).

Seeing no further nominations for the Arts seat, the Chair asked the Secretary, "to cast one ballot for the nominee."

ACADEMIC SENATE MINUTES - November 13, 1986

5. B. a) Nominations and elections to the Search Committee for Dean of Students (continued)

Nominated for the Sci. seat: Ahmed Tamsamani (Psych.)

Seeing no further nominations for the Science seats, the Chair asked the Secretary, "to cast one ballot for the nominee."

Nominated for the Soc. Sci. and remaining seats: Suzanne Greenwald (Soc.), and Emilio Bandiero (Pol. Sci.)

Students nominated from the floor:

Carlton Barrett (Educ.)
Claudette Robinson (CAS)

Chair: vote for three out of four names (Bandiero, Barrett, Greenwald, Robinson).

The following students were elected: Bandiero, Greenwald, and Robinson.

b) The following faculty were nominated to the Search Committee for Dean of Students:

Ruth Frisz (Student Personnel)
Marcia Miller (Home Economics)
W.B. Ofuatey-Kodjoe (Political Science)
Richard Wettan (Health & Physical Education)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees." (Arts Div. seat remains open).

c) The following student was nominated to the Search Committee for the Dean of Social Sciences: Andrew Targum (Anthropology).

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

d) The following student was nominated to fill a vacant seat on the Policy Board on Administration (to 1988): David Buksbaum.

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

C. Executive Committee -

The following faculty member was nominated to fill the vacant Arts seat (to May 1988) on the Nominating Committee: Isabella Taler (Library).

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

ACADEMIC SENATE MINUTES - November 13, 1986

5. D. I. Undergraduate Scholastic Standards Committee (Perryman) -

- a) Nominee for election of Executive Officer (1987-1989):
Professor Edward Schreiber (Geology)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

II. Undergraduate Scholastic Standards Committee PROPOSALS (I - IX)Proposal I: Academic Dismissal and the English Basic Skills Requirement.

MOTION: Duly made:

"Be it resolved, that the Academic Senate rescind the current policy linking early satisfaction of the English Basic Skills requirement to probation and dismissal."

Present policy reads: "Students with such placement (i.e. at English 110 or above) who have not passed English 110 by the end of their freshman year, or English 120 by the end of the sophomore year shall be placed on probation and dismissed from the College at the end of the following (Spring or Fall) semester if they have not passed the requisite course by that time."

Moreover, students who drop or withdraw, without permission of the Undergraduate Scholastic Standards Committee, from English 105 or lower level English courses will immediately be placed on probation and will be dismissed from the College at the end of the following (Spring or Fall) semester if the requisite course has not been taken by that time.

Further, students who drop and/or withdraw, without permission of the Undergraduate Scholastic Standards Committee, from required courses in the English sequence more than once shall be liable to immediate dismissal for failure to maintain the mandated continuous registration; dismissal is mandatory for a third unauthorized drop and/or withdrawal.

Amendment (Alsop), seconded (Speidel) "To delete the phrases: 'shall be placed on probation and dismissed from the College' and 'shall be liable to immediate dismissal'; and replace with the following words: "shall be prevented from further registration at the College."

Seeing no further debate, the Chair called for an immediate vote on Alsop/Speidel amendment.

Alsop/Speidel amendment - passed.

Motion to adopt Proposal I - passed, as amended.

ACADEMIC SENATE MINUTES - November 13, 1986

5. D. II. Undergraduate Scholastic Standards Committee (continued)

Proposal II: Appeals of Academic Dismissal - Procedures

MOTION: Duly made:

"Be it resolved, that appeals of academic dismissal shall be received and reviewed in accord with the procedures here indicated. .(as distributed)

Seeing no further debate, the Chair called for an immediate vote on Proposal II.

Proposal II - passed.

Proposal III: Extension of Temporary Grades (ABS, INC) - Procedures

MOTION: Duly made:

"Be it resolved that requests for extension of temporary grades (ABS, INC) shall be received and reviewed in accord with the procedures here indicated: (items 1 through 5b, as distributed).

Amendment (Backner), seconded (Mandelbaum): "To delete item 5b, which reads: 'The Chair consults with the Executive Officer to determine whether or not the Executive Officer has possibly violated Senate policies or USSC procedures. If there is no agreement, the matter may be referred to USSC.'"

Seeing no further debate on Backner's amendment, the Chair called for an immediate vote.

Backner's amendment - passed.

Seeing no further debate on Proposal III, as amended, the Chair called for an immediate vote.

Proposal III - (items 1 through 5a,) - adopted.

Proposal IV: Appeal of Administrative Grades (PEN, R, INC/F, and PEN/F Procedures.

MOTION: Duly made:

"Be it resolved, that requests for resolving these administrative grades shall be received and reviewed in accord with the procedures here indicated." (as distributed)

Seeing no further debate, the Chair called for an immediate vote on Proposal IV.

Proposal IV - passed.

ACADEMIC SENATE MINUTES - November 13, 1986

5. D. II. Undergraduate Scholastic Standards Committee (continued)

Proposal V: Leave of Absence Policy.

MOTION: Duly made:

"Be it resolved, that leave of absence shall be granted by the Office of the Dean of Students, without the approval of the Undergraduate Scholastic Standards Committee, as here indicated:

1. Contact the Office of the Dean of Students before the last day of classes.
2. Instructors shall be informed of an approved leave of absence.
3. If an official leave of absence has not been taken and penalty administrative grades result, students may request retroactive withdrawal from all courses through the USSC."

Seeing no further debate on Proposal V, the Chair called for an immediate vote.

Proposal V - passed.

Proposal VI: Current Withdrawal from Courses.

MOTION: Duly made:

"Be it resolved, that requests for current withdrawal (withdrawal from courses in progress) shall be received and reviewed in accord with the procedures here indicated." (as distributed).

Seeing no further debate on proposal VI, the Chair called for an immediate vote.

Proposal VI - passed.

Proposal VII: Retroactive Withdrawal from Courses - Procedures.

MOTION: Duly made:

"Be it resolved, that requests for retroactive withdrawal from courses shall be received and reviewed in accord with the procedures here indicated." (as distributed).

Amendment (Mandelbaum), seconded (Backner): "To delete item 9, as follows:

"The Chair consults with the Executive Officer to determine whether or not the Executive Officer has possibly violated Senate policies or USSC procedures. If there is no agreement, the matter may be referred to the USSC."

Seeing no further debate on the amendment, the Chair called for an immediate vote.

Mandelbaum's amendment - passed.

Proposal VII - (items 1 - 8) - passed.

ACADEMIC SENATE MINUTES - November 13, 1986

5. D. II. Undergraduate Scholastic Standards Committee (continued)

Proposal VIII: Appeals of Grade - Procedures.

MOTION: Duly made:

"Be it resolved, that appeals of grade follow the procedures here indicated." (as distributed)

Amendment (Backner) - "To delete the last two paragraphs, as follows:

"If the Undergraduate Scholastic Standards Committee finds evidence of irregular grading, it will recommend to the Provost an appropriate corrective action such as retesting or some other form of re-evaluation.

The Undergraduate Scholastic Standards Committee role in appeals of grade is one of mediation or recommendation."

MOTION: Duly made (C. Cairns):

"To recommit Proposal VIII to the Undergraduate Scholastic Standards Committee."

Chair ruled Cairn's motion - out of order (we are voting on the amendment).

Backner withdrew his amendment.

Amendment (C.Cairns), seconded (Alsop)" "To delete the word, 'corrective' before the word, 'action', and add the words," that "he/she take" after the word, 'Provost' and before the word, 'appropriate', and delete the words, 'such as retesting or some other form of re-evaluation'."

Sentence to read: If the Undergraduate Scholastic Standards Committee finds evidence of irregular grading, it will recommend to the Provost that he/she take appropriate action."

Seeing no further debate on Cairn's amendment, the Chair called for an immediate vote.

Cairn's amendment - passed.

Amendment (R. Kaye) - "To include the words, "that the Provost take appropriate action which might include retesting."

Chair ruled Kaye's amendment - dilatory, in light of previous vote.

MOTION: Duly made (Edel), seconded and passed:

"To close off debate on Proposal VIII."

Proposal VIII - as amended - passed.

