

Additional Grading Guidelines

For all courses using **letter grades**, the undergraduate and graduate grade equivalencies follow. An instructor may also assign a **WU** where appropriate or an **INC** only upon student request. All other grades are administrative. Additional details on grades can be found in the *Undergraduate and Graduate Bulletins*.

WU (Unofficial Withdrawal) – This is assigned by the instructor to indicate that the student stopped attending the course before the end of the semester; or as a result of excessive absences there is no basis to give a final letter grade of *A+* to *F*, and the conditions for a grade of *INC* do not apply.

INC (Incomplete) – This is a temporary grade that may be assigned by the instructor when a student has requested it and meet two conditions: 1) Some of the course requirements have not been satisfied for good and sufficient reason as determined by the instructor, and 2) there is a reasonable expectation that a student can pass the course by submitting the outstanding work by the deadline. For *undergraduates*, a grade not resolved by the end of the next regular semester will be converted to a grade of *FIN*. For *graduates*, the grade must be resolved by the end of the next two regular semesters, or else the grade remains on the transcript without penalty.

Undergraduate Grade Equivalencies (the grade of D is the lowest passing grade in undergraduate division courses)

A+	97-100	B+	87-89	C+	77-79	D+	67-69
A	93-96	B	83-86	C	73-76	D	60-66
A-	90-92	B-	80-82	C-	70-72	F	0-59

Graduate Grade Equivalencies (the grade of C- is the lowest passing grade in graduate division courses)

A+	97-100	B+	87-89	C+	77-79	F	0-69
A	93-96	B	83-86	C	73-76		
A-	90-92	B-	80-82	C-	70-72		