

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE
 Kiely Hall - room 170

October 13, 1988

1. The Holder of the Chair, Dr. Ruth H. Frisz, called the meeting to order at 3:55 p.m.

2. Approval of Agenda -

The Chair asked consent of the Body to add to item 6-b) under Committee Reports, as 6-b-ii, for nominations and elections to fill open seats on Committees.

Seeing no objection, the agenda was approved, as amended.

3. Approval of Minutes -

- a) MOTION: Duly made, and passed:

"To adopt Academic Senate meeting minutes of April 28, 1988, as distributed."

- b) MOTION: Duly made, and passed:

"To adopt Academic Senate meeting minutes of May 12, 1988, as distributed."

- c) MOTION: Duly made, and passed:

"To adopt Academic Senate meeting minutes of May 19, 1988, as distributed."

- d) MOTION: Duly made, and passed:

"To adopt Academic Senate meeting minutes of the New Senate, dated May 19, 1988, as distributed."

- e) MOTION: Duly made:

"To adopt Academic Senate meeting minutes of September 8, 1988, as distributed."

Amendment (Pecoraro): "To change item one to read, as follows:

"Pursuant to Article IV, Section 10, Mr. Joseph Lynett, Holder of the Chair, called the meeting to order at 3:50 p.m. (Mr. Lynett, as Deputy Holder of the Chair, replaced Dr. Elizabeth Boylan as Holder of the Chair, upon her resignation)."

Amendment (Pecoraro): "To change item two to read, as follows:

"Pursuant to Article IV, Section 11, in the interest of expediency, Mr. Lynett asked consent of the Body to amend the agenda by making item 2, election of a new Holder of the Chair."

Pecoraro's amendments were adopted.

Seeing no further amendments, the Senate minutes of September 8, 1988, were adopted - as amended.

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4. Announcements, Administrative Reports, and Memorials -

- a) The Chair welcomed former Senators and new Senators.
- b) In the absence of Dr. David Alsop, the Chair asked Mr. Dave Fields to be Parliamentarian. Mr. Fields accepted.
- c) Due to the September holidays, there is an extension of the drop and P/NC period, until November 4, 1988, for this semester only. Faculty will please announce this to their classes.
- d) At the Academic Senate meeting on November 3, 1988, the Nominating Committee will hold nominations and elections to fill the following Committees: (deadline for applications is October 19, 1988)
 - i. Search Committee for Dean of Graduate Studies and Research.
 - ii. Review Committee for Dean of School of Education.
 - iii. Review Committee for Dean of School of General Studies.
 - iv. Review Committee for Dean of Mathematics and Natural Sciences.
- e) On September 1, 1988, the Executive Committee acted for the full Academic Senate and adopted the proposal from the Graduate Curriculum Committee, dated August 15, 1988 for "A Master of Science in Education Degree as an alternative to the Program for the Advanced Certificate in Administration and Supervision, (HEGIS NO. 0828)", in the Department of Educational and Community Programs.
- f) Ms. Eleanor Magid (Art Department) read In Memoriam statement for Associate Professor Emerita, Helen Benz Schiavo of the Art Department.

The Senate paid its respects by rising for a moment of silence.
Memorial Resolution - passed, (see attachment).

- g) Dr. Richard Wettan, Health and Physical Education Department, read In Memoriam statement for Mr. Greg Vaughn, a former student at Queens College, and a former assistant basketball coach at the College.

The Senate paid its respects by rising for a moment of silence.
Memorial Resolution - passed, (see attachment).

We are pleased that Mr. Vaughn's wife and son attended today's meeting.

5. President Shirley Strum Kenny addressed the Academic Senate, to make her Annual State of the College address, and took questions.

6. Committee Reports -

- I. a) Executive Committee:

Chair called for nominations to fill a vacant faculty seat on the Executive Committee.

There were no nominations.

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6. Committee Reports (continued)

- I. b) Chair called for nominations to fill two faculty expired seats on the Nominating Committee: SS, and Arts seats.

The following faculty were nominated from the floor:

John O'Brien - SS (to May, 1990)
Isabella Taler - Arts (to May, 1990)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees."

- c) Chair called for nominations to fill two student expired seats on the Nominating Committee:

SGS (to May, 1989), SEEK (to May, 1990)

There were no nominations.

II. Nominating Committee (Mandelbaum) -

- A. i. The following faculty were nominated to the Honors and Awards Committee: (total of 9; no nominations permitted from the floor)

Arts Division:

Rosette Lamont, Romance Languages
Ruth Vande Kieft, English
Leo Walsh, English

Mathematics and Natural Sciences Division:

Robert Finks, Geology
Nancy Hemmes, Psychology
Burton Tropp, Chemistry

Social Sciences Division:

Richard Covert, Student Personnel
Roger Owens, Anthropology
Fred Purnell, Philosophy

MOTION: Duly made (J. Rose), and seconded (Pecoraro):

"To refer nominations back to the Nominating Committee because of two nominees from the same department in the Arts Division."

