

Applying for Graduation

Graduate students **must be enrolled or maintain matriculation** for the semester in which they intend to graduate. Graduate students who are not enrolled in classes but have completed their coursework must file a *Maintenance of Matriculation* form

<https://www.qc.cuny.edu/qchub/wpcontent/uploads/sites/38/2022/05/Maintenance-of-Matriculation-Form.pdf> and pay the associated fee. The Maintenance of Matriculation fee is nonrefundable and cannot be waived. Send the form to Carol Francis-Blackman carol.francis@qc.cuny.edu at the Registrar's office.

Students who have not been enrolled in classes for one or more semesters and have not filed for maintenance of matriculation must apply for re-entry through the QC Graduate Admissions website:

<https://www.qc.cuny.edu/ga/re-entry/>

Note: The deadlines for applying for re-entry are:

- August 15 for fall semester
- January 15 for spring semester
- May 15 for summer session

All students must apply for graduation through their CUNYfirst Student Center for the Fall, Spring and Summer semesters. Winter applications are submitted to the QC Hub by email at QCHub@qc.cuny.edu.

The **deadline** for applying for graduation is typically early in the semester and will be posted on the Registrar's website (Important Dates):

<https://www.qc.cuny.edu/qchub/graduation-diplomas-degreeworks/>

Carefully read the instructions and information on the QC Registrar's website:

<https://www.qc.cuny.edu/qchub/graduation-diplomas-degreeworks/>

Note: All requirements for the MABN degree **must be completed within a period of four years**. Graduate courses taken beyond these time periods cannot be counted toward the degree without permission of the academic department/dean. It is advisable for re-entering students to make an appointment with a graduate faculty advisor prior to registration.