

May 6, 2015

BY E-MAIL

TO: Human Resources Directors
FROM: Esdras Tulier 
SUBJECT: Summer Research Tax Levy Payment Schedule Calendar and Worksheet

The revised Multiple Position Policy now allows for newly hired faculty to receive up to 3/9ths of their annual salary from tax-levy funds for research activity for the first 3 summers; *i.e.*, a faculty member appointed in Fall 2014 will be eligible to receive tax levy funds for bona fide research during the summers of 2015, 2016 and 2017.

The attached Summer Research Tax Levy Payment Schedule is provided as an aid to submitting payment requests. The worksheet should be submitted to University_Payroll_Operations@cuny.edu, along with the Summer Tax Levy Research Form.

If the responsibility for this information and/or submission lies in the Office of Academic Affairs, please share with appropriate staff.

If you have any questions, please call 636 664 3251.

Thank you for your cooperation.

Attachments

c: Chief Academic Officers
Payroll SOS