**Basic Email Signature**

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| **Your Name** Your Title  Email: YourEmail@qc.cuny.edu Phone: 347-123-4567 | Mobile: 347-123-4567 Office Building, Room Number  65-30 Kissena Blvd, Flushing, NY 11367 [www.qc.cuny.edu](http://www.qc.cuny.edu/)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Social Media Signature**

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| A white letter f in a grey circle  Description automatically generated A grey circle with white letters  Description automatically generated A grey circle with a white logo  Description automatically generated A white x in a circle  Description automatically generated | **Your Name**Your Title  Email: YourEmail@qc.cuny.edu Phone: 347-123-4567 | Mobile: 347-123-4567 Office Building, Room Number  65-30 Kissena Blvd Flushing, NY 11367 [www.qc.cuny.edu](http://www.qc.cuny.edu/)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

To request your department's own social media icon, please email: [marketing@qc.cuny.edu](mailto:marketing@qc.cuny.edu).

**Headshot Signature**Headshots must be sized to 150x150 pixels before pasting into the signature editor.

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| [A white letter f in a grey circle  Description automatically generated](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.facebook.com%2F&data=05%7C01%7Cpablo.flores%40qc.cuny.edu%7Cf00d35542e0a4f4641ff08dbb608672a%7C6f60f0b35f064e099715989dba8cc7d8%7C0%7C0%7C638303919425964261%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=a1qSrp7iLK1BfLE9Zve%2Bu0hvSMNEqaE%2F3A3pT8F06uo%3D&reserved=0) [A grey circle with white letters  Description automatically generated](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.linkedin.com%2F&data=05%7C01%7Cpablo.flores%40qc.cuny.edu%7Cf00d35542e0a4f4641ff08dbb608672a%7C6f60f0b35f064e099715989dba8cc7d8%7C0%7C0%7C638303919425964261%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=zdeJbbgYIKzWZX2HLCcwkFiJkL3PVXD7%2BeKowCKR7J4%3D&reserved=0) [A grey circle with a white logo  Description automatically generated](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.instagram.com%2F&data=05%7C01%7Cpablo.flores%40qc.cuny.edu%7Cf00d35542e0a4f4641ff08dbb608672a%7C6f60f0b35f064e099715989dba8cc7d8%7C0%7C0%7C638303919425964261%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=qutTqTAQ7BmwH0Ei%2FsTDevamIYgKnpDRIk8k5EGsreA%3D&reserved=0) [A white x in a circle  Description automatically generated](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Ftwitter.com%2F&data=05%7C01%7Cpablo.flores%40qc.cuny.edu%7Cf00d35542e0a4f4641ff08dbb608672a%7C6f60f0b35f064e099715989dba8cc7d8%7C0%7C0%7C638303919425964261%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6jmTrA797zdXHbFK3dVjV0KbeFRvCjaaEp1ErJV50Q0%3D&reserved=0) | **Your Name**Your Title  Email: YourEmail@qc.cuny.edu Phone: 347-123-4567 | Mobile: 347-123-4567 Office Building, Room Number  65-30 Kissena Blvd Flushing, NY 11367 [www.qc.cuny.edu](http://www.qc.cuny.edu/)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Co-Brand Signature: Department**

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| **Your Name**Your Title  Email: YourEmail@qc.cuny.edu Phone: 347-123-4567 | Mobile: 347-123-4567 Office Building, Room Number  65-30 Kissena Blvd Flushing, NY 11367 [www.qc.cuny.edu](http://www.qc.cuny.edu/)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  | | --- | --- | |  | Your Department | |

**Co-Brand Signature: CUNY**

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| **Your Name**Your Title  Email: YourEmail@qc.cuny.edu Phone: 347-123-4567 | Mobile: 347-123-4567 Office Building, Room Number  65-30 Kissena Blvd Flushing, NY 11367 [www.qc.cuny.edu](http://www.qc.cuny.edu/)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |