

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE  
Kiely Hall - room 170

December 7, 1989

1. The Holder of the Chair, Ruth H. Frisz, called the meeting to order at 3:50 p.m.
2. Approval of Agenda -
  - a) Dr. Jason Jacobowitz, Executive Office, Undergraduate Admissions and Re-entry Standards Committee, requested that item 5-g), Resolution to Introduce an Admission Policy for Nondegree Students, be withdrawn.
  - b) MOTION: Duly made (Sanudo), seconded and passed:

"To amend the agenda to include with item 5-b) Elections Committee Report, absentee ballot procedures for student elections.

Seeing no further amendments, the agenda was adopted - as amended.

3. Approval of Minutes -
  - a) MOTION: Duly made, and passed:
 

"To adopt Academic Senate meeting minutes of November 9, 1989, as distributed."
4. Announcements, Administrative Reports, and Memorials -
  - a) The Chair ruled that the Majority and Minority Reports submitted by the Nominating Committee today, are - out of order - on the basis that the reports have not been signed by the representatives of the Committee.
  - b) In accordance with the Academic Senate's request at its meeting on November 9, 1989, the Chair spoke with Dr. Jacobowitz, Executive Officer of the Undergraduate Admissions and Re-entry Standards Committee, and asked if Dr. Jacobowitz would be willing to stay on until the issue of that position was resolved.
 

The Chair read Mr. O'Hara's letter of November 28 1989, stating that after consulting with Mr. Alan Margolis, it was agreed that Dr. Jacobowitz could continue his duties as Executive Officer through June 30, 1990.

The Chair reported that Dr. Jacobowitz is willing to remain in place until June 30, 1990.
  - c) The Chair read a proposal from the Board of Trustees for "Change in University Policy Regarding Computing "F" in the Grade Point Average" scheduled to appear on their agenda for November 27, 1989.

Acting on behalf of the full Academic Senate, the Executive Committee, at its meeting on November 16, 1989, passed the following resolution, in response to the Board's proposal:

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## 5. c) Executive Committee resolution (continued)

"WHEREAS, all matters pertaining to academic standards and grading policy are the traditional rights of the faculties and/or governing bodies of the individual CUNY Colleges, and

WHEREAS, the Board of Trustees of The City University of New York is scheduled to consider a proposal on grading policy entitled, 'Change in University Policy Regarding Computing "F" in the Grade Point Average', and

WHEREAS, this proposal on grading policy has not been considered or approved by any of the faculties and/or governing bodies of the individual CUNY Colleges,

BE IT RESOLVED, that the Executive Committee of the Academic Senate acting for the full Academic Senate, requests that the Board of Trustees not consider this proposal until such time as the appropriate faculty and/or governing bodies have reviewed it and made their recommendations."

The Chair informed the body that the Board of Trustees withdrew their proposal.

## d) Mr. David Pecoraro read the following In Memoriam statement:

"Yesterday, December 6, 1989, 13 female students were gunned down in cold blood at the University of Montreal, School of Engineering. They were murdered for being women.

I would like the Senate to rise for a moment of silence for these slain students, so that we may all reflect on the hatred that led to this brutality."

Mr. Pecoraro requested that the Senate Secretary send a letter of condolence to the Dean of the School of Engineering at the University.

The Senate paid its respects by rising for a moment of silence.

## 6. Committee Reports:

- A. Special Committee on Governance - Bylaw amendment Article VII, Section 24, (amended at the Academic Senate meeting on November 9, 1989), to add "(or Provost)" to ex officio (nonvoting) members for Committees wherever Dean of Graduate Studies and Research appears. Bylaw amendment to read as follows:

"Wherever the term 'Dean of Graduate Studies and Research' appears to insert the words "(or Provost)".

Seeing no further debate, the Chair called for an immediate vote on the Bylaw amendment.

Bylaw amendment - passed.

