



Office of Financial Aid Services

The City University of New York

Office of Student Financial Assistance
1114 Avenue of the Americas
New York, New York 10036

Consortium Agreement

This consortium Agreement is entered into between _____ (home institution) and _____ (host institution) for the purpose of providing federal and, if applicable, state financial assistance to the degree seeking, matriculated student listed below. The completed document must be on file with all concerned parties before any financial aid funds will be disbursed for the period of enrollment specified in the agreement.

Part 1: To Be Completed by the Student

Name: _____ Social Security Number XXX-XX- _____

Cuny ID# _____

Host Institution _____

Dates of Visiting Enrollment: from ____ \ ____ \ ____ to ____ \ ____ \ ____

Semester _____

Will you be enrolled at both the home and host campus for the period of enrollment covered by this agreement? YES NO

I certify that I am a matriculated student at _____ (home institution). I am requesting that the home institution process my financial aid while I am taking courses at the host institution and that the courses I am taking can be used toward that completion of my degree at the home institution. I consent to the release of my financial aid information by the home institution to the host institution.

I understand that I am responsible for using financial aid disbursed to me to clear any charges due to the host institution for the period of enrollment specified in this agreement and I may be responsible for repaying some or all of the aid disbursed to me if I fail to begin attendance or withdraw from classes.

Student's Signature: _____ Date: _____

Part 2: To Be Completed By the Registrar's Office at the Home Institution

I affirm that the courses listed below, if successfully completed, are transferable and applicable to the above student's degree.

NAME OF COURSE(S)	# OF DEGREE CREDITS	TERM TAKEN	COLLEGE EQUIVALENT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature of Home College Registrar's Official _____ Title _____
Date _____

Part 3: To Be Completed By Host Institution

Cost of Attendance

Tuition and Fees \$ _____
Room & Board \$ _____
Books & Supplies \$ _____
Transportation \$ _____
Other (Specify) \$ _____
TOTAL COA \$ _____

Number of Credits Enrolled in at Host Institution: _____

Actual Dates of Enrollment For These Credits: From _____ To _____
Semester: _____ Year: _____

CERTIFICATION

- I have reviewed this student's record and affirm that they have registered for the above coursework.
- The host institution certifies that the above-named student is enrolled for stated period of attendance. The host institution certifies that it will inform _____ (home institution) if the student withdraws from any or all courses before the end of the period of enrollment covered

by this agreement. In the case of total withdrawal, that information will include, if known, the student's last day of attendance.

- The host institution agrees not to pay the student Pell Grant and/ or any campus based funds and will not certify a Federal Student Loan for the period of attendance.
- The home Institution agrees to monitor the student's satisfactory academic progress, be responsible for disbursing funds to the student and for administering the appropriate refund policy, including the recalculation of any Title IV aid if the student should withdraw.
- The host Institution certifies that it is a Title IV eligible school.
- If the Program, including Study Abroad, qualifies for New York State aid, the host college agrees to provide tuition liability information to the home college.

Host Institution's Signature _____ Title _____

Name of Institution _____ Date _____

Institution's Address _____

Telephone # _____ Fax # _____

Part 4: To Be Completed by Home College Financial Aid Office

Financial Aid awards to be received by the student for the period of enrollment covered by this agreement are as follows:

Federal Pell \$ _____

Federal SEOG \$ _____

Federal Direct Loan \$ _____

Other (Specify) \$ _____

Home College Signature _____ Title _____

Date _____