



From the Office of Human Resources:

Flexible Spending Accounts (FSA) Program Information

Prospective Plan Year 2024 Participants:

- Re-enroll for Plan Year 2024 between October 2, 2023 - November 15, 2023, for an effective date of January 1, 2024.
- 2024 Plan Year Contribution Limits as of the date this letter was generated are shown below (please refer to the FSA website periodically for updates):

Minimum	Maximum
DeCAP \$500	\$5,000

HCFSA \$260 \$3,050*

- Please take a moment to review the Plan Year 2024 FSA Program Brochure before re-enrolling for Plan Year 2024, which can be found on our website at <https://www.nyc.gov/site/olr/fsa/fsahome.page>
- “Use It or Lose It:” Federal regulations require that you use the entire amount you allocate to HCFSA and/or DeCAP by the end of the Plan Year or forfeit the unused balance. Please note that the IRS has not released any guidance for Plan Year 2024 contribution modifications as of the date of this printing. Please check the FSA website periodically for updates.

* Please note that this amount may change per the IRS. The IRS has not yet announced any increase for the calendar year 2024.

If you do not have any changes to your FSA account information (i.e. dependent information, marital status, payment status (i.e. direct deposit) etc.) and want to re-enroll for Plan Year 2024, you can complete the Plan Year 2024 Re-Enrollment Form, located at <https://www.nyc.gov/assets/olr/downloads/pdf/fsa/2024-fsa-ec-form.pdf>, indicating your chosen goal amount and program selection. Please return your completed form no later than November 18, 2023 to the FSA program using the following link: <https://nyc-fsa.leapfile.net>

If you do not want to re-enroll for Plan Year 2024, then you do not need to do anything.

Please visit the FSA website at <https://www.nyc.gov/site/olr/fsa/fsahome.page> for FSA procedure guides and program brochures for detailed information.



This mail was sent by an automated process. Do not reply to this mail, which cannot accept replies.

At the bottom of this email, you will see Constant Contact language that offers the option of using "SafeUnsubscribe" to remove yourself from the email list. We strongly advise you not to unsubscribe because QCmailers may contain critical, timely information you need, such as CUNYfirst attendance and grading information for faculty; Human Resources announcements for faculty and staff; and announcements from the Registrar or Bursar for students. This information may not be communicated in any other way but through QCmailers.