

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE  
 Kiely Hall - room 1207

April 23, 1987

1. 4:05 p.m. There was no quorum present.

MOTION: Duly made (Mandelbaum), seconded and passed:

"To wait another 15 minutes for a quorum."

2. The Holder of the Chair, Elizabeth S. Boylan, called the meeting to order at 4:14 p.m.

3. Approval of Agenda -

MOTION: Duly made, seconded and passed:

"To adopt the agenda for Academic Senate meeting of April 9, 1987, as distributed."

4. Approval of Minutes -

MOTION: Duly made, and passed:

"To adopt Academic Senate meeting minutes of March 12, 1987, as distributed."

5. Professor Matthew Simon, Chief Librarian, addressed the Academic Senate.

6. Committee Reports:

I. Executive Committee:

MOTION: Duly made, and passed:

"To adopt the nomination of Dr. John Hope Franklin for degree of Doctor of Humane Letters, Honoris Causa."

II. Undergraduate Curriculum Committee (Thurber) -  
 (Undergraduate Curriculum Committee proposals of February 19, 1987, as distributed):

A. Major Items:

a) MOTION: Duly made, and passed: (page 1)

"To adopt new course in Comparative Literature No. 205, E205. Modern Poetry."

b) MOTION: Duly made, and passed: (page 2)

"To adopt new course in Economics No. 230. Women's Issues in Economics."

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6. II. Undergraduate Curriculum Committee proposals of February 19, 1987,  
(continued)

## Minor Changes:

- a) MOTION: Duly made, and passed: (pages 3-6)

"To adopt minor changes in courses in Comparative Literature, Economics, and Mathematics."

- b) MOTION: Duly made, and passed: (page 7)

"To adopt additions to "Listing of Courses Satisfying the Queens College Liberal Arts and Sciences Area Requirements," Humanities I, Tier 2 - Comparative Literature, 205."

## III. Special Committee on Governance Report dated February 23, 1987, as distributed (Fields):

NOTE: New language is underlined; material to be deleted is in brackets.

- a) MOTION: Duly made, and passed:

"To adopt the following amendment to the Academic Senate Charter, Section IV-C, as follows:

'C. The Academic Senate shall meet regularly on the second Thursday of each month from October through May'. The January meeting of the Academic Senate shall be optional at the discretion of the Senate's Executive Committee."

- b) MOTION: Duly made, and passed:

"To amend Bylaws Article VII, Section 24-A, for the renaming of a Standing Committee, as follows:

'A. [Admission, External Course Work & Assessment Retention Standards Committee]'

Committee on Undergraduate Admission and Re-entry Standards.

- c) i. MOTION: Duly made, and passed:

"To repeal Article VII, Section 24-B-II of the Academic Senate Bylaws (Campus Beautification Committee).

- ii. MOTION: Duly made, and passed:

"To adopt a new Article VII, Section 24D, of the Academic Senate Bylaws for the establishment of a Standing Committee, Campus Environment Committee, with the following duties and membership:

(MORE)

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6. III. c) ii. Bylaws, Article VII, Section 24-D: Campus Environment Committee  
(continued)"1. Duties:

- a) To review, suggest and make recommendations on any aspect of life concerned with the campus grounds within the understanding that major reconstructions are an administrative duty. This is to include plantings, landscaping, and renovatons of buildings as it pertains to external areas, entrance foyers and/or lobby (e.g. color scheme and accessories selection).
- b) The Committee shall review proposals to name campus buildings and the creation of memorials and shall make its recommendations to the Academic Senate.

2. Membership: eight voting, nine nonvoting

- a) Faculty: one from each of three divisions, one at large.

Students: one from each of three divisions, one at large.

- b) Ex officio nonvoting: Director of Campus Facilities  
Director of Student Union  
Director of Alumni Association  
Designee of College President  
Representative of Q.C. Retirees  
Representative of Q.C. Women's Club  
V.P. for Finance  
V.P. for Student Affairs  
Campus Horticulturist."

- d) i. MOTION: Duly made, and passed:

"To amend Bylaws Article VII, Section 24-F, regarding ex officio membership, as follows:

'F. Curriculum Committee - Undergraduate

1. Duties: To make recommendations to the Academic Senate in all matters of undergraduate curriculum.

2. Membership: eight voting, [one] two nonvoting.

- a) Faculty: one from each of three divisions;  
one at large.

Students: one from each of three divisions;  
one at large.

- b) Ex officio (nonvoting): Provost'  
Registrar or designee."

