

**ADJUNCT POSITIONS WITHIN CUNY FOR THE FALL AND SPRING SEMESTER  
AT-A-GLANCE**

**Adjunct waivers are no longer routinely granted.  
They are only granted for limited, unforeseen emergencies. See CUNY Central 2011 memo. Please  
contact the Provost with requests for waivers, which must be approved in advance.**

Not more than **9 classroom contact hours** per semester at one unit in CUNY

*plus*

A maximum of **one course** not more than **6 classroom contact hours** during the  
same semester at another CUNY unit

**OR**

Not more than **225 non-teaching adjunct hours** per semester at one unit in CUNY

plus

Not more than **150 non-teaching hours** per semester at a second CUNY  
unit non-teaching hours for the academic year.

**OR**

A proportional combination of teaching and non-  
teaching adjunct hours

**(135 minus the assigned teaching hours)** divided by **.6**  
equals  
the number of non-teaching hours that may be  
assigned per semester

***For example, the adjunct is  
teaching two three-credit courses.***

***(135 - 90)/.6 = 45/.6 = 75***

***The adjunct can teach two courses  
and work 75 non-teaching hours***

plus

A maximum of one course not more than **6 classroom contact hours** during the  
same semester at another CUNY unit

## ADJUNCT POSITIONS WITHIN CUNY FOR THE SUMMER AT-A-GLANCE

Maximum summer teaching assignment is **105 hours** except for department with four-credit course where the maximum is **120 hours**

OR

Maximum non-teaching assignment is 175 hours

OR

A proportional combination of teaching and non-teaching adjunct hours

$(105 \text{ or } 120 \text{ minus the assigned teaching hours}) \text{ divided by } .6$   
equals  
the number of non-teaching hours allowed during the summer

For example, the adjunct is teaching one four-credit courses.

$$(120 - 60) / .6 = 60 / .6 = 100$$

The adjunct can teach one four-credit course and work 100 non-teaching adjunct hours.