



From Jomy George, Registrar Director, Office of the Registrar:

As we approach the end of the Fall 2025 semester, I would like to share a few important reminders and resources to support you in finalizing your grades:

Key Dates:

- **December 16, 2025** - Fall 2025 grade rosters open.
- **December 26, 2025** - Fall 2025 grade submission deadline for graduate and undergraduate courses.

Grading Policies:

Queens College employs several grades, and it is important to assign the appropriate grade for each student's performance and participation. You can visit the [Academic and Grading Policies page](#) for further details about Queens College's grading policies.

Entering Grades in CUNYfirst:

For information on entering your grades using the Grade Roster in the CUNYfirst Faculty Center, please visit [CUNY Knowledge Base article 1 - CUNY Service Portal](#). We also recommend testing your CUNYfirst login ahead of time to avoid any last-minute issues. For technical assistance, please reach out to the [ITS Help Desk](#).

Online Grade Change Form Live in CUNYfirst:

Grade changes for the past two semesters can now be submitted through the Grade Change Form tile in CUNYfirst. If a student is completing coursework for a prior semester INC (Incomplete), you may now request the grade change directly through the online grade change process in CUNYfirst. Please note: Grade changes for Fall 2025 will be available as soon as the official grade roster is posted. To walk you through the process, this [video](#) provides clear, step-by-step instructions on how to submit grade changes in CUNYfirst.

Planning Ahead:

To help plan your next semester's syllabus, please visit the [2026-2027 CUNY Academic Calendar](#).

Thank you in advance for your cooperation. For questions about grading policies or procedures, please [make a request in Fresh Service](#).



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