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6. III. d) ii. MOTION: Duly made, and passed:

"To amend Bylaws Article VII, Section 24-G, regarding ex officio membership, as follows:

'G. Elections Committee

1. Duties: As in Bylaws.
2. Membership: 8 voting, [one] two nonvoting
  - a) Ex officio (nonvoting):  
Assistant V.P. for Student Services  
and Programs';  
Dean of Students or designee."

e) MOTION: Duly made, and passed:

"To amend Bylaws Article VII, Section 24-I, as follows:

'I. Foreign Student Affairs Committee

1. Duties:
  - a) To review policies pertaining to foreign students in all areas of academic life, and to make recommendations for changes in these policies to the Academic Senate.
  - b) To advise the Dean of Students in matters pertaining to foreign students.
2. Membership: 8 voting, [one] three nonvoting.
  - a) four faculty  
four students - at least three of whom shall be foreign [that is] (fee code 4) students.
  - b) Ex officio (nonvoting):  
Director of Office of Foreign  
Advisement;  
Director of CESL Program;  
Assistant Registrar Liaison  
for Foreign Student Student Affairs.

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6. III. f) i. MOTION: Duly made, and passed:

"To add to Section III of the Charter, item E, as follows:

E. The Academic Senate may adopt bylaws regarding the removal from office of habitually absent Senators."

ii. MOTION: Duly made, and passed:

"To add to Bylaws in Article VIII, a new Section 10, as follows:

Section 10

- a) When an Academic Senator misses four consecutive meetings the Holder of the Chair of the Academic Senate or any member of the constituency represented by that Senator may petition the Executive Committee, in writing, to declare that member's seat vacant.
- b) Before a faculty Senator goes on leave, the faculty Senator must give written notice to the Holder of the Chair of the Academic Senate as to whether the Senator intends to continue to serve. In the absence of written notice, if the Senator misses two meetings while on leave the Holder of the Chair of the Academic Senate or any member of the constituency represented by that Senator may petition the Executive Committee to declare that Senate seat vacant.
- c) The Secretary of the Academic Senate shall, upon receipt of the prescribed written petition to declare an Academic Senate seat vacant, immediately notify the Senator, in writing, that the Senate seat is in jeopardy of being declared vacant.
- d) The Senator shall have the right to appear before the Executive Committee to explain the absence, subject to the time limitation set forth in paragraph e.
- e) The Executive Committee shall, no sooner than one week nor later than one month after the original notification from the Holder of the Chair of the Academic Senate or a member of the constituency of the absent Senator, determine whether or not the seat should be declared vacant.
- f) If the Executive Committee votes to declare an Academic Senate seat vacant, the Senator shall have the right to appeal this decision to the Academic Senate for final determination. The issue of the vacant seat shall be placed as a special motion on the next regular Academic Senate agenda.

(MORE)

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## 6. Bylaws - Article VII, New Section 10 (continued)

g) A Senator whose seat has been declared vacant by the Executive Committee may not vote on the appeal of the Executive Committee's decision when it goes to the full Senate."

g) MOTION: Duly made, and passed:

"To adopt a new Standing Rule, as follows:

Nonmatriculated (nondegree) students may stand for election to Academic Senate Committees only in accordance with the following procedure:

- 1) All proposed nominations of nonmatriculated students must first be reviewed by the Academic Senate Nominating Committee before they may be made on the floor of the Senate.
- 2) The Nominating Committee may only consider the proposed nomination of a nonmatriculated student if a majority of the Committee membership passes a resolution asserting that consideration of that student is in the best interests of Queens College.
- 3) The Nominating Committee shall, when making a nomination on the floor of the Senate, advise the Senate that a proposed nominee is a nonmatriculated student.
- 4) A nonmatriculated student must have a minimum cumulative grade point average of 2.0 at the time of nomination."

## IV. Nominating Committee (Mandelbaum) -

- a) The following student was nominated to fill a vacant seat on the Course and Faculty Evaluation Committee:

Mei-Fong Chau (to December 1988)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- b) The following faculty and students were nominated to the Undergraduate Curriculum Subcommittee on General Curricular Requirements:

(election of 6 faculty and 6 students)

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6. IV. Nominating Committee: nominations and elections to the Subcommittee on General Curricular Requirements (continued)

Faculty:

Allan Ludman (Geology)  
 Stephen Hechler (Mathematics)  
 Lucile Perryman (EECE)  
 Harvey Gram (Economics)  
 Susan Spectorisky (CLAS)  
 Joel Mandelbaum (Music)

Students:

Michael Spruill  
 Rhonda Rocchio  
 Ian Schnall

The following students were nominated from the floor:

Stephen Kleinberg  
 John Teran

OPEN Student seat.

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees."

7. MOTION: Duly made, (Spruill) seconded and passed:

"To adjourn."

Meeting adjourned at 5:25 p.m. Next Special Meeting of the Academic Senate, Thursday, May 7, 1987, at 3:35 p.m.

