

GI Bill® ePermit Request

Letter of approval from the academic department



Date:

To: Carlos Arturo Garzon A.
School Certifying Official | Veteran Support Services
CUNY Queens College I 65-30 Kissena Blvd, Flushing, NY 11367
(718) 997-4433 | carlos.garzonacevedo@qc.cuny.edu

The student _____, CunyID: _____ is enrolled in Queens College (11822332)
pursuing a _____.

The courses listed below will be taken at _____
satisfy _____ requirements and will transfer at full value to Queens College.

	Code of course	Name of the course	# of credits	Online / In-person / Hybrid
# 1				
# 2				
# 3				
# 4				

Student intends to take the above course(s) at _____
during _____. Please certify the courses to VA.

Sincerely,

Name of person approving ePermit

Role / Title

Institution / College

Phone & Email

Instructions:

You need a letter from your academic department confirming the course meets your degree requirements and will transfer for full credit to Queens College.

Ask the department to complete the form on page 1 of this document and send it directly to the School Certifying Official.

Once received and approved, the SCO at Queens College can certify your credits for VA benefits.

*****Example of completed form*****

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6/11/25

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The student Camilo Torres, CunyID: 12451212 is enrolled in Queens College (11822332) pursuing a Computer Science BA.

The courses listed below will be taken on Baruch College
satisfy Computer Science BA requirements and will transfer at full value to Queens College.

	Code of course	Name of the course	# of credits	Online / In-person / Hybrid
# 1	<u>IMA 78052 - 01</u>	<u>Programming Strategies</u>	<u>3</u>	<u>Online-Synchronous</u>
# 2	<u></u>	<u></u>	<u></u>	<u></u>
# 3	<u></u>	<u></u>	<u></u>	<u></u>
# 4	<u></u>	<u></u>	<u></u>	<u></u>

Student intends to take the above course(s) at Baruch College
during Fall 2025. Please certify the courses to VA.

Sincerely,

William Waltz
Department Academic Adv
Baruch College
65-55 Belt Street
347-252-2211