MOTION: Duly made, seconded and passed:

"To close off debate on Rose/Pecoraro' motion."

Rose/Pecoraro's motion - failed.

Seeing no further debate, the Chair asked the Secretary, "To adopt the Nominating Committee report, and cast one ballot for the nominees."

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6 II. Nominating Committee (continued)

- B. The following students were nominated to fill vacant seats on the Campus Environment Committee:

Alatagracia Tolentino - Sci. seat (to Dec. 1989)
 Clement Nunez - At large seat (to Dec. 1988)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees."

- C. The following students were nominated to the fill vacant seats on the Undergraduate Curriculum Committee:

Jeffrey Rose - At large seat (to Dec. 1989)
 Deborah Riegel - SS seat (to Dec. 1988)

The following student was nominated from the floor for the At large seat: Anabel Bejarano.

Seeing no further nominations for the SS seat, the Chair asked the Secretary, "to cast one ballot for the nominee."

The following student was elected to the At large seat:

Anabel Bejarano

- D. The following student was nominated to the International Student Affairs Committee (to Dec. 1989):

Saviatri Jugishwar

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- E. The following students were nominated to the the Graduate Scholastic Standards Committee:

Kelly Horner - Sci. seat (to Dec. 1989)
 Scott Schuler - SS seat (to Dec. 1988)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees."

- F. The following student was nominated to fill a vacant seat on the Undergraduate Scholastic Standards Committee

Vijaya Panday - Day seat (to Dec. 1988)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

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6. II. Nominating Committee (continued)

- G. The following student was nominated to a vacant seat on the Special Committee on Governance:

Joy Mullen

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

III. Undergraduate Curriculum Committee (Thurber) -

- A. (Undergraduate Curriculum Committee proposals of May 18, 1988, as distributed):

Major Items:

- a) MOTION: Duly made, and passed: (page 1)
 "To adopt Changes in the Degree Requirements for the Performance Major (Music B) in Music (HEGIS 0832)."
- b) MOTION: Duly made, and passed: (page 2)
 "To adopt new courses in Art: 354. Calligraphy: Special Projects; 357. Graphic design and Typography: Special Projects."
- c) MOTION: Duly made, and passed: (page 3)
 "To adopt new course in Mathematics, 249. Extensions of Linear Programming."
- d) MOTION: Duly made, and passed: (page 4)
 "To adopt new courses in Department of Aaron Copland School of Music: 284. Introduction to Continuo Playing; 286. Practical Accompanying."

Minor Changes:

- a) MOTION: Duly made, and passed: (pages 5, 6, 7, 8)
 "To adopt changes in title, description, and number in Art courses."
- b) MOTION: Duly made, and passed: (page 9)
 "To adopt changes in title and description in Music courses."

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6. III. B. Undergraduate Curriculum Committee proposal of September 1, 1988,
The Minor in Business and Liberal Arts (BALA) (Thurber) -

Dr. Elaine P. Maimon, Professor of English, and Dean of Experimental Programs, addressed the Academic Senate to introduce the BALA proposal.

Chair announced that the BALA proposal will be considered seriatim.

MOTION: Duly made: (page 1)

"To adopt the following:

Section 1. Purpose and Goals

Business and Liberal Arts (BALA) is a rigorous, interdisciplinary minor for the liberal arts major. Conceived and planned in response to the results of a corporate survey undertaken by the Queens College Corporate Advisory Board in 1986, BALA is designed to help students build bridges between the liberal arts and business. Study of the liberal arts and performance in the corporate world both depend on the ability to communicate in person and on paper, to analyze and solve problems, and to share ideas with colleagues. BALA makes explicit those capacities long associated implicitly with liberal arts education. Consistent with the tradition of the liberal arts, BALA marries the study of the arts and sciences with carefully selected exposure to basic business disciplines.

Amendment (J. Rose): "The BALA Minor's main focus is not business."

Dr. Thurber, Chair of the U.C.C. stated that the Committee accepted Rose's amendment.

Seeing no further amendments, the Senate moved to the next section.

. Section 2. Administrative Structure

The Director of BALA, Dr. Elaine Maimon, reports to the Provost. She consults with a faculty Advisory committee, and with the appropriate academic departments. Instructors prepare syllabi in accordance with UCC course descriptions and submit these syllabi to the Director.

At the beginning of each semester, every section of every BALA course chooses a class representative. Twice a semester, at the beginning and at the end of the semester, all class representatives meet with the Director and Faculty Advisory Committee to share their perceptions, expectations, and problems.

Students will complete questionnaires to evaluate pertinent features of BALA courses.

All the above represent means of ensuring the ongoing integrity of the BALA curriculum, and will help maintain the interdisciplinary nature of the minor.

Seeing no amendments, the Senate moved to the next section.

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6. III. B. BALA Minor proposal (continued)

(page 2) - The five faculty members currently serving on the Advisory Committee are:

Professor Stuart Prall	- History
Professor Michael Dohan	- Economics
Professor James Chesebro	- Communication, Arts and Sciences
Professor Arthur Adelberg	- Accounting
Professor David Speidel	- Geology

(page 2) - The recommended sequence of BALA required courses is listed below:

BALA 100	Introductory Seminar	3 hr.	3 cr.
CSI 18	Computers with Business Applications	3 hr.	3 cr.
CAS 165	Oral Communication in the Workplace	3 hr.	3 cr.
PHIL 103	Uses of Reason	3 hr.	3 cr.
ACC 100	Financial & Managerial Accounting	4 hr.	3 cr.
ENG 201	Essay Writing for Speical Fields	3 hr.	3 cr.
BALA 302	Law and Ethics for Business	3 hr.	3 cr.
BALA 303	Analytical Problem Solving and Decision Making	3 hr.	3 cr.
	Total	25 hr.	24 cr.

Seeing no amendments, the Senate moved to the next section.

The Minor

(page 3)

Requirements for the Minor: The Business and Liberal Arts minor consists of eight required three-credit courses totaling 24 credits, which may be taken in conjunction with any of the 66 majors currently offered at Queens College.

(Hechler) editorial change - "To delete the number '66' before the word, 'majors'".

The Chair accepted the editorial change.

Seeing no further amendments, the Senate moved to the next item -

Eligibility Requirements: Only a limited number of students can be admitted to the program each semester, since we must work within existing faculty resources, while maintaining our commitment to small class size. Entrance to the Business and Liberal Arts Minor is competitive and selective. Admission is based on grade-point average. Second semester freshmen will be eligible to be admitted to the program with a minimum 3.3 grade-point average based upon their first semester of college courses. Students entering Queens College as transfer students or students in residence with a minimum grade-point average of 3.3 will be eligible to apply for the program. However, transfer students and students in residence should be aware that completion of the minor will normally take at lease six semesters because of the structure of the program.

(MORE)

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6. III. BALA Minor proposal (continued)

- a) Amendment by substitution (J. Rose) - "Replace sentences starting with the word, 'Entrance' to the words, 'eligible to apply for the program', with the following words:

"Entrance to the BALA minor is competitive and selective and shall be based on an essay and interview with the director, as well as grades. The director shall make the decision on whether or not a student is admitted, in conjunction with the faculty advisory committee. The director's decision shall be appealable to the Undergraduate Scholastic Standards Committee, whose decision shall be final."

The original section is open for amendment first; then the substitute is open amendment. The Senate will then vote on the substitute.

Amendment (A. Ludman) - "To add after the words, 'shall be based on', and before the words, 'an essay', the following words: "a grade-point average, "

Seeing no further debate on Ludman's amendment, the Chair called for an immediate vote.

Ludman's amendment - passed.

- b) Amendment (Hechler) - "Replace sentences starting with the words, 'Second semester college freshmen' and ending with the word, 'program.', with the following sentences:

"Entrance to the BALA minor is competitive and selective and shall be based on a grade-point average, an essay and an interview with the director. The director shall make the decision on whether or not a student is admitted, in conjunction with the faculty advisory committee.

Seeing no further debate on Hechler's amendment the Chair called for an immediate vote.

Hechler's amendment - passed.

- c) Amendment (J. Rose) - "To add after the words, 'eligible to apply for the program.', the sentence: "The director's decision shall be appealable to the Undergraduate Scholastic Standards Committee, whose decision shall be final."

MOTION: Duly made (Chesebro), seconded and passed:

"To close off debate on Rose's amendment."

Rose's amendment - failed.

5:33 p.m. (K. Lord) Request for a quorum call. There was a quorum present.

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6. III. d) BALA Minor Proposal (continued)

Amendment (Hechler) - "To delete sentences starting with the words, 'Entrance to the Business and Liberal Arts Minor is competitive' up to the word, 'program' before the word, 'However' and replace with first two lines of the substitute amendment:

"Second semester college freshmen will be eligible to be admitted to the program with a minimum grade-point average based upon their first semester of college courses. Students entering Queens College as transfer students or students in residence with a minimum grade-point average of 3.3 will be eligible to apply for the program.

Hechler withdrew his amendment, and replaced it with a new amendment after the words, 'structure of the program' to read:

"Second semester college freshmen, students entering Queens College as transfer students, or students in residence, will be chosen to enter this program based on grade-point average, an essay and an interview with the director."

MOTION: Duly made (Tabb), seconded and passed:

"To close off debate on Hechler's amendment."

Hechler's amendment - passed.

