

7 Essentials for SEYS Majors

1. To take a SEYS class, you must declare a SEYS (or other education) major. To declare a major, use this form: <https://www.qc.cuny.edu/qchub/declaration-of-major-form-2/>
2. To register for SEYS classes: From your QC email account, send a message to seys@qc.cuny.edu. List the courses you want (and specific section number for each), and be sure to include your EMPL ID. If your QC email isn't active yet, the SEYS office will make arrangements for alternative identity verification.
3. As part of your coursework in your SEYS classes, you'll participate in observational activities in local NYC schools; 20-25 hours of observation are required for each course.
4. You must be fingerprinted before you begin your school observations. For fingerprinting information and procedures, visit www.tinyurl.com/qcsoefingerprints.
5. Keep yourself on track by meeting with a SEYS program advisor. Here is a list of SEYS program advisors: <https://www.qc.cuny.edu/academics/seys/seys-program-advisors/>
SEYS courses are taken in sequence. SEYS 201W, SEYS 221, and ECPSE 350 do not have pre-requisites, but other courses do. For example, you must take SEYS 201W before you can take SEYS 340, SEYS 221 before you can take SEYS 350, and both SEYS 201W and SEYS 221 before you can take SEYS 360/361/362/363W/364 (varies by major).
6. Planning on student teaching? If you are taking a methods course in the spring, and you will be in the Initial Clinical Experience the next fall, the Field Placement Office will contact you. If you already took methods and delayed student teaching, you **MUST** email the Field Placement Office (seysplacement@qc.cuny.edu) in the **Spring** *before* your planned student teaching year and request to be placed on the student teaching list for next year. You must email the Field Placement Office by no later than **March 1st** in order to be included on the placement list.
7. At QC, you must **apply** to graduate. A graduation application button will appear on your CUNYFIRST screen in February, and you must apply by March 1st for the Spring. If you plan to graduate in January (Winter), you must apply by Nov. 1st by sending an email to QCHub@qc.cuny.edu. More information on graduation procedures and timelines can be found on the Registrar's website: <https://www.qc.cuny.edu/qchub/graduation-diplomas-degreeworks/>