

DEPARTMENTS & PROGRAMS



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NEWSFLASH

Getting Started with Anthology Portfolio

Greetings and Welcome! As a candidate in an Educat...



NEWSFLASH

Renewing your Anthology Portfolio Account for Fall...

If you need to renew your Anthology Portfolio acco...

View Dismiss

The Dashboard is your customizable home screen.

Please review the Newsflashes on the screen as they are sent.



All Appagament Instr











EDITING WALKTHROUGH SUBMISSION WALKTHROUGH HOW DO I ADD AND SUBMIT WORK?

Tutorial - Physical Education, All Grades (Undergraduate)







Queens College Anthology (Chalk & Wire) Support: AnthologyQCsupport@qc.cuny.edu

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- ESL Competency Final Timesheet
- Applied Teaching Report
- ESL Oriented Lesson Plan
- Clinical Experiences Survey (SEYS 340)
- SEYS 350: Cognition, Technology and Instruction of Diverse Learners
 - Introductory Letter Signed by Principal
 - Common Assessment
 - Clinical Experiences Survey (SEYS 350)
 - 📔 🔵 Timesheet Final
- Teacher Certification
 - College Recommendation Instructions
 - College Recommendation Survey
 - Workshops
 - Teacher Education Completer Survey

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📤 Import Content

Teacher Certification Recommendation

(Modified: 2023-09-2

College Recommendation Request

ADD CONTENT

Students are eligible for Queens College Institutional Recommendation upon completion of a NYS Registered Approved Teacher Preparation Program and the NYS required workshops.

To request recommendation YOU MUST complete the following:

1. Fill out the College Recommendation Request Survey AND

 \checkmark

2. Upload proof of completion of the required workshops AND

3. Fill out the Teacher Education Completer Survey AND

4. Submit to assessor "Teacher Certification"

Detailed instructions are listed in each sub-section in the list to the left. Once you fill out the College Recommendation Request survey, upload proof of workshop completion, and fill out the Completer Survey, you will be able to click on "Submit" and all parts will be submitted as a packet to the Assessor "Teacher Certification".

After your recommendation request packet has been submitted, it will be assessed by the Teacher Certification Office.

College Recommendation Request Submission dates:

- Spring graduates: March 15th May 20th
- Summer graduates: July 1st August 15th
- Fall graduates: November 15th December 20th

The College Recommendation will not be entered on your TEACH Account until the Registrar's Office has awarded/conferred your degree or advanced certificate.

For more details, please see the following link: https://www.qc.cuny.edu/academics/se/college-recommendation/

For questions about college recommendation or certification email the Teacher Certification Office at: tcert@qc.cuny.edu.

▼ Instructions & Resources

How to Submit College Recommendation... Uploaded <u>10 months ago</u>

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College Recommendation Survey



The college recommendation is completed by the Queens College Teacher Certification Office using <u>TEACH Online Services</u>. Applicants for certification must create a TEACH account. Once an account is created, and the college recommendation has been entered, the applicant can <u>apply</u> for certification through the "approved teacher preparation program" pathway. College recommended applicants must also satisfy the <u>testing requirement</u> and obtain <u>fingerprint clearance</u> before the certificate can be issued.

Instructions to Complete Recommendation Request Survey:

- 1. Click on the red "Form College Recommendation Request" icon below to complete the survey.
- 2. Make sure to complete all questions that are marked as "Required"
- 3. Make sure to click "Save" at the bottom of the survey.
- 4. Move on to the next sub-section and proof of workshop completion.

FORM College Recommenda	ation Request P-12 0623			
The college recom using TEACH Onl	nmendation is completed by ine Services. Applicants for	the Queens College Tea certification must create	acher Certifica a TEACH ac	ation Office count. Once an
account is created	l, and the college recommer	ndation has been entere	d, the applica	nt can apply fo
applicants must al	so satisfy the testing require	ement and obtain finger	print clearance	e before the
certificate can be	issued.			
Last Name			Answer	
			Prompts	
First Name			Click	
			Save	
			at the	
NEW REQUIRED	(enter with dashes such as: 111-22-3	(333)	Bottom	
Social Security Number				

AUTHORIZATION - PLEASE READ

NEW REQUIRED

I hereby authorize the release of my name, social security number, program code, and degree/program related information necessary to recommend me for certification. By completing this form I am authorizing Queens College to submit recommendations for certification to the New York State Education Department's Office of Teaching Initiatives through the NYSED TEACH Online Sorvices System.



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College Recommendation Survey



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4. Move on to the next sub-section and proof of workshop completion.