- e) Amendment (Rose) - "To delete the sentence, in the UCC proposal, "High School seniors with a minimum high school grade-point average of 90, will be preliminarily screened for the minor, contingent upon their first semester grade-point average."

MOTION: Duly made (Lord), seconded and passed:

"To close off debate on Rose's amendment."

Rose's amendment - passed.

- f) MOTION: Duly made (Chesebro), seconded and passed:

"To close off debate on all previous questions regarding the Rose substitute amendment."

MOTION to adopt Eligibility Requirements, as amended - passed.

- g) (Rose) withdrew his substitute amendment.

Continuing with The Minor on page 3, paragraph 3, UCC proposal:

- h) Retention Requirement: Retention in the BALA Minor requires maintenance of a 3.3 grade-point average in the required courses in the BALA minor 3.0 overall index.

Retention Requirement was adopted, as submitted.

(MORE)

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Continuing with The Minor on page 3, paragraph 4, UCC proposal:

- i) Curriculum: Of the eight required courses, four provide an interdisciplinary, conceptual context for linking business and the liberal arts (Introductory Seminar, Law and Ethics for Business, Analytic Problem Solving and Decision Making, the Uses of Reason); four make explicit how fundamental skills within the liberal arts are applicable to business (Oral Communication in the Workplace, Computers with Business Applications, Financial and Managerial Accounting, Essay Writing for Special Fields).

Curriculum adopted, as submitted.

- j) Amendment (Maimon) - "To add the following paragraph after 'Curriculum':

"Students entering the BALA minor will be told that this is not a business administration minor, but rather a liberal arts program dedicated to building a bridge between business and the University."

Seeing no further debate on Maimon's amendment, the Chair called for an immediate vote.

Maimon's amendment - passed.

The Minor, page 3, paragraph 5, UCC proposal:

- k) All Queens College student guidelines regarding Queens College Requirements and LASAR apply to the BALA minor, but no BALA course fulfills any LASAR requirement.

paragraph 5 adopted, as submitted.

Seeing no further amendments to the entire document, the Chair brought the BALA proposal to an immediate vote.

Motion to adopt BALA, as amended - passed (see attachment).

6. C. Business and Liberal Arts New Courses (pages 4 and 5)

Major Items:

- a) MOTION: Duly made, and passed:

"To adopt BALA 100. Introductory Seminar in Business and Liberal Arts."

- b) MOTION: Duly made, and passed:

"To adopt BALA 302. Law and Ethics in Business."

- c) MOTION: Duly made, and passed:

"To adopt BALA 303. Analytical Problem Solving and Decision Making in Business."

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6. C. BALA new courses (continued)

d) MOTION: Duly made:

"To adopt Computer Science course 18. Computers with Business Applications."

MOTION: Duly made (Schreiber), seconded and passed:

"To close off debate on Computer Science 18."

Motion to adopt Computer Science 18 - passed.

MOTION: Duly made (Pershing), seconded and failed:

"To adjourn."

MOTION: Duly made (Fields), seconded and passed: (6:00 p.m.)

"To extend the meeting time for another ten minutes."

Minor Changes: (BALA) (pages 6 and 7)

a) MOTION: Duly made:

"To adopt change in prerequisite in Accounting and Information Systems, course 100. Financial and Managerial Accounting, to read: Prereq.: Business and Liberal Arts 100 and permission of the Director of the Minor in Business and Liberal Arts."

Amendment (Rose) - "To add the words, "some sections of this course shall be open to other than BALA students."

Seeing no further debate, the Chair called for an immediate vote on Rose's amendment.

Rose's amendment - failed.

Motion to adopt minor change in prerequisite in Accounting and Information Systems course 100, - passed.

b) MOTION: Duly made:

"To adopt change in description in course in English; course in Philosophy; course in Communication Arts and Sciences."

Amendment (Mandelbaum) - "To apply to all prerequisites for English, Philosophy, and Communication Arts and Sciences, the following words, "Some sections of this course will be designed primarily for students enrolled in BALA and may limit enrollments to such students to whatever degree space requirements demand."

Seeing no further debate, the Chair called for an immediate vote on Mandelbaum's amendment.

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6. C BALA - Minor Changes - (continued)

Mandelbaum's amendment - failed.

MOTION: Duly made (Chesebro), seconded and passed:

"To close off debate on minor changes in English, Philosophy,
and Communicaton Arts and Sciences."

Motion to adopt minor changes in description in English, Philosophy,
and Communicaton Arts and Sciences - passed.

c) MOTION: Duly made, and passed: (page 8)

"To adopt change in prerequisite in course in Home Economics."

The ten minute extension having expired, the Academic Senate adjourned.

Meeting adjourned at 6:10 p.m. There will be a Continuation Meeting on Thursday,
October 27, 1988, at 3:35 p.m. to complete the remaining items on the agenda.