

FOUR-YEAR CAREER MAP

Actuarial Studies BBA

Freshman

FALL

Career Milestone	Done
Access Handshake QC * for career opportunities (events, internships, jobs, resources, etc.)	
Attend the Career Center's Meet and Greet Orientation*	
Take a Focus 2 career assessment	
Create a Draft Resume	
Join clubs and organizations through UKnighted	
Attend Career Center workshops	

SPRING

Career Milestone	Done
Create a LinkedIn Account	
Explore career options for Actuarial majors	
Schedule an appointment on QC Navigate with an advisor (career, academic and/or faculty)*	
Join student finance/fintech clubs and orgs such as SOA , CAS , IAA , and etc.	
Participate in a virtual work experience program	
Develop your career skills with NACE Competencies *	

Sophomore

FALL

Career Milestone	Done
Update your Handshake QC profile and interests*	
Develop a network of contact through LinkedIn	
Build out and formulate an effective resume	
Start building your quantitative statistic probability skills	
Apply for actuarial related summer internships	
Attend Professional Development Workshops	

SPRING

Career Milestone	Done
Identify a mentor and check in periodically	
Develop a portfolio of actuarial management	
Sharpen your math-solving & compete against peers	
Join professional organizations . Attend on campus and external career fairs, local meetings, conferences and seminar	
Subscribe to business magazines	
Learn statistical tools like SPSS, R, Stata, Tableau, SQL...	

*Repeat regularly in each academic year (Years 1, 2, 3 & 4)

In conjunction with Career Milestones, refer to Academic Degree Program Maps for course planning based on the year you started at Queens College.



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Actuarial Studies BBA

Junior

FALL

Career Milestone	Done
Update resume to be succinct and industry ready	
Utilize LinkedIn Learning and The Vault 's resources	
Apply for internships on Handshake QC , Spring Forward, Career Launch , CUNY Tech Prep , LifeSci NYC , etc.	
Take part in insurance-related webinars to understand industry trends	
Enroll in workshops for advanced Excel and data analysis tools	
Attend workshops on cultural diversity and international business etiquette	

SPRING

Career Milestone	Done
Acquire technical internship interview readiness	
Volunteer for finance committees or related groups	
Secure at least one internship by summer of Junior Year	
Consider self guided case-studies outside the classroom	
Fine tune how to become a certified actuary	
Start preparing for professional actuarial exams	

Senior

FALL

Career Milestone	Done
Take advantage of events offered by Career Center to perfect job search, interviewing and employability skills	
Schedule an appointment with the career advisor	
Inform contacts you are searching for a job	
Apply, apply and apply for more jobs . Record your progress	
Complete a senior thesis or capstone project	

SPRING

Career Milestone	Done
Apply for more jobs . Record our progress and remember to follow-up on your applications	
Secure references and recommendations	
If applicable, complete graduate school application	
Connect with alumni office and join QC alumni	
Connect with alumni in LinkedIn groups	
Consider an MBA or additional certifications	

*Repeat regularly in each academic year (Years 1, 2, 3 & 4)

In conjunction with Career Milestones, refer to **Academic Degree Program Maps** for course planning based on the year you started at Queens College.

