

Student Veteran Responsibilities

Student Name: _____ Date: _____

The list has been created to assist you while you utilize VA educational benefits at Queens College. We highly encourage you stay up-to-date on changes or modifications to your benefits by monitoring the GI BILL/VA(<https://www.benefits.va.gov/gibill/>) website or contacting the VA directly at 1-888-GIBILL-1

To avoid any issues regarding debt to the school or the Department of Veteran Affairs, and to ensure maximum utilization of your educational benefits please review the list of student responsibilities below.

- Provide the Veterans Support Services department with a copy of your schedule for certification before the start of the term; at least three to four weeks before for book stipend.
Student Initials: _____
- Report any change (drop/add) in your schedule or reduction of credit hours as soon as possible to Veterans Support Services.
Student Initials: _____
- Report a change in program/major as soon as possible to Veterans Support Services.
Student Initials: _____
- Ensure that each class that you take is a course within your major/curriculum/area of study here at Queens College.
Student Initials: _____
- As student at Queens College you acknowledge your responsibility to pay any remaining portions of your tuition/fees before the end of each term (if applicable) should there be any remaining balance on your student account.
Student Initials: _____
- As a student at Queens College you understand that if you do not attend (receiving WN grades), or stop attending a class (receiving W or WU grades) your VA benefit certification may be adjusted, meaning that you, the student, may incur a debt from the school, Department of Veterans Affairs, or both agencies.
Student Initials: _____
- You are not permitted to take PNC courses due to VA guidelines; only punitive grades (those that are calculated into GPA) will be compensated.
Student Initials: _____
- FT students must be enrolled in at least 1 **fully on-campus** course each semester or session in order to receive your full BAH.
Student Initials: _____
- You must be enrolled in a minimum of **7** credits during regular semesters to receive **any** BAH at all, and **12** credits to receive the full BAH to which you are entitled (Winter Session 3 crs. & Summer Short sessions 3 crs./Long sessions 4crs. per session).
Student Initials: _____

This form is meant to be a friendly reminder and to assist you as you utilize your education benefits with us while you attend Queens College. By initialing each point and signing below the student acknowledges his/her responsibilities as listed above. IF you have any questions or concerns please feel free to contact Veterans Support Services (718) 997-5539 or Veterans@qc.cuny.edu

Student Signature

Date

OFFICE USE ONLY:

VSS Staff Member Initials ()

Date: