

## **FAQ for QC Internal Funding** (Dec. 11, 2019)

Here is a compilation of questions from our colleagues on our Research Enhancement Award and Epsilon Award, along with our answers. The link for this list is on our research website at

<https://sites.google.com/qc.cuny.edu/research/funding/funding-from-qc?authuser=0>

check right column bottom bullet, or

- **[FAQ for QC Internal Funding](#)**

If new questions arise, we will update this list.

**Q.** Who are eligible for the QC Research Enhancement Award or Epsilon Award?

**A.** To be eligible, one must be a QC professorial faculty (tenure / tenure track faculty, including full professors, associate professors, and assistant professors). See the program announcements.

**Q.** How is the Epsilon Award different from the Research Enhancement Award besides the award size?

**A.** The Epsilon Award is to provide just-in-time support for a variety of research needs (software, book publishing, travel etc) at small level. These proposals will be reviewed throughout the academic year as they come in. The Research Enhancement Award is to provide support for bigger needs that you plan ahead for next year.

**Q.** Who will be reviewers for these applications?

**A.** The Epsilon Award applications are reviewed by the QC Research Advisory Committee throughout the academic year. The Research Enhancement Award applications are reviewed by a review panel with QC colleagues, assembled after consulting your Deans. We will likely ask for your help in January and will appreciate your willingness to offer your expertise and time.

**Q.** Can I use my NSF or NIH biosketches as CV for the Research Enhancement Award application?

**A.** The NIH biosketch is up to five page, so you need to shrink that to two pages. The NSF biosketch does not include funding record, so you need to include those.

**Q.** Can I ask for release time? If so, what is the appropriate budget for that?

**A.** Release time may be requested, as long as the applicant is not an untenured faculty with remaining contractual release time. The budget for a 3 credit release time request should be \$5000 even (and proportional figures for smaller requests). This is the usual cap for Research Enhanced Award. It is lower than the actual cost for hiring a replacement adjust, but we will make up the difference.

**Q.** What is the fringe rate if I plan to support a student research assistant?

**A.** This will depend on the hours and their status. GRAs have to be on tax levy and the fringe is 13% until they apply for FICA and then it is 2%. If part time B it is 9.34% if over 38 hours it is

35.34%. In addition, personnel earn annual leave which should be taken during the course of employment. If it is not, it is paid out in addition to what was paid in salary. We suggest that you provide your best estimate in the proposal. If an award is to be made, Poline Papoulis of ORSP will work with you to determine the exact budget.