Form College Recommendation Request P-12 0623



For more information contact Jane Smith <u>chalkandwire@qc.cuny.edu</u> © 2023 Jane Smith Published: 9/22/2023 Date Modified: 9/22/2023



- 2. School Violence Prevention and Intervention (SAVE)
- 3. DASA Training (Dignity for All Students Act)
- 4. *Students completing a Post Master's Special Education (SWD) program must also show proof of completion of the Autism Workshop.

To show proof of completion of the required workshops you may upload any of the following:

- 1. Workshop completion forms/certificates (must be from a NYS approved workshop provider).
- 2. A screenshot or printout from your NYSED TEACH Account showing the completed workshops (your name must be visible on the same page).
- 3. A college transcript showing the completed workshops.

For more information about workshops please see the following link: <u>https://www.qc.cuny.edu/academics/se/workshop-information/</u>

completed workshops.

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Uploading and Submitting a File: Uploading and submitting an assignment is very similar to sending an email with an attachment.

To upload and submit an assignment, please follow these steps.

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- 1. Click "Add Content"
- 2. Click on "Upload New File"
- 3. Click on "Add Files"
- 4. Locate your file on your hard drive.
- 5. Click "Open"
- 6. Click "Start Uploading All"
- 7. Once a green check mark appears next to your file(s), your upload is complete.
- 8. Click "Close" in the upper right hand corner of the window.
- 9. Move on to the next sub-section and complete the Teacher Education Completer Survey





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To upload and submit an assignment, please follow these steps.



Teacher Education Completer Survey



Next Page ->

Form Teacher Education Completer Survey: Initial Close Form

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Once you have completed this survey no further edits are allowed.

FORM Teacher Education Completer Survey: Initial

Teacher Education Completer Survey: Initial

Congratulations on your graduation! We are excited for you and what your future holds. Now that you have completed your program here at Queens College School of Education, we are hoping you can help us assess the quality of your experience. This survey is not an evaluation of your knowledge and competencies. The survey consists of 34 questions. We will use the information to improve our teacher education programs. This information will be kept confidential and will be combined with all other student responses for reporting. We plan to conduct a similar survey approximately one year from now to determine how well our programs prepared you for your first year of teaching. The survey you will receive next year is called the Alumni Follow-Up Survey. We appreciate our ongoing relationship with as you move along in your journey of teaching. If you have any questions, please feel free to email us at: SchoolofEdSuggestions@qc.cuny.edu

Program Preparation to Teach

NEW REQUIRED

To what extent did your teacher education program help you

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	CIICK
1	Effectively use my subject matter knowledge to design authentic lesson plans	0	0	0	0	0	Save
2	Design and use assessment methods that provide meaningful data to inform instruction	0	0	0	0	0	at the
3	Connect curriculum to the culture, experiences, and interests of students	0	0	0	0	0	
4	Use technology for communication, classroom management, and instruction	0	0	0	0	0	Bottom
5	Identify and respond to the mental health needs of students	0	0	0	0	0	
6	Communicate with parents to create an optimal learning environment for students	0	0	0	0	0	\ /
7	Form partnerships with the community to optimize learning outside of the classroom	0	0	0	0	0	
8	Create democratic learning environments where students have voice and choice	0	0	0	0	0	
9	Use feedback from colleagues and peers to support your professional learning	0	0	0	0	0	

Answer

all

Prompts

Click

	$\sim \sim$	

NEW REQUIRED

Once you are employed as a teacher, would you be willing to confidentially share your annual teacher evaluation with us?

NOTE: Part of our accreditation requirements include presenting evidence that our alumni are having a positive impact on P-12 student learning. This information will be aggregated with data shared by all alumni. It will not be presented individually or shared individually with anyone.

Yes

NEW REQUIRED

We would like to stay in touch with you as you progress in your teaching career. May we contact you for further follow-up after graduation?

Yes
No

If you are willing to have us follow-up with you after graduation, please provide your contact information.

NEW Full Name

test

test

un nume

test

NEW Preferred Email Address

NEW Preferred Phone Number

Save

Teacher Education Completer Survey



After you click the "Submit" button, type "Teacher Certification" in the assessor field and select it from the list.

Submitting Content

Turnitin is enabled. Assessors are able to run origina

Click "Submit"



Teacher Certification College Recommendation

Enter the Name(s) of the Assessor(s) to Whom You Wish to Submit:

Teacher Certification

Submit

Teacher Certification

Teacher Certification

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College Recommendation Instructions

College Recommendation Survey

Workshops

Teacher Education Completer Survey

If you require assistance navigating Anthology, submitting coursework, obtaining an account, or any other issue, please email us at:

AnthologyQCSupport@qc.cuny.edu

Anthology Portfolio support at Queens College is available during regular business hours (Monday-Friday, 9am-5pm). Your quickest access to support is via <u>email</u>. Please plan ahead when working on assignments and assessments. We will only be available to assist you during our normal business hours.