



QC International Students And Scholars Office

Letter Request Form: All Requests Will Be Processed Within 10 Working Days.

Date

CUNY ID:

SEVIS:

Student Information

Student Name

First Name

Middle Name

Last Name

Country of Birth: _____ Date of Birth: _____

Phone #: _____ E-mail: _____

Academic Information – *Select the one that applies*

Program Level:

Date if your first semester at Queens College:

Semester:

Year:

Other

Date of your last/ recent semester at Queens College: Semester

Year

Delivery option:

Select your request below, fill in necessary information and attach any related documents:

I am requesting a:

_____	_____	_____	_____
First Name	Middle Name	Last Name	Relationship
_____	_____	_____	_____
First Name	Middle Name	Last Name	Relationship
_____	_____	_____	_____
First Name	Middle Name	Last Name	Relationship
_____	_____	_____	_____
First Name	Middle Name	Last Name	Relationship

Sincerely,

[INTERNATIONAL STUDENTS AND SCHOLARS OFFICE](#)

ISS@QC.CUNY.EDU