ACADEMIC SENATE MINUTES - November 13, 1986

5. D. III. Undergraduate Scholastic Standards Committee (continued)

Proposal IX:

MOTION: Duly made, and passed:

"Whereas, the Academic Senate charged the Undergraduate Scholastic Standards Committee with development of a handbook of College policies and procedures relating to scholastic standards, and

Whereas, the Undergraduate Scholastic Standards Committee has now submitted the text of said handbook, therefore

Be it resolved, that the Academic Senate accepts the handbook in fulfillment of its charge to the Undergraduate Scholastic Standards Committee."

IV. A. Undergraduate Curriculum Committee (Thurber) -
(Undergraduate Curriculum Committee proposals dated September 18, 1986, as distributed):

Major Items:

MOTION: Duly made, and passed:

"To adopt new course in Germanic, Slavic and East European Languages No. 221, E221. German Phonetics."

MOTION: Duly made, and passed:

"To adopt new course in Home Economics, No. 351. Seminar in Family Management and Consumer Behavior."

Minor Changes:

MOTION: Duly made, and passed:

"To adopt minor change in Art course (deletion of prerequisite Art 151."

B. Undergraduate Curriculum Committee proposals dated October 17, 1986, as distributed:

Major Items:

MOTION: Duly made, and passed:

"To adopt new course in Irish Studies, No. 105. Early Christian Ireland, 450-800."

Minor Changes:

(Thurber) - "To withdraw from consideration minor changes in Romance Languages from page 2."

ACADEMIC SENATE MINUTES - November 13, 1986

5. IV. B. Undergraduate Curriculum Committee proposals dated October 17, 1986,
(continued)

MOTION: Duly made, and passed:

"To adopt additions to LASAR in the Social Sciences (page 3); additions to LASAR in Humanities III (page 4); additions to LASAR in Pre-Industrial and/or Non-Western Civilization (pages 5 and 6)."

V. i. Executive Committee (Alsop) -

MOTION: Duly made: (to adopt the following resolution):

"Whereas, only 34% of book requisitions for the Fall 1986 semester were submitted by faculty to the Bookstore in a timely fashion, i.e. prior June 30, 1986, and

Whereas, 690 titles (18% of total amounting to 27,600 books) were requested during August and September for the semester which began September 2, 1986, and

Whereas, students have been both inconvenienced and hurt financially by such delays in the submission of book requisitions, therefore

Be it resolved, that the Academic Senate recommends to the Provost that all faculty, department chairmen and academic deans be reminded on a regular basis of their responsibilities to have book requisitions submitted in a timely fashion and that they be informed of the negative consequences for students resulting from late requisitions, and

"Be it further resolved, that the Academic Senate recommends to the management of the College Bookstore that they explore ways to improve communications with faculty concerning the problems with orders and requisitions, and that they inform appropriate administrative offices when conditions exist which impede their ability to provide adequate service to their customers."

Seeing no further debate, the Chair called for an immediate vote on the two resolutions.

The above two resolutions - passed.

ii. MOTION: Duly made: (to adopt as a Standing Rule):

"Be it resolved, that when nominations for membership on Academic Senate committees are made from the floor, nominators of persons not present at the time of election shall provide the Secretary with a signed statement from the nominee indicating his/her willingness to serve, if elected.

The nominee shall also indicate his/her department or major class standing (if relevant) and shall provide a mailing address and phone number(s)."

ACADEMIC SENATE MINUTES - November 13, 1986

5. V. ii. Executive Committee - Standing Rule (continued)

Amendment (Mandelbaum), seconded (Landa): "To delete, in paragraph one, all words after the word, 'floor', and add to paragraph two, the words, "or nominator" after the word, 'nominee', and add the words, "the nominee's", after the word, 'indicate'."

Seeing no further debate on Mandelbaum's amendment, the Chair called for an immediate vote.

Mandelbaum's amendment - passed.

Standing Rule to read, as follows:

"Be it resolved, that when nominations for membership on Academic Senate committees are made from the floor, the nominee or nominator shall indicate the nominee's department or major, class standing (if relevant) and shall provide a mailing address and phone number(s)."

Seeing no further debate on the Standing Rule, as amended, the Chair called for an immediate vote.

Standing Rule, as amended - passed.

There was no further business. The agenda was completed.

6. MOTION: Duly made (Speidel), seconded and passed:

"To adjourn."

Meeting adjourned at 5:53 p.m. Next Academic Senate Special Meeting on Thursday December 4, 1986, at 3:35 p.m.