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## 6. Committee Reports (continued)

## B. Elections Committee - (Report dated November 15, 1990)

## i. MOTION: Duly made (Sanudo), and seconded:

"To adopt the following Elections Committee Schedule for 1990:

Nomination Period:

Day hours:	Feb. 19 to Feb. 23 (Mon.to Fri.)	11:00 to 3:00
	Feb. 26 to March 1 (Mon.to Thurs.)	11:00 to 4:00
	March 2 (Friday)	11:00 to 3:00
Evening hrs.:	Feb. 19 to Feb. 21 (Mon.to Wed.)	4:00 to 8:00
	Feb. 27 to March 1 (Tues.to Thurs.)	4:00 to 8:00

Record date: February 26 (Date by which students must have established that they have the appropriate class standing who have a cumulative index of at least 2.0 and are not on probation.)

Election Period:

Day hrs.:	April 2 to April 5 (Mon.to Thurs.)	9:00 to 3:00
	Locations - S.U., D.H., BRL, MKH	
Evening hrs.:	April 2 to April 4 (Mon to Wed.)	5:00 to 8:30
	Location - P.H. 2nd floor; MKH 2nd floor.	

NOTE: Ballots for day students will be on computer forms; ballots for evening students will be on paper forms."

## ii. MOTION: Duly made, and seconded:

"To allow Homebound Students and Student Interns in Albany to present absentee ballots for student elections; procedure, as follows:

"Procedure: The Academic Senate Elections Committee will send the attached Queens College Absentee Ballot Request form to homebound students through the Office of the Homebound and to Albany Intern Program students through the Political Science Department. By filling out and signing the form students interested in participating in Spring elections will be mailed an absentee ballot. Only students registered with the Committee for the current semester will be allowed to vote.

As soon as the Committee has prepared the appropriate ballot, students in each program will be sent the ballot which should be returned in a sealed envelope that will be marked absentee ballot. Another envelope will be provided into which the student will sign his name and write his student I.D. number. The entire package must be mailed to the following address:

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## 6. B. Elections Committee Report absentee ballots (continued)

Academic Senate Elections Committee  
 c/o Queens College - Office of Student Activities  
 Powdermaker Hall - room 103  
 65-30 Kissena Blvd.  
 Flushing, N.Y. 11367-0904.

ALL BALLOTS MUST BE POSTMARKED BY THURSDAY, April 5, 1990, TO BE CONSIDERED VALID."

Amendment (D. Pecoraro): "To change the polling hours back to what they were last year for the Election Period evening hours, from 5:00 to 8:00 p.m. instead of 5:00 to 8:30 p.m."

Seeing no further debate on Pecoraro's amendment, the Chair called for an immediate vote.

Pecoraro's amendment - passed.

Seeing no further debate on the Motions to adopt the Elections Committee Schedule for 1990, and the Procedures for absentee ballots for students. the Chair called for an immediate vote.

The Elections Committee Schedule for 1990, - as amended, and the Procedures for Absentee Ballots for Students - passed.

## C. Nominating Committee Report (Tortora) -

## I. Nominations for the Undergraduate Admissions and Re-entry Standards Committee:

## a) The following faculty were nominated for the SS seat:

Harvey Gram (to December 1991)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

## b) The following faculty were nominated for the Arts seat:

Jerome Acker (to December 1991)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

## c) The following students were nominated for the Arts seat:

Uri Offensoser (to December 1991)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

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## 6. C. I. Nominations for the Undergraduate Admissions and Re-entry Standards Committee (continued)

d) The following student was nominated for the SS seat:

Avi Mizrachi (to December 1990)

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

There were no nominations for the OPEN student Sci. seat (to December 1991)

## II. Nominations for the Campus Affairs Committee:

a) There were no nominations for the two OPEN faculty seats (to December 1991).

b) The following students were nominated to fill the two expired seats (to December 1991):

Sisi Kephida  
Judith Goldberg

c) The following student was nominated from the floor:

Chris Charalambous

Vote for two.

The following students were elected:

Sisi Kephida, and Judith Goldberg

## III. Nominations for the Graduate Curriculum Committee:

a) The following faculty were nominated for the Sci. seat (to December 1991):

Johna Leddy

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

b) The following faculty were nominated for the Ed. seat (to December 1991):

Armand Thibodeau

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

(MORE)

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## 6. C. III. Nominations for the Graduate Curriculum Committee (continued)

- c) The following student was nominated for the Ed. seat (to December 1991);

Beth Hellman

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- d) Doctoral student Helen Sabzevari's name for the Sci. seat was withdrawn. (According to the Bylaws, Doctoral students are not officially Queens College students and therefore cannot serve on Academic Senate Committees.)

- e) There were no nominations for the following OPEN student seats: Sci. (to 1991); SS (to 1990); Arts (to 1990).

## IV. Nominations for the Campus Environment Committee:

- a) The following faculty were nominated to the Sci. seat (to December 1991):

Uldis Roze

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- b) There were no nominations for the OPEN faculty SS seat (to December 1991).

- c) The following student was nominated to the SS seat (to December 1991):

Richard Kimmel

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- d) The following student was nominated to the Arts seat (to December 1990):

Lisa Ringel

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- e) The following student was nominated to the At Large seat (to December 1990):

Andrew Benz

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

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## 6. C. IV. Nominations for the Campus Environment Committee (continued)

- f) There were no nominations for the OPEN student Sci. seat (to December 1991).

## V. Nominations for the Course and Faculty Evaluation Committee:

- a) There were no nominations for the two OPEN faculty seats (to December 1991).
- b) The following students were nominated (to December 1991):

Carole Bissainthe  
Jeanne Schacker

The following student was nominated from the floor:

Alexander Gagliardi

Vote for two.

The following students were elected:

Carole Bissainthe, and Jeanne Schacker

## VI. Nominations for the Graduate Scholastic Standards Committee:

- a) The following faculty were nominated to the Sci. seat (to December 1991):

Jacob Rootenberg

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- b) The following faculty were nominated to the Ed. seat (to December 1991):

Howard Margolis

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- c) Doctoral student Dido Vassilacopoulou's name for the Sci. seat was withdrawn. (According to the Bylaws, Doctoral students are not officially Queens College students and therefore cannot serve on Academic Senate Committees.)

- d) The following student was nominated from the floor for the Ed. seat (to December 1991):

Sharon Reiss

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

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6. C. VI. Nominations for the Graduate Scholastic Standards Committee  
(continued)

- e) There were no nominations for the OPEN student Arts seat (to December 1990), and the OPEN student SS seat (to December 1990)

## VII. Nominations for the Undergraduate Curriculum Committee:

- a) The following faculty were nominated for the Arts seat (to December 1991):

Mimi Penchansky

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- b) The following faculty were nominated for the At Large seat (to December 1991):

David Thurber

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

- c) There were no nominations for the OPEN faculty SS seat (to December 1990).

- d) The following student was nominated to the At Large seat (to December 1991):

Carl Ahlgren

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

- e) The following student was nominated to the Arts seat (to December 1991):

Malka Dreisinger

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

## VIII. Nominations for the Elections Committee:

- a) The following faculty were nominated (to December 1991):

Raymond Franklin  
Ronald Lawson

(MORE)



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## 6. VIII. Nominations for the Elections Committee (continued)

- b) The following faculty were nominated (to December 1990):

Manuel Sanudo

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees (to December 1991, and December 1990)."

- c) The following students were nominated (to December 1991):

Michael Spruill, and Giselle Stern.

Seeing no further student nominations to 1991, the Chair asked the Secretary, "to cast one ballot for the nominees."

The following students were nominated (to December 1990):

Jeffrey Neeman

The following student was nominated from the floor (to December 1990): Debra Yukolis

Vote for one student (to December 1990)

The following student was elected (to December 1990):

Jeffrey Neeman

## IX. Nominations for the International Student Affairs Committee:

- a) The following faculty was nominated from the floor (to December 1991):

Elizabeth Lowe

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominee."

There were no nominations for the remaining OPEN faculty seat (to December 1991).

- b) The following students were nominated to (December 1991):

Sergio Toscano  
Margarit Cascaceli

Seeing no further nominations, the Chair asked the Secretary, "to cast one ballot for the nominees."

There is one OPEN student seat (to December 1990).

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## 6. C. X. Nominations for the Library Committee:

- a) The following faculty were nominated (to December 1991):

Sheldon Aaronson  
Marianne Cooper

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominees."

- b) The following students were nominated (to December 1991):

Sherri Ferster  
David Levine

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominees."

## XI. Nominations for the Policy Board on Administration:

- a) The following faculty were nominated (to December 1991):

Philip Ramsey  
Richard Wall

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominees."

- b) The following students were nominated (to December 1991):

Evan Stavisky  
Adam Behlman

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominees."

## XII. Nominations for the Undergraduate Scholastic Standards Committee:

- a) The following faculty were nominated for the SS seat (to December 1991):

Frances Curcio

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominee."

- b) There were no nominations for the OPEN faculty Sci. seat (to December 1991).

- c) There were no nominations for the OPEN faculty At Large seat (to December 1990).

(MORE)

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6. C. XII. Nominations to the Undergraduate Scholastic Standards Committee  
(continued)

- c) The following students were nominated to the At Large seats  
(to December 1991):

Daniel Lew  
Raphael Weitzman

Seeing no further nominations, the Chair asked the Secretary,  
"to cast one ballot for the nominees."

- d) There were no nominations for the OPEN student Day seat (to  
December 1990).

D. Graduate Curriculum Committee (Wochinger) -  
(Graduate Curriculum Committee proposals dated October 1989, as  
distributed):

## Major Items:

- a) MOTION: Duly made, and passed: (page 1)

"To adopt Change in the Degree Program for the Master of Arts  
Degree in Communication Arts: Media Studies (HEGIS NO. 0801):

Page 51 of the Graduate Bulletin of Queens College 1988-90,  
delete [Students in this program must take the following course:  
703, Graduate Study in Media. While CAS 703 is the only course  
which is required, it is usually recommended that students  
also take CAS 701. It is expected that, when elected, CAS 701  
will be taken early in the program of study.]

Page 52 under "Requirements for the Communication Arts Program"  
#4 to be changed to read: All candidates in Media Studies are  
required to pass four(4) core courses with an overall grade  
point average of 3.0 (B) or better. The courses are CAS 701,  
History of Forms Media; CAS 703, Graduate Study in Media;  
CAS 706, Survey of Media Criticism; CAS 707, Methodology in  
Media Research."

- b) MOTION: Duly made, and passed: (page 2)

"To adopt new course in Biology No. 768.3 World Vegetation."

## Minor Changes:

- a) MOTION: Duly made, and passed: (pages 3, 4)

"To adopt change in number of credits and course description  
in Physics; change in course number in History."

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## 6. E. Undergraduate Curriculum Committee (Thurber) -

## I. (Undergraduate Curriculum Committee proposal dated October 19, 1989, as distributed):

Minor Change:

## a) MOTION: Duly made, and passed:

"To adopt minor change in Drama, Theatre and Dance course -  
in Stage Management.

## II. Undergraduate Curriculum Committee proposals dated October 26, 1989, as distributed:

Major Items:

## a) MOTION: Duly made, and passed: (page 1)

"To adopt new course in Economics, No. 341. Intermediate  
Finance."

Minor Changes:

## a) MOTION: Duly made, and passed: (pages 2, 3)

"To adopt change in hours and description in courses  
in English."

## III. Undergraduate Curriculum Committee proposals dated November 2, 1989, as distributed:

Major Items:

## a) MOTION: Duly made, and passed: (page 1)

"To adopt new course in Urban Studies, No. 114. Health  
Services and Policy."

## IV. Undergraduate Curriculum Committee Letter of Transmittal dated November 16, 1989, as distributed:

## a) MOTION: Duly made: (pages 1 thru 8)

"To accept in principle the establishment at Queens  
College of a program leading to the Bachelor of Science  
in Applied Social Sciences, to be given at the UAW District  
65 Headquarters on Astor Place in Manhattan, and to  
forward the Letter of Transmittal to the President of  
Queens College for further action."

## b) MOTION: Duly made (Mandelbaum), seconded and passed:

"To close off debate."

Motion - passed.

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## 6. F. Undergraduate Scholastic Standards Committee (Schreiber) -

## I. MOTION: Duly made:

"To adopt the following resolution, "To Modify INC-PEN Policy":

"Whereas, the use of the grade PEN is ambiguous because the University defines PEN to mean no grade was submitted for an individual student, while the College also uses it to signify an INC without a contract, and

Whereas, this dual use of the grade PEN leaves the College open to criticism, and

Whereas, current policy requires an INC grade unaccompanied by a contract to be posted as PEN by the Registrar, and

Whereas, current policy requires the grade of PEN to be converted to F if a contract is not received by the Registrar by the end of the students next semester in residence, even when the student has satisfactorily completed the work in a timely way, therefore

Be it resolved, that the grade of PEN as used by the College revert to the usage defined by the University, and INC be used to indicate an incomplete grade with or without a contract.

Be it further resolved, that paragraph C-4. and sub-paragraph C-4-a) under the section 'The Curriculum' of the Academic Senate Policies 1970-1988 (page 15), be changed to read as follows:

4. When an instructor enters the grade of INC on the grade roster, and submits the grade roster to the Registrar, the Registrar shall enter the grade of INC on the student's record card.
- 4-a) The Undergraduate Scholastic Standards Committee may authorize either "An Extension of Time" or "Permission to Complete" beyond the next semester in residence ONLY for those courses in which an INC grade was received AND for which a contract, defining the scope of the work to be completed and the date by which it is to be completed, has been submitted to the Department no later than the end of the eighth week of the students next semester in residence, unless the student can demonstrate to the Committee that it is not possible to arrange for an incomplete contract with the instructor.
- 4-b) For the purpose of this policy, the next semester in residence is one in which the student is registered and attends classes. A semester in which a student has been given an Official Leave of Absence, or withdrawn from ALL courses shall NOT be considered the next semester in residence."

(MORE)

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## 6. F. I. Resolution to Modify INC-PEN Policy (continued)

MOTION: Duly made (D. Pecoraro), seconded and passed:

"To close off debate on the resolution."

Motion to adopt the resolution, To Modify INC-PEN Policy - passed.

6:00 p.m. Since there was one more item on the agenda, the Chair asked consent of the body to extend the meeting time for another 15 minutes.

There was no objection.

## II. MOTION: Duly made:

"To adopt the following resolution, "To Introduce S/F Grades":

"Whereas, the grading policy of the University permits the awarding of S/F grades, and

Whereas, the College Senate Policies Handbook contains no statement regarding the S/F grade, therefore

Be it resolved, that the Academic Senate adopt the following policy:

The grade of S (satisfactory) may, at the option of a department or program and with the permission of the Senate, be awarded in those courses in which there is no guaranteed degree of success associated with a given effort or for which there is no uniform basis for evaluating an outcome on a graded scale, or for which a ranking is not appropriate. Grades A through D may not be assigned by the instructor for these courses, although the grades of INC, or ABS will be converted to F as per present policy.

The grade of PEN (no grade submitted) may be converted to W by the Undergraduate Scholastic Standards Committee upon written recommendation from the department or program in a course where the S/F grade is used. The P/NC option is not available for these courses but the F grade will be automatically converted to NC for first semester freshman."

MOTION: Duly made (McGrath), seconded and passed:

"To close off debate on the resolution."

Motion to adopt the resolution to Introduce S/F Grades - failed.

## 7. MOTION: Duly made (C. Pecoraro), seconded and passed:

"To adjourn."

Meeting adjourned at 6:10 p.m.

Next Regular Academic Senate meeting on Thursday, February 8, 1990, at 3:35 p.m. Kiely Hall